



Maryland State Board of Dental Examiners
Spring Grove Hospital Center • Benjamin Rush Building
55 Wade Avenue/Tulip Drive • Catonsville, Maryland 21228
Mainline: 410-402-8501 • health.maryland.gov/dental

Continuing Education Course Approval

The following information is required for the Dental Board's Continuing Education Committee to properly evaluate continuing education programs for potential Board-approval.

1. Title of course
2. Course description
3. Detailed course syllabus
4. Course learning objectives
5. Bio sketch/curriculum vitae of presenter(s)
6. Number of credit hours requested
7. Lecture, Webinar or both
8. Courses greater than 4 CE credit hours, please provide a detailed schedule with time breakdown of hours per session with your syllabus
9. Details of any examination required to successfully pass the course, including the passing grade
10. Any conflicts of interest/commercial vendors
11. Name and address for sending a reply letter
12. CE Course Code Information

By providing this information the continuing education committee can begin to evaluate the program. The committee is scheduled to review continuing education programs on the first and third Wednesday of each month. The requisite information must be provided to the Board at least 30 days before the next scheduled Board meeting to be considered at that Board meeting. Due to inclement weather, unusually large agendas, holidays, or testing commitments, on occasion the Board may not be able to consider the request at its next meeting.

It is important to note that the Board will not give continuing education credit for courses that were initiated or completed before written Board-approval was provided.

The course format must be printed on the awarded continuing education certificate. The categories are In-Person, Live Webinar, or Recorded or Self Study. Please specify how the course will be presented in the information provided in the application.

All applications should be forwarded to the Continuing Education Coordinator at the above address. Please contact us at mdh.mddentalboard@maryland.gov; 410-402-8501. Thank you for your cooperation and for your interest in providing quality clinically oriented continuing education for the dental health care providers in the State of Maryland.

Sincerely,

Dr. Patricia Higgins, D.D.S.
Chairman
Continuing Education Committee
Maryland State Board of Dental
Examiners

