

ImmuNet: Maryland's Immunization Information System

Welcome to ImmuNet!

By referring to the Basic Quick Reference Guide you will be able to:

- Log in to ImmuNet
- Manage Patients
- Enter a New Patient
- Add an Ordering Authority or Clinician
- Add an Immunization to a Patient Record
- <u>View the Immunization Record</u>
- Print the Immunization Certificate
- Save the Immunization Certificate
- <u>Change your ImmuNet Password</u>

## Log in to ImmuNet

To go to the ImmuNet application, type <u>www.mdimmunet.org</u> into the address bar of your browser session and press **Enter**.

Enter your User Name and Password and click Login.

If you have forgotten your password, click **Forgot Password.** Enter your **User Name** and **E-mail Address** (that was used to register you with ImmuNet). You will be e-mailed a link that will enable you to reset your password or see your organization's Admin User, who can reset your password.

Maryland	Marylar	<b>uNet:</b> Ids Immunization	ANNOUNCEMENTS: <u>11/15/2022 ImmuNet Tutorial Videos</u> are now available! Click to view more		
	Home	Resources	Contact Us	Help	

ser Name		
assword	@ SHOW	
Login	Forgot Password	



## Manage Patients

On the left navigator click Patients, then click Patient Search or

#### click the blue button Patient Search.



Type in the First Name, Last Name, and Birth Date and click Search.

Patient Search		
First Name	Patient ID	Search
Last Name		Advanced Search
Middle Name	ImmuNet ID	Clear
Birth Date		



If you find more than one patient, click on the appropriate blue last name link to access the record.

Maryland	uNet: ds Immunization ENT OF HEALTH	n Information	System	ImmuNet w	E NOTICE: orks best with the most sion of Internet Explorer or ome.			
Home	Resources	Contact Us	Help					
Patient Sear	Patient Search Criteria / Results							
First Name	Test	Pat	ient ID		Search			
Last Name	Patient	]			Advanced Search			
Middle Name		Immu	Net ID		Enter as New Patient			
Birth Date					Cancel			
:	Select the radio butt	on for viewing op	tion then seled	t the Patient lin	k below:			
Patient Demog	, i	ent Immunization pry/Recommenda	0	atient Reports	Blood Lead History			
					Possible Matches: 1			
Last Name Fi	rst Name Middle Name	Birth Date Pa	ntient ID Mai Fin	den Maiden				
PATIENT TE	ST	01/01/2008	12345 EXAM	PLE MOTHER	M A			



If there are no records for the patient, you will see this message:

Patient Search Criteria / Results						
First Name	Test1	Patient ID	Search			
Last Name	Patient		Advanced Search			
Middle Name		ImmuNet ID	Enter as New Patient			
Birth Date			Cancel			

No patients were found for the requested search criteria. Please enter additional search criteria or perform an Advanced Search for more options. If this is a new patient to ImmuNet please select the "Enter as New Patient" button.

								Possibl	e Matches: 0	
	Last Name	First Name	Middle Name	Birth Date	Patient ID	Mother's Maiden First	Mother's Maiden Last	Gender	Status	
No patients were found for the requested search criteria.										

## **Enter a New Patient**

To create a new patient record, click Enter as New Patient.

#### Enter as New Patient

Enter in as much patient information as possible into the sections:

- Patient Information
- Address Information
- Responsible Persons

Click Save.



# Enter New Patient

Personal Information	on						Save
* First Name	new		* Gender	Unknown	~		History/Recommend
* Last Name	patient		Medicaid ID				Add Immunization
Middle Name			Birth Order		r multiple b	irths)	
Suffix		~	Birth Country	UNITED S	STATES	~	Add Next Patient
* Birth Date							Cancel
* Mother's First Name			]				
* Mother's Maiden Last			Last Reminder Recall:				
Patient Information	•						
Address Information	*						
Responsible Persons	s (0) 🔻						
Patient Comments (0	) 🔻						
Patient Notes (0) 🔻							

# Add an Ordering Authority or Clinician

To perform this operation, you must have an ImmuNet access role of Admin User.

To add a clinician, on the left navigator, click Manage Org Selections, Manage Clinicians.

