

**OFFICE OF ENTERPRISE TECHNOLOGY  
INFRASTRUCTURE/NETWORK DIVISION**

Intra Agency Invoice  
(Journal Entry Required)

DATE: \_\_\_\_\_

*This form authorizes the General Accounting Division to transfer funds from:*

PROGRAM: \_\_\_\_\_

CHARGE PCA CODE: \_\_\_\_\_

CHARGE AGENCY OBJECT (AOBJ): \_\_\_\_\_

LHD INDEX: \_\_\_\_\_

AMOUNT: \_\_\_\_\_ to the Budget Code shown below for the following items:

ITEM	QUANTITY	PRICE PER ITEM	TOTAL ITEM COST
<b>TOTAL COST</b>			

Funds will be transferred to MDH OET, Infrastructure/Network Division (A246R/0838, 0839)

**FUNDS CERTIFIED AS AVAILABLE FOR TRANSFER TO THE ACCOUNT ABOVE BY:**

\_\_\_\_\_  
Name    Signature    Title    Date

**FUND TRANSFER TRANSACTION COMPLETED BY GENERAL ACCOUNTING DIVISION.**

\_\_\_\_\_  
Name    Signature    Title    Date

**NOTE TO UNIT BEING CHARGED:** After form and fiscal signature are complete, attach to [Service Desk ticket](#) requesting licenses/tokens.