



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Dennis R. Schrader, Secretary

MEMORANDUM

DATE: February 21, 2017

CCPC HO Memo #17-04

TO: Health Officers
CRF Cancer Program Directors, Coordinators and Staff
SAHC CRF Program Directors, Coordinators, and Staff

FROM: Cindy Domingo, Program Manager
Cigarette Restitution Fund Programs Unit, Center for Cancer Prevention and Control

RE: Teleconference on CRF Cancer Programs – Tuesday, February 21, 2017

Attached is the agenda for the Teleconference on **Tuesday, February 21, 2017, from 10:00 a.m. – 12:00 p.m.**

If there are problems, we will send out an e-mail notifying you about what is happening, so please check your e-mail. If you have any trouble dialing into the audio-conference call, contact DHMH Teleconference Services at (410) 767-5108 and a staff member will assist you. You may connect into the conference call **as early as 9:55 AM, NOT SOONER, PLEASE.**

Conference Call Procedures: PLEASE GO SLOWLY AND FOLLOW THE PROMPTS

- A. Dial in to the following “Meeting Place” dial in number: 1-415-655-0003**
- B. Enter the Access code: 646 146 371**
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- D. Please avoid calling in from a cellular device.** If you are unable to participate via a landline, all cellular devices must be muted to prevent feedback that makes portions of the call inaudible to all.
- E. Please turn your phone to MUTE** unless asking a question at the teleconference. **#5** can be used from your cellular and land lines to **MUTE** your phone once you have called in. To **UNMUTE**, hit **#5** again.
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CRF-Cancer Prevention, Education, Screening and Treatment Teleconference
DHMH Center for Cancer Prevention and Control
Tuesday, February 21, 2017, 10:00 AM-12:00 PM

Agenda

1) Surveillance and Evaluation Unit (SEU) Updates:

a) CDB Training

(1) Next training: 4/3/17

(2) To register for CDB training, please contact: dhmh.cdbhelp@maryland.gov

b) Reminder: Please direct database related technical inquiries (and training requests) to the following email addresses:

(1) For CDB technical inquiries: dhmh.cdbhelp@maryland.gov

(2) For EDB technical inquiries: dhmh.edbhelp@maryland.gov

2) Health Education Updates (Lacey Bokeloh)

a) Colorectal Cancer Awareness Month Planning Update – The Colorectal Cancer Awareness Month Materials are to be released on 3/3/2017. The toolkit will incorporate various resources from the 80x2018 National Colorectal Cancer Roundtable initiatives.

b) Educational Material Submission and Review: We request that programs continue to submit any educational materials they develop to Lacey Bokeloh for review. All materials should be e-mailed to lacey.bokeloh@maryland.gov.

3) Patient Navigation (Cindy Domingo)

As a follow up to feedback we have received from program site visits and the Mid-Year Progress Reports, we would like to open up discussion for programs to openly share how they are doing with implementing Patient Navigation. Please feel free to provide your input on any of the following discussion questions listed below.

a) What type of feedback has your program received when recruiting new or recall clients for Patient Navigation? How does your program currently address challenges associated with recruiting clients resistant to participating as a Patient Navigation client?

b) What are the barriers your program currently faces with gathering results from providers? How does your program currently address these barriers?

c) What progress has your program seen in the second year of patient navigation implementation, if any?

4) Administrative and General CRF Program Updates (Cindy Domingo):

a) CRF-CPEST Needs Assessment - The CRFP Unit is invites all programs to participate in the CRF-CPEST program-wide online needs assessment. The input your program provides will serve as a tool for the CRFP Unit to evaluate, identify and develop improved processes, resources, and training opportunities for our CRF-CPEST programs.

(1) The needs assessment can be completed by accessing:

<https://www.surveymonkey.com/r/CRF-Needs-Assessment>

(2) Each program should complete *one* needs assessment by March 21, 2017.

(3) If your program has questions or needs assistance, contact Paul Galonsky by phone at 410-767-0810 or by e-mail at paul.galonsky@maryland.gov.

b) FY17 Mid-Year Progress Report: We would like to thank all the programs for submitting their Mid-Year Progress report. We are currently reviewing progress reports. Your program's technical lead will be in contact if any additional information is needed. If you

have any questions about the completion of your report, please contact your assigned technical lead.

Future monthly teleconferences are scheduled for the third Tuesday of each month in the 2017 calendar year, from 10:00 a.m. to 12:00 noon, unless advised otherwise:

3/21, 4/18, 5/16, 6/20, 7/18, 8/15, 9/19, 10/17, 11/14, 12/19

For information on other Center for Cancer Prevention and Control programs, please see the contact list below:

Breast and Cervical Cancer Program and Colorectal Cancer Control Program:

Sara Seitz at 410-767-6777 or sara.seitz@maryland.gov

Breast and Cervical Cancer Diagnosis and Treatment Program:

Patricia Harvey at 410-767-5738 or patricia.harvey@maryland.gov

Maryland Cancer Fund:

Tiwanica Moore at 410-767-6213 or tiwanica.moore@maryland.gov

Maryland Cancer Registry:

Kimberly Stern at 410-767-5521 or kimberly.stern@maryland.gov

Maryland Comprehensive Cancer Control Program:

Brian Mattingly at 410-767-2037 or brian.mattingly@maryland.gov

Surveillance Evaluation Unit (SEU):

For any CDB or EDB related inquiries please send an e-mail to:

CDB Help Email: dhmh.cdbhelp@maryland.gov

EDB Help Email: dhmh.edbhelp@maryland.gov