



Maryland
DEPARTMENT OF HEALTH

Rate Review Advisory Group

Developmental Disabilities Administration

1/26/23



Agenda

1. Welcome and Introductions
2. General Ledger Data Collection Process
3. Rate Development Process Review
4. Review of Rate Review Cycle
5. Discussion of FY25 Rate Review Priorities
6. Open Discussion
7. Next Steps and Adjournment

Welcome and Introductions

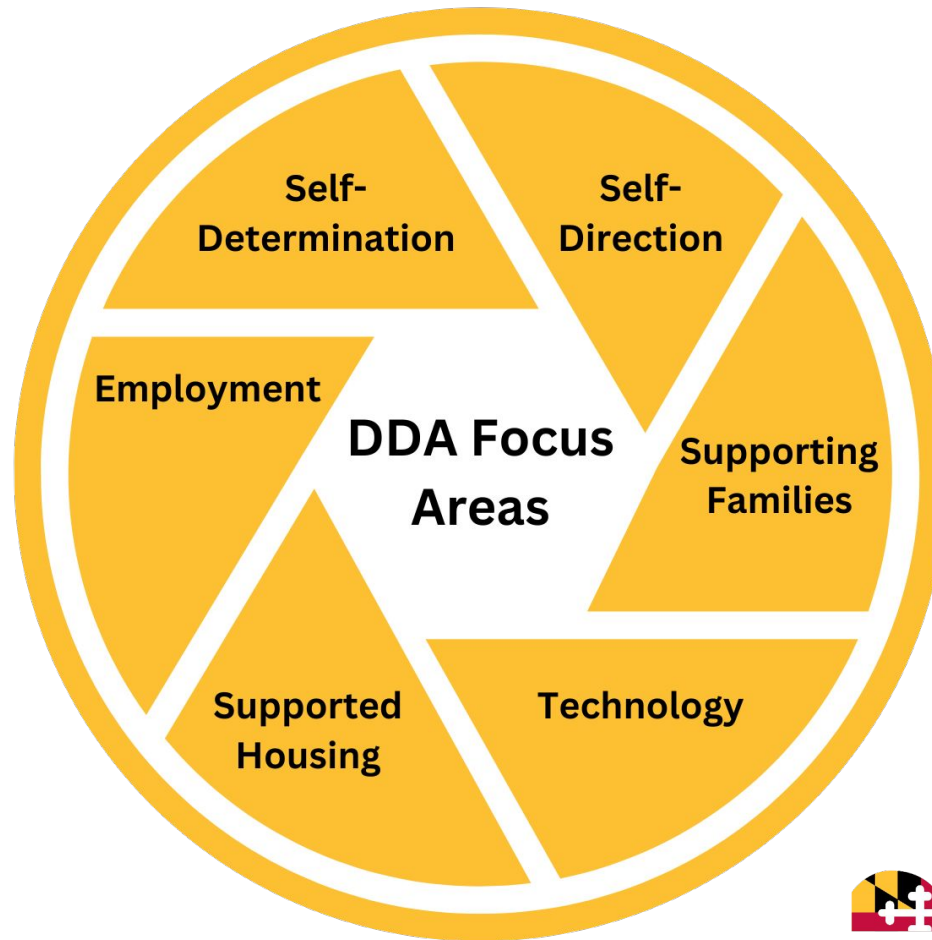
DDA Vision:

People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens.

DDA Mission:

Create a flexible, person-centered, family-oriented system of supports so people can have full lives.

Welcome and Introductions



Introduction of Members

SELECTED MEMBERS

- Laura Howell, *MACS supported by*
 - *Maria Dominiak*
 - *Sharon Lewis*
- Carol Custer, *SDAN*
- Donna Retzlaff, *Spring Dell Center, MACS*
- Karen Adams-Gilchrist, *Providence Center, MACS*
- Mat Rice, *People On the Go*
- Scott Hollingsworth, *Appalachian Crossroads*
- Karen Lee, *SEEC/EAG*
- Christian Parks, *Somerset Community Services*
- Shauna Mulcahy, *The Arc Frederick County*
- Gregory Miller, *Penn-Mar, EAG*

General Ledger Data Collection Process

General Ledger Data Collection Process

- Overview
 - Goals, process, and composition of Pilot Provider General Ledger (GL) Work Group
 - Key topics discussed
 - Next steps

General Ledger Data Collection Process

Work Group Goals

- Purpose of Pilot Provider GL Group
 - Provide feedback on the draft GL data collection template, instructions, and processes
 - Complete the draft GL data collection template to identify potential updates to processes and/or systems

