



STATE OF MARYLAND
DHMH

Maryland Department of Health and Mental Hygiene
201 W. Preston Street • Baltimore, Maryland 21201

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, Secretary

**MARYLAND MEDICAL ASSISTANCE PROGRAM
COMMUNITY BASED SERVICES FOR DEVELOPMENTALLY DISABLED
INDIVIDUALS PURSUANT TO A 1915 (C) WAIVER
TRANSMITTAL NO. 12**

February 29, 2012

TO: Providers of Supported Employment Services for Developmentally Disabled
Individuals Pursuant to a 1915 (c) Waiver
Regional Directors of the Developmental Disabilities Administration

FROM: Frank W. Kirkland, Executive Director
Developmental Disabilities Administration
Susan J. Tucker
Susan J. Tucker, Executive Director
Office of Health Services, Medical Care Programs

NOTE: Please ensure that appropriate staff members in your organization
are informed of the contents of this transmittal.

RE: Changes to Supported Employment for Developmentally Disabled Individuals
Pursuant to a 1915 (c) Waiver

As Maryland moves forward in implementing its Employment First Policy, DDA and the State Medicaid Agency have collaborated on an approach to increase access to integrated, community – based employment opportunities for people with intellectual and developmental disabilities. We are pleased to announce an adjustment in the allowable billable hours for supported employment. This change provides more flexibility with the goal increasing the number and quality of work opportunities for people with developmental disabilities.

Qualified providers may bill for supported employment when the combination of a person working in a community business for pay or having their own microenterprise or business and supported employment activities total a minimum of 4 hours per day. The non-work hours must relate directly to supported employment activities. These support activities as detailed in the amended Appendix C: Participant Services would include services to assist participants in:

- Gaining or maintaining employment
- Job exploration

- Volunteer work to gain experience, personal satisfaction and opportunities to contribute to the community
- Job skill training for job performance
- Assistance in enterprise development
- Community mobility training

We will be developing oversight tools to ensure that employment activities identified in the Individual Plan (IP) are consistent with the intent of this change. Thank you for what you do and your attention to using the purpose and intent of this change to enhance employment options and the quality of life for individuals we support.