Patients Organization Reports Inventory and Ordering Data File Loading Manage Org Selections > Manage Clinicians > Manage Physicians > Manage Schools



#### On the right, click Add Clinician

Organization Name: Maryland Department of Health (Child)	
	Add Clinician
Site List: Maryland Department of Health (Chi 🔻	Find Clinician
	Clinician List
Clinician Name Role	Signature
No clinicians were found for the selected site.	

Click the radio button **Clinician**.

Type in the First Name, Last Name of the clinician.

Under Complete Site Listing, click directly on the name of the organization and click Add (to add it under Selected Sites).

Click Save.

The message Record Updated will be displayed in red at the top, if successful.

Record Updated	
Edit Clinician	Information
Role	Clinician Ordering Authority / Clinician Ordering Authority Save
Prefix	Delete
First Name	Jane
Last Name	Doe Cancel
Middle Name	
Suffix	
	Complete Site Listing Site 2 test site 1 Add > Add All >> <remove <remove="" all<="" td=""></remove>
	Join Perinatal Hep B Module 🔿 Yes 💿 No



To add an Ordering Authority/Clinician, on the left navigator, click Manage Org Selections, Manage Clinicians.

Patients
Organization Reports
Inventory and Ordering
Data File Loading
Manage Org Selections
> Manage Clinicians
> Manage Physicians

> Manage Schools

#### On the right, click Add Clinician

Organization Name: Maryland Departr	nent of Health (Child)	
		Add Clinician
Site List: Maryland Department of Health (Chi	¥	Find Clinician
		Clinician List
Clinician Name	Role	Signature
No clinicians were found for the selected site		

No clinicians were found for the selected site.

Click the radio button Ordering Authority/Clinician

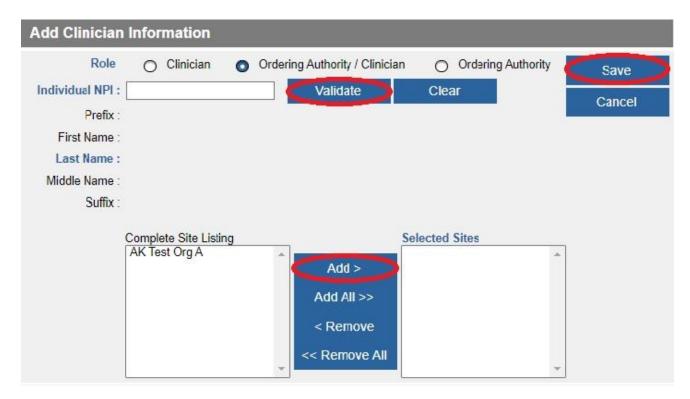
Enter the Individual NPI (of the responsible provider of the organization) and click Validate.

The First Name, Last Name and Address (not shown) information should automatically populate in the fields.

Under **Complete Site Listing**, click directly on the name of your organization and click **Add** (to add it under **Selected Sites**).

Click Save.





The message (not shown) Record Updated will be displayed in red at the top, if successful.

To remove a clinician,

on the left navigator, click Manage Org Selections, Manage Clinicians.

Patients Organization Reports Inventory and Ordering Data File Loading Manage Org Selections > Manage Clinicians > Manage Physicians

> Manage Schools



Click on the appropriate blue link of the clinician name.

Organization Name: Maryland Department of Health (Child)	
	Add Clinician
Site List: Maryland Department of Health (Chi 🔻	Find Clinician
	Clinician List
Clinician Name Role	Signature
Clinician Clinician	N
Edit Clinician Information	
Role       Clinician       Ordering Authority / Clinician       Ordering Authority         Prefix	y Save Delete Cancel
Suffix Complete Site Listing Site 2 test site 1 Add > Add All >> < Remove << Remove All Join Perinatal Hep B Module	*
Join Perinatal Hep B Module 🛛 Yes 💿 No	

Click **OK** to the question that will be displayed at the top of the screen.

## immunet.health.maryland.gov says

Are you sure you want to delete this record?





## Add an Immunization to a Patient Record

Within the patient record, click **Add Immunization**.

