Pathways to Health Equity

Grantee Technical Assistance Session #6

July 13, 2022

Objectives for Today's Session

- ARPA reporting requirement
- Upcoming reporting requirements
- Items due from Pathways grantees
- Project Data Flow & Data Deliverables
- Grantee Presentations
  - Tidal Health
  - Baltimore Healthy Start
- Question & Answer Period

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ARPA Requirement

- Entities receiving Federal funds must register with SAM.GOV. This includes all 9 Pathways grantees.

- There are two types of registrations. Only registrations pertaining to Financial Assistance Awards are required.

- There is a questionnaire and checklist on the website. We will post the link on our website.

Contact: Ed Swartz, CHRC Fiscal Specialist

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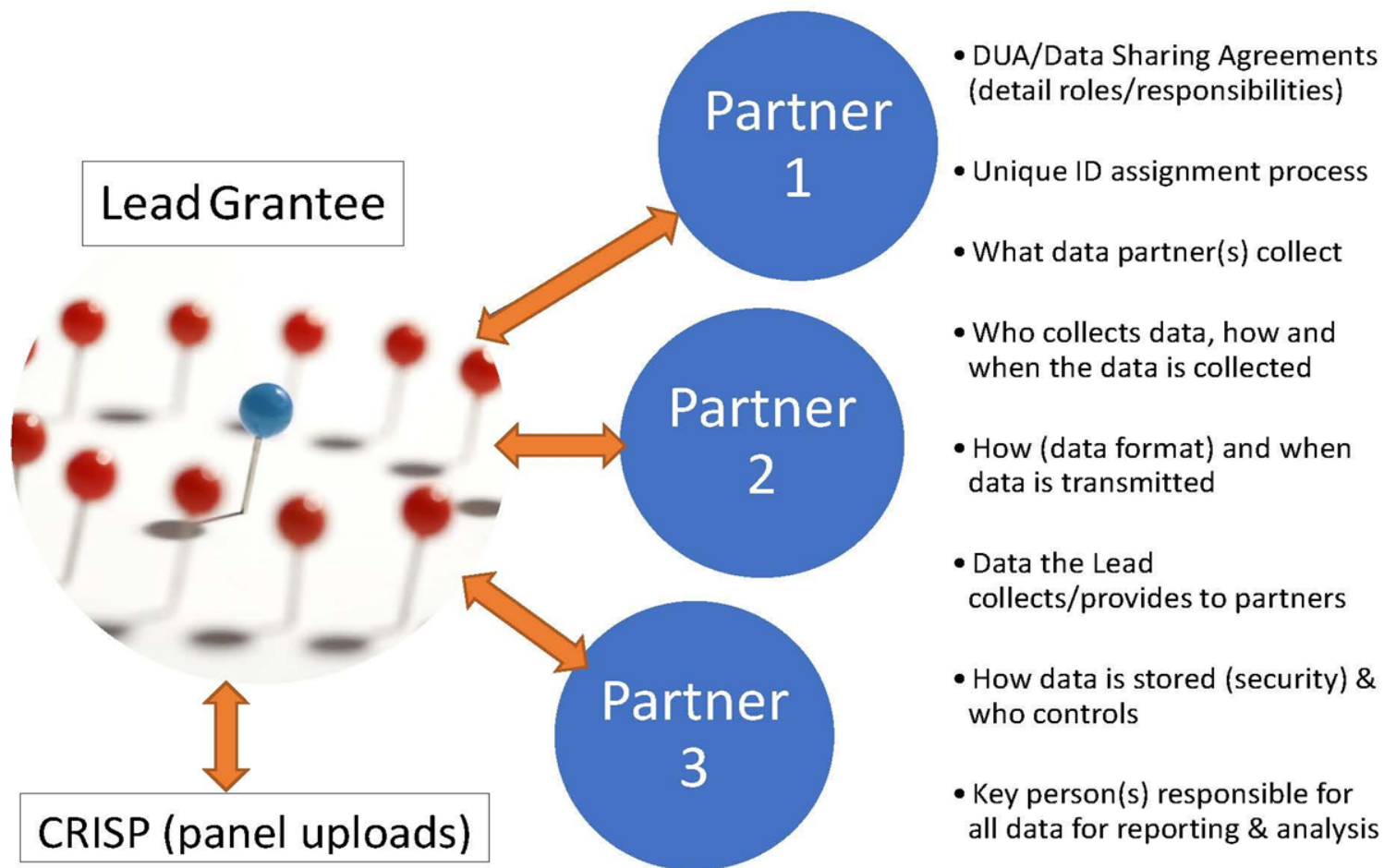
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Upcoming Reporting Requirements

- **July – October** - Individual Implementation Review Calls **–** to begin in July with each Pathways grantee.

- **August 30** – 90-Day reports are due. A form will be sent at least 14 days in advance. Note: this is a change in the due date.

- **September/October –** Site visits with each Pathways grantee.

- **November -** First 6-month M&D and narrative reports are due.

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Immediate Items Due

1. Provide UEI to Commission staff (pertains to ARPA requirement)

2. Finalized Milestone & Deliverables report

3. Participant Intake/Enrollment and/or Screening Forms

4. MOUs/Sub-Contracts with sub-grantees/partners

5. Invoice for 50% of Year One Award

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Pathways Project Data Flow - Process & Deliverables

Lead Grantee

CRISP (panel uploads)

Partner 1

Partner 2

Partner 3

- DUA/Data Sharing Agreements (detail roles/responsibilities)

- Unique ID assignment process

- What data partner(s) collect

- Who collects data, how and when the data is collected

- How (data format) and when data is transmitted

- Data the Lead collects/provides to partners

- How data is stored (security) & who controls

- Key person(s) responsible for all data for reporting & analysis

Unique Patient Identifiers

- Responsibility of lead grantee to develop and implement a system to use unique patient identifiers across all partners

- CHRC and CRISP are available to assist

- Protected health information should never be shared with the CHRC

- All demographic info must be linked internally to the patient identifier

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Unique Patient Identifier & Demographic Information to be Collected

Pathways grantees will be expected to collect the following information as part of their Patient Intake Data Elements / Process.

It is the responsibility of the grantee to ensure that this information does not violate HIPAA.

If you already collect this information and have developed your own patient intake data elements/process, please forward a copy to CHRC staff for final approval.

Patient Intake Data Elements

- Unique Participant Identifier (Patient_ID, etc.)
- First Name
- Last Name
- DOB
- Address
- Gender
- Race
- Ethnicity
- Program Enrollment Date using mm/dd/yyyy format

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Topics of Future TA Sessions- open discussion

Technical Assistance Sessions will continue every other Wednesday through the duration of the summer:

Potential future topics include:

- Ongoing Implementation Assistance

- Consumer Outreach and Marketing

- Partner Integration and Management

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