



STATE OF MARYLAND

Community Health Resources Commission

45 Calvert Street, Room 336 • Annapolis, Maryland 21401

Larry Hogan, Governor; Boyd Rutherford, Lt. Governor
John A. Hurson, Chair; Mark Luckner, Executive Director

Narrative Report Template- Interim

1. **Overview:** Describe the overall goals of the project. What were the expected deliverables? What were the evaluation/impact metrics to be used? How does this work address the MCHRC's strategic priorities: of 1) Building capacity; 2) Addressing health disparities; and 3) Reducing avoidable hospital admissions and readmissions?
2. **Strategies, activities and results:** This section includes a description of what was done in the reporting period and what was achieved. The numbers provided in the M&D report should be explained. The section should include both process measures (what service was given to how many clients) and if available, outcome measures (what health outcomes/hospital usage were changed).
3. **Success Stories:** Were there any specific processes or activities that were success stories? Was there anything learned in this period that could be helpful to other organizations? Was there an unexpected positive outcome of a program that could be highlighted? Were there any cost savings/avoidance through the intervention?
4. **Challenges faced:** Were there any challenges that led to a goal not being met? How will this challenge be overcome?
5. **Newsworthy and notable:** Has the organization had or will they have an event that they would like to be mentioned in the newsletter? Has the program gotten publicity in the media?
6. **Describe post-grant sustainability.** Did you leverage grant into further funding? Please identify sources of additional funds.