Patient Demograp	hics		In	nmuNet ID: 13665
Personal Information	on			Save
* First Name	TEST	* Gender	Male ~	History/Recommend
* Last Name	PATIENT	Medicaid ID		Add Immunization
Middle Name		Birth Order	(for multiple births)	Patient Reports
Suffix	~	Birth Country	UNITED STATES ~	
* Birth Date	01/01/2008	_		Perinatal Hep B Case Listing
* Mother's First Name	EXAMPLE	]		Blood Lead
* Mother's Maiden Last	MOTHER	Last Reminder Recall:		
		10000		Cancel

Go to the appropriate immunization name (row) under the appropriate vaccine type (column).

Patient Info	rmation				ImmuNet	ID: 1249707
Patient Name (F SAMPLE PATIEN Address Comments		For Private Vaccine click in the box to se		Maiden D1 (410) 1	ACIP	dule Patient II
Immunizati	ons Admini	stered:		Ok	Cancel	Unselect All
For VFC Vac	cines Admini	stered ther Provide	rs		Calicer	Unselect All
	e box to selec click OK		Ad	lministere	storical Vacc d by another umber then o	provider -
Immunization Ir		n-ImmuNet Other	Immunization Im		Non-ImmuNet	Contraction of the local sectors of the local secto
Adeno	iv <sup>1</sup> Inv	2 Providers <sup>3</sup>	MeningB	v <sup>1</sup>	Inv <sup>2</sup>	Providers <sup>3</sup>
Anthrax			Meningo		E	
BCG			Mumos			
COVID-19			PPD Test			
Cholera			Pertussis		H	
DTP/aP			Plague			H
Diphtheria	-		Pneumo-Poly			
Encephalitis			Pneumococcal			
Flu H1N1-09			Polio		Ē	
H5N1 Flu			Rabies			
HEV			Rotavirus			
HepA			Rubella		Ē	
HepB			Smallpox		Ē	
Hib			Td		Ē	
IG-RSV IgIM	-		Tdap	H	H	
la			Tetanus			
Influenza			Typhoid			
Lyme	-		Typhus			
MMR			Varicella			
Measles			Yellow Fever			
			Zoster		H	

"ImmuNet Inv"- Check the box in this column when adding new records of administered vaccines used from your inventory in ImmuNet (e.g., Public/VFC inventory, or if you add your private inventory into ImmuNet).
 "Non-ImmuNet Inv"- Check the box in this column when adding new records of administered vaccines used from your inventory (private or public) that you did not add into ImmuNet.
 "Other Providers"- Enter the number of records that were administered by another provider organization (if not previously recorded)

reported).



For VFC (Vaccines for Children) vaccines administered - Enter the Date Provided, Ordering Authority or Ordering Authority/Clinician, Trade Name-Lot, Administered By/Dose, Body Site/Route, VFC Eligibility.

Patient Information		
Patient Name (First - MI - Last)	DOB Gender	Tracking Schedule
TEST M. PATIENT	08/01/2000 M	ACIP
Address	TEST, ABERCROMBIE, ND 58001 (	782) 178-7217
		Save Cancel
New Immunizations (1)		
Date Provided 10/22/2 Ordering Authority	019	
New Immunizations from Im	muNet Inventory (1)	
Remove Immunization Trade Name-	Lot Administered E Dose	By / Body Site / VFC Eligibility Route
HPV HPV	•	• • •
	Full •	intramuscular •
		Save Cancel

Click **Cancel** or click the back arrow to enter additional vaccine administration for the same patient.



For private vaccines administered - Enter the Date Provided, Ordering Authority, Trade Name, Dose, Lot Number, VFC Eligibility (select Not VFC Eligible), Administered By, and Funding Type (select Private).

#### Click Save.

Add Immunization	Details						
Patient Information							
Patient Name (First - MI - La TEST M. PATIENT	ast)		DOB 08/01/20	Gender 00 M		Tracking Schedu ACIP	le
Address		Т	EST, ABERCRO	MBIE, ND 58001 (	782) 178-7217	•	
						Save	Cancel
New Immunizations	s (1)						
Date Provid Ordering Author	TOLEDEOTO	嚻	•				
New Immunizations	s from Othe	Inventor	ry (1)		_		
Remove Immunization T	irade Name		anufacturer T		Eligibility VFC Eligit	Administered By Save	Funding Type Private Cancel

Click **Cancel** or click the back arrow to enter additional vaccine administration for the same patient.

