INFORMATION RESOURCES MANAGEMENT ADMINISTRATION
INFORMATION TECHNOLOGY SUPPORT DIVISION
Intra Agency Invoice
(Journal Entry Required)

DATE:_____

This form authorizes the General Accounting Division to transfer funds from:

DIVISION:
CHARGE PCA CODE:
CHARGE OBJECT/ITEM:
AMOUNT:_____*to the Budget Code shown below for the following items:*

_____

QUANTITY	ITEM	AMOUNT
	TOTAL	

_____

CHECK ONE:
XXXX CREDIT DHMH IRMA, Information Technology Support Division/-PCA Code B306G/

CREDIT the _____

BUDGET CODE _____

FUNDS CERTIFIED AS AVAILABLE FOR TRANSFER TO THE ACCOUNT ABOVE BY:

_____
SIGNATURE/TITLE   DATE

_____
FUND TRANSFER TRANSACTION COMPLETED BY GENERAL ACCOUNTING DIVISION

_____
SIGNATURE/TITLE   DATE

NOTE TO UNIT BEING CHARGED: When transaction is completed, please return a signed copy of this form to Sharon Morazzani, IRMA-Policy, Planning & Administration Division, LL-4. (Rev.7/10/2000)