

MARYLAND DEPARTMENT OF HEALTH
CENTRAL OFFICE
YEAR-END CLOSING CERTIFICATION

FOR THE FISCAL YEAR ENDING JUNE 30, 20____

1. All budgetary accounts receivable and accrued revenue transactions have been recorded in accordance with the state policy on accounts receivable and accrued revenues. For federal and reimbursable funds, revenues have been recognized in the same accounting period as the expenditures.
2. All accounts receivable and accrued revenue transactions not recorded in accordance with the state policy on accounts receivable and accrued revenues have been identified for GAAP reporting purposes.
3. All budgetary accounts payable, accrued expenditure and encumbrance transactions have been recorded in accordance with the state policy on accounts payable, accrued expenditures and encumbrances. For federal and reimbursable funds, expenditures have been recognized in the same accounting period as the revenues.
4. All accounts payable, accrued expenditure and encumbrance transactions not recorded in accordance with the state policy on accounts payable, accrued expenditures and encumbrances have been identified for GAAP reporting purposes.
5. All fund balances carried over to the next fiscal year are in accordance with state statute, regulation, or policy. All fund balances not carried over have been transferred to another fund as provided by state statute, regulation or policy or have been transferred to the general fund.
6. Appropriation balances remaining at the end of the fiscal year are available to be reverted.
7. The information requested and supplied for conversion of State records from statutory to GAAP basis is complete and accurate.
8. The Division of Central Services has been contacted and I been assured that all capital leases and any single equipment item over \$50,000, for my agency, have been entered in the R*STARS equipment subsystem.
9. The DAFR9040 report has been reviewed and all prior appropriation year cash balances for Special, Non-budgeted and Reimbursable funds are zero, except in cases where funds are needed to cover encumbrances.

Signature, Chief Financial Officer

Printed Name, Chief Financial Officer

APPN Number(s)

MDH Agency

Date

Telephone #