For historical vaccines administered (vaccines administered by another provider) - Enter the Date Provided, Trade Name, Lot Number (if available), Historical Org Name (if available), and Source of Imm (if available).

Click Save.

Add Ir	nmunization	Details					
Patier	nt Informatio	n					
Patient N	ame (First - MI -	Last)		DOB	Gender	Tracking Sche	dule
TEST M.	PATIENT			08/01/2000	M	ACIP	
Address			TEST	ABERCROMBI	E, ND 58001 (	(782) 178-7217	
						Save	Cancel
Histo	rical Immuni	zations (1)					
Remove	Immunization	Date Provided	Trad	le Name	Lot Number	Historical Org Name	Source of Imm
	HPV			•			Source Unspecif *
						Save	Cancel

Click **Cancel** or click the back arrow to enter additional vaccine administration for the same patient.



Note: To enter multiple doses administered of the same vaccine for the same patient, enter a number greater than 1. Multiple rows will be displayed for the information to be entered.

Add Immunizatio	on Details				
Patient Informati	ion				
Patient Name (First - MI	- Last)	٢	OOB Gender	Tracking	Schedule
TEST M. PATIENT		08/0	1/2000 M	A	CIP
Address		TEST, ABER	CROMBIE, ND 58001	(782) 178-7217	
				Save	Cancel
Historical Immu	nizations (3)				
Remove Immunizatio	n Date Provided	Trade Nam	e Lot Numbe	r Historical Org Na	me Source of Imm
HPV			▼		Source Unspecif <b>•</b>
HPV			•		Source Unspecif V
HPV			▼		Source Unspecif V
				Save	Cancel

## **View the Immunization Record**

To view the immunization record on the screen, click History/Recommend.

Patient Demograp	hics		lı	mmuNet ID: 13665
Personal Information	on			Save
* First Name	TEST	* Gender	Male V	History/Recommend
* Last Name	PATIENT	Medicaid ID		Add Immunization
Middle Name		Birth Order	(for multiple births)	Patient Reports
Suffix	<b>~</b>	Birth Country	UNITED STATES V	
* Birth Date	01/01/2008	_		Perinatal Hep B Case Listing
* Mother's First Name	EXAMPLE			Blood Lead
* Mother's Maiden Last	MOTHER	Last Reminder Recall:		Biood Load
				Cancel

.



View the patient's immunization history in the section titled **History**. You can also view vaccines the patient is due based on the ACIP schedule in the section titled **Vaccines Recommended by Selected Tracking Schedule**.

History							
Vaccine Group	Date Administer	ed :	Series	Trade Name [Va	iccine]	Dose	Reaction
DTP/aP	<u>11/11/2015</u>		1 of 5	Kinrix®		Full	
НерА	05/27/2016		1 of 2			Full	
Hib	<u>05/27/2016</u>					Full	
	<u>06/01/2016</u>					Full	
MMR	<u>11/11/2015</u>		1 of 2	Proquad®	)	Full	
Pneumo-Poly	04/18/2016		1 of 2	Prevnar 13	®	Full	
Polio	<u>11/11/2015</u>		1 of 3	Kinrix®		Full	
Varicella	<u>11/11/2015</u>		1 of 2	Proquade	)	Full	
Vaccines Reco Vaccine Group	ommended by Selected Recommended Vaccine	I Tracking Sc Earliest Date		commended Date	Overdue	Date	Latest Date
DTP/aP		Maximun	n Age E	xceeded			
<u>HepA</u>		11/27/2016		11/27/2016	12/27/20	017	
<u>HepB</u>		02/23/2009		02/23/2009	03/23/20	009	
Hib		Maximun	n Age E	xceeded			
<u>HPV</u>							
Influenza		02/23/2018		02/23/2020	03/23/20	022	02/22/2024
<u>Influenza</u>		02/23/2018 08/23/2009			03/23/20 <b>02/23/2</b> 0		02/22/2024
Meningo				02/23/2020		010	02/22/2024
		08/23/2009		02/23/2020 08/01/2018	02/23/20	010 022	
Meningo	Pneumococcal 23	08/23/2009		02/23/2020 08/01/2018 02/23/2020	02/23/20 02/23/20	010 022 016	
Meningo MMR	Pneumococcal 23	08/23/2009 02/23/2020 12/09/2015		02/23/2020 08/01/2018 02/23/2020 12/09/2015	02/23/20 02/23/20 01/11/20	010 022 016 076	
Meningo MMR Pneumo-Poly	Pneumococcal 23 TdaP > 7 years	08/23/2009 02/23/2020 12/09/2015 02/23/2074		02/23/2020 08/01/2018 02/23/2020 12/09/2015 02/23/2074	02/23/20 02/23/20 01/11/20 02/23/20	010 022 016 076 016	
<u>Meningo</u> <u>MMR</u> <u>Pneumo-Poly</u> <u>Polio</u>		08/23/2009 02/23/2020 12/09/2015 02/23/2074 12/09/2015		02/23/2020 08/01/2018 02/23/2020 12/09/2015 02/23/2074 12/09/2015	02/23/20 02/23/20 01/11/20 02/23/20 02/11/20	010 022 016 076 016 016	



