

## Community Health Worker (CHW) Certification Based on the Completion of an Accredited CHW Training Program

See the <u>CHW website</u> for complete information on certification based on the completion of an accredited CHW training program:

https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/Certification-basedon-the-completion-of-an-Accredited-CHW-Training-Program.aspx

## Minimum requirements

- 1. Documentation of successful completion of a CHW training program accredited by the Maryland Department of Health (MDH)
  - a. Documentation should be an official certificate, letter, or other document issued by the accredited training program that includes the training program name, address, accreditation number, date of completion, and authorizing signature.
  - b. If you do not have this document, contact your training program.
- 2. 18 years of age or older
- 3. High school diploma or GED equivalent

## CHW Certification application

- 1. Register with <u>Maryland OneStop</u> and login <u>https://onestop.md.gov/forms/chw-certification-application-5d6ebfe095ea3d00feed6f9c</u>
- 2. Open and complete the application for CHW certification based on the completion of an accredited CHW training program
- 3. Upload a form of age verification
- 4. Upload a document of successful completion of an accredited CHW training program
- 5. Sign and date the application
- 6. Helpful hint: Click on uploaded documents to be sure they open as intended
- 7. Click "Submit"

**Note on CHW Certificate Renewal:** CHW Certification is valid for two years from the date of issuance. Certificates must be renewed within 30 days of the certificate expiration date. For complete information see the <u>CHW Certificate Renewal</u> website:

https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/CCHW-Certificate-Renewal.aspx

Contact the CHW team with questions at <u>MDH.CHWApplications@maryland.gov</u> or 410-767-5971.