To view the 896 School Certificate, click **Patient Reports**. On the right, select your organization from the drop-down menu under **Site.** On the left click **Maryland 896 School Certificate**.

	DENTSEL	FNAME		10	ATIENT				TEST				2
					LAST				FIRST		h	41	-
ú	DENTSEL	ADDRES		BULEAST R	ALTIMORE	ST APT 20	4 C	111	RALT	NORE	211	21212	-
x	MALE	FE		E.	5	RIRTHDA	TE	-					
ż	INTY		Bablinson	-		SCHOOL	111.00				GRADE _		
-	MINORS					34.110-124					- calculate -		
	ENTRUAR	200323	Sec. 1						PHONE	ND.	(400	123-4567	
		1 1-1		1 1001		-					- Salah	-	COVID-19
1	Mu/Day/Vi	Molley Th	BhaThey/10	No. Day Yo	Madlay To	Malber To	Ballap/0	MolDay	Mir Dag Yr	Mo/Deg/ID	MalDayWe	Dismant Marite	Ma/Day/Yr
	87/03/2809	84/81/2004	05/01/2008	68/92/2005	64/91/2005				03-09-2010	05/01/2009	1.1.1.1.1.1.1.1.1		
	61/01/2010	84/29/2008	01/01/2010	01/02/2011	07/15/2009		8	( S	43/01/2011	05/06/2013	64/25/2011	_	8
I	05/01/2010			85/23/2001	43/23/2011				74 MuDiepWy	Nup MuDer/Vi	Mardil MarDay/to-	COler Multispht:	
I	68/25/2911								-	-	-		
Í	1		S - 5		10 - 11 1		S		1-	-	_		10
	gradure gradure s 2 and 3		T	de de	31 2	1	Dute Dute	1	50 20 80	<ul> <li>121-0214</li> <li>33 - Maryland</li> <li>W. Prester, ND 21</li> <li>Statute, MD 21</li> <li>Statute, MD 21</li> </ul>	, but firm	niniin Rigidry Pe	**
			1.000.00	RIATE S								TON ON ME	
	OR RELL MEDICAL Please chi This is a [	IGIOUS ( LOONTR eck the a Perman child has a	GROUND AINDICA ppropriate cut conditio	nox: r bex te de e coz	scribe the	mporaty co	edition wit	cation. u/	JJ		w(x) and the	usson for the	
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## **Print the Immunization Certificate**

To print, right-click directly on the certificate and click Print

STUDENT/SELF ADDRESS       1001 EAST BALTIMORE ST APT 201       CITY       BALTIMORE       ZIP       21212         SEX:       MALE       FEMALE       BIRTHDATE       01.01/2008         COUNTY       Baltimore City       SCHOOL       GRADE         FOR MINORS UNDER 18:       PARENT/GUARDIAN NAME       PHONE NO.       (410) 123-4567         Dome#       DTP-DT#ADT       MaClasylv	STODENTSE	F NAME		P	PATIENT				TEST			11	
SEX:       MALE       FEMALE       BIRTHDATE       01/01/2008         COUNTY       Baltimore City       SCHOOL					2012250.71				00,000,00		177		
COUNTY         Baltimore City         SCHOOL         GRADE           FOR MINORS UNDER 18:         PARENT/GUARDIAN NAME         PHONE NO.         (410) 123-4567           Down # DTP:DT#COT         MeDay/Yr		9994940888282	- 96	1 EAST B	ALTIMORE	ST APT 20	1 C	ITY	BALT	MORE	ZIP		τ <del>ε</del> ί
FOR MINORS UNDER 18:           PARENT/GUARDIAN NAME         PHONE         Office Name           Down #         DTP-DTaPOTY         MoDayYY	SEX: MALI	FEMAL	LE 🗌			BIRTHD/	TE	01/01/200	18				
FOR MINORS UNDER 18:           PARENT/GUARDIAN NAME         PHONE NO.         (410) 123-4567           Dome #         DTP-DTalk-DT         Pelae         PCV         Noterina         MoClay/Yr         MoClay/Yr <th>COUNTY</th> <th>Ba</th> <th>Baltimore C</th> <th>lity</th> <th></th> <th>SCHOOL</th> <th></th> <th></th> <th></th> <th></th> <th>GRADE</th> <th></th> <th></th>	COUNTY	Ba	Baltimore C	lity		SCHOOL					GRADE		
MelDay/Yr         MedDay/Yr         MedDay/Yr <t< th=""><th></th><th></th><th>·</th><th></th><th></th><th></th><th></th><th></th><th>PHONE 1</th><th>NO</th><th>(410</th><th>123-4567</th><th></th></t<>			·						PHONE 1	NO	(410	123-4567	
07/01/2009         01/01/2010         05/01/2019         05/01/2019         05/01/2019         05/01/2019         05/01/2019         05/01/2019         01/02/2011         07/15/2009         03/02/2011         05/01/2019         01/02/2011         Other           3         05/01/2019         04/02/2010         03/23/2011         03/23/2011         03/23/2011         03/02/2019         01/02/2010         01									Hep A Mo/Day/Yr	MMR Mo/Dey/Yr		Disease	COVID Mo/Da
01/01/2010         04/25/2010         01/02/2011         07/15/2009         03/2012         01/22/011         03/23/2011           3         05/01/2010         03/23/2011         03/23/2011         ModDay/tr         ModDay/t	1 07/01/200	01/01/2010 05/0	/01/2008 0	01/02/2008	04/01/2008				03/09/2010	05/01/2009	05/01/2009		
Image: Note of the set of my knowledge, the vaccines listed above were administered as indicated.     Clinic / Office Name Office Address/ Phone Number	2 01/01/201	04/29/2010 01/0	/01/2010 0	01/02/2011	07/15/2009		ĵ –		03/01/2011	05/08/2012	01/25/2011		
5       Image: Clinic / Office Name Office Address / Phone Number         1       Image: Clinic / Office Name Office Address / Phone Number	3 05/01/201			03/23/2011	03/23/2011				Td Mo/Day/Yr	Tdap Mo/Day/Yr	MenB Mo/Day/Yr		
To the best of my knowledge, the vaccines listed above were administered as indicated.  To the best of my knowledge, the vaccines listed above were administered as indicated.  Clinic / Office Name Office Address/ Phone Number	4 01/25/201								1-			-	
Office Address/ Phone Number	5								1-		1000		
Signature     Title     Date       (Medical provider, local beath department official, school official, or child care provider only)     2.     123 Main Train Drive       2.     Signature     Title     Date       3.     Signature     Title     Date       2.     Signature     Title     Date       3.     Signature     Title     Date       2.     Lines 2 and 3 are for certification of vaccines given after the initial     (410)-567-6606	1. Signature (Medical provide 2. Signature	, local bealfs departm	Title tment official Title Title	e L school offic e e	rial, or child car	re provider oal	Date 97 Date Date		123 Bal (50 ME 201 Bal	A Test Org Main Train D timore, MD 21 1) 123-6454 HI - Maryland W. Preston St fimore, MD 21	ffice Address rive 010 ImmuNet Immus ., 3rd floor	Phone Numb	

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# Save the Immunization Certificate

To save, right-click directly on the certificate and click Save as

SIU	DENT/SELF	F NAME		1	ATIENT				TEST				
											1.55	11	
					ALTIMORE	ST APT 20	1 C	ITY	BALT	IMORE	ZIP	21212	10
SEX	MALE	FEN	MALE 🗌			BIRTHD/	TE	01/01/200	18				
COU	NTY		Baltimore	City		SCHOOL					GRADE		
FOR	MINORS I	UNDER 18	8:										
PARI	ENT/GUAR	DIAN NA	ME						PHONE	NO	(410	123-4567	
Done #	DTP-DTaP-DT Mo/Dwy/Yr	Polic Mc/Day/Yr	Hib Mo/Dey/Yr	Hep B Ma/Day/Yr	PCV Mo/Day/Yr	Rotanirus Mo/Day/Yr	MCV Mo/Day/Yr	HPV MolDey/Yr	Hep A Mo/Day/Yr	MMR Mo/Dey/Yr	Varicella MolDey/Yr	Varicsilia Disease Mo/Yr	COV
1	07/01/2009	01/01/2010	05/01/2008	01/02/2008	04/01/2008				03/09/2010	05/01/2009	05/01/2009		
2	01/01/2010	04/29/2010	01/01/2010	01/02/2011	07/15/2009				03/01/2011	05/08/2012	01/25/2011		
3	05/01/2010			03/23/2011	03/23/2011				Td Mo/Day/Yr	Tdap Mo/Day/Yr	ManB Mo/Day/Yr	Other Mo/Day/Yr	
4	01/25/2011								1				
5						-			-				
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1.	best of my	KIROWICC	ge, the vac	cilles liste	u above we	ac admini	sereu as n	ulcated.	- 1	0		Phone Numb	er
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		are for a	ertificati	on of vac	cines giv	en after	the initia	1	(41	0)-767-6606			

or click the down-arrow icon in the top-right corner of the screen.





## **Change your ImmuNet Password**

To change your ImmuNet password, click **My Account**.

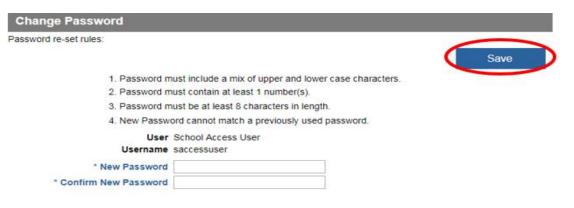
Welcome Sample User	logged in a	s: > Organization: 4	AAA Test Org Role:	School Access	> My Account >	Logout
Maryland	Immu Maryland's		Information S	ystem	ANNOUNCEMENTS: 02/17/2023 Release 29.0.0	NEW
	DEPARTMENT	OF HEALTH Resources	Contact Us	Help	Click to view more	
School Access	Student Sea		ocate a student, vie r view/print a stude			
	Copyright @ 1999 - 2023 (	State of Wisconsin. All rights	reserved.			

On the left navigator click Manage My Account, Change My Password.



Type in a new password in the **New Password** field and again in the **Confirm New Password** field, keeping in mind the guidelines for creating a new password.

#### Click Save.





If your password is accepted, you will see the following message in red at the top of the screen (if not, you will have to type a different password into the fields **New Password** and **Confirm New Password** and click **Save**).

\*\* Password Updated, to access ImmuNet click on "ImmuNet" within the main menu on the left under Applications. \*\*

Change Password					
Password re-set rules:					
	Save				
1. Password must include a mix of upper and lower case characters.					
<ol><li>Password must contain at least 1 number(s).</li></ol>					
3. Password must be at least 8 characters in length.					
4. New Password cannot match a previously used password.					
User School Access User					
Username saccessuser					
* New Password					
* Confirm New Password					

To access ImmuNet, Click Applications, ImmuNet.

#### Applications

> ImmuNet

Click on the blue organization name link or

click on the appropriate organization link for which you are trying to access, if you have access to more than one organization.

Select an Organization link below to access ImmuNet. Select one Organization as your default.

Default Org	Organization Listing
0	AAA Test Org

To learn how to navigate ImmuNet, click on **'Resources'** then click <u>ImmuNet Quick Reference Guide</u> and <u>ImmuNet Training Videos</u>.

Contact **ImmuNet Support** (<u>here</u>) with any questions.