General Ledger Data Collection Process

Work Group Timeline

- DDA provider network solicited in October 2022 for interest to participate in the work group
- Initial kick off meeting held on November 16, 2022
- Three technical assistance meetings were held in November and December 2022
- Targeted Outreach by Hilltop in late December 2022
- Completed GL templates and feedback due in January 2023

General Ledger Data Collection Process

Composition of Group

Item*	Frequency	Percentage (out of 16 providers)
Provider Group Affiliations		
No staff members with provider group affiliations	7	43.8%
Early Adopters Group	4	25.0%
RRAG	3	18.8%
MACS	8	50.0%
Other provider groups	4	25.0%
Region Where Services Are Provided		
Services: Central	8	50.0%
Services: Eastern Shore	1	6.3%
Services: Southern	7	43.8%
Services: Western	4	25.0%
Types of Services Provided		
Residential Services	12	75.0%
Meaningful Day Services	15	93.8%
Facility-Based Meaningful Day Sites Operated	12	75.0%
Employment Support Services	14	87.5%
Support Services	12	75.0%
Targeted Case Management	3	18.8%
Total Number of Providers	16	

*Multiple responses permitted for each item

General Ledger Data Collection Process

Composition of the Work Group continued

Item	Participants/Sites	Frequency
Average Number of Unduplicated Participants Served Annually	1 to 25 participants	2
	26 to 75 participants	4
	76 to 125 participants	3
	125+ participants	3
Number of Residential Sites Operated	1 to 20 sites	5
	21 to 50 sites	5
	50+ sites	2
Size of Residential Sites Operated*	Site serves 1 to 2 participants	10
	Site serves 3 to 5 participants	11
	Site serves 6 to 8 participants	2

*Multiple responses permitted for this item.

General Ledger Data Collection Process

Composition of the Work Group continued

Meaningful Day Services (Excluding Employment Supports) Providers

Item	Participants/Sites	Frequency
Average Number of Unduplicated Participants Served Annually	1 to 25 participants	3
	26 to 75 participants	2
	76 to 150 participants	4
	150+	4
Number of Facility Based Day Sites Operated	1 site	7
	2 sites	3
	2+ sites	2
Approved Capacity of Facility-Based Day Sites Operated*	1 to 10 participants	0
	11 to 20 participants	1
	21 to 30 participants	3
	31+participants	9

*Multiple responses permitted for this item.

Employment Services, Supports Services, and Targeted Case Management Providers

Type of Service Provided	Unduplicated Participants Served Annually	Frequency
Employment Support Services	1 to 10 participants	5
	11 to 40 participants	6
	41+ participants	3
Support Services	1 to 20 participants	4
	21 to 100 participants	2
	101 to 300 participants	4
	300+ participants	2
Targeted Case Management	1 to 2 participants	2
	2+ participants*	1

*This number is 11,989

General Ledger Data Collection Process

Key Discussion Topics

- Providers billing the same service in both PCIS2 and *LTSSMaryland* during the same fiscal year (FY)
- Cost Categories
 - Bonuses and overtime pay
 - Depreciation and interest as allowable costs
 - Cost categories utilization in the BRICK by service

General Ledger Data Collection Process

Key Discussion Topics Continued

- Services
 - Most efficient way to capture dedicated hours and add on supports
 - Level of effort and accounting system changes required to provide data at the service level
- Guidance to establish consistent methodology for allocating costs by category at the service level

General Ledger Collection Process

Next Steps

- Pilot work group providers requested additional time to complete the draft templates and feedback survey
 - Hilltop extended the due date from January 6 to January 13
- Hilltop will review the feedback from the pilot group and in collaboration with DDA and Optumas, will make necessary edits to the GL data collection template, instructions, and submission process
 - Estimated completion of finalized template is March

Rate Development Process Review

Rate Development Process Review

Rate Development Process:

1. Collect provider data to create base data set
2. Organize base data into appropriate sub cost categories
3. Work with providers/stakeholders to receive feedback on base data and categorization
4. Adjust data for program/policy changes and trend
5. Consider administrative costs
6. Receive stakeholder feedback on rates

Review of Rate Review Cycle

Review of Rate Review Cycle

January 2023

Outline Process and Schedule

February 2023

Finalize and Prioritize Issues of Interest List

March 2023

Solicit Stakeholder Feedback on Potential Modifications to Rates

April 2023

Present Preliminary Results of Analyses

May 2023

Present Draft Rate Updates

June 2023

Final Rate Update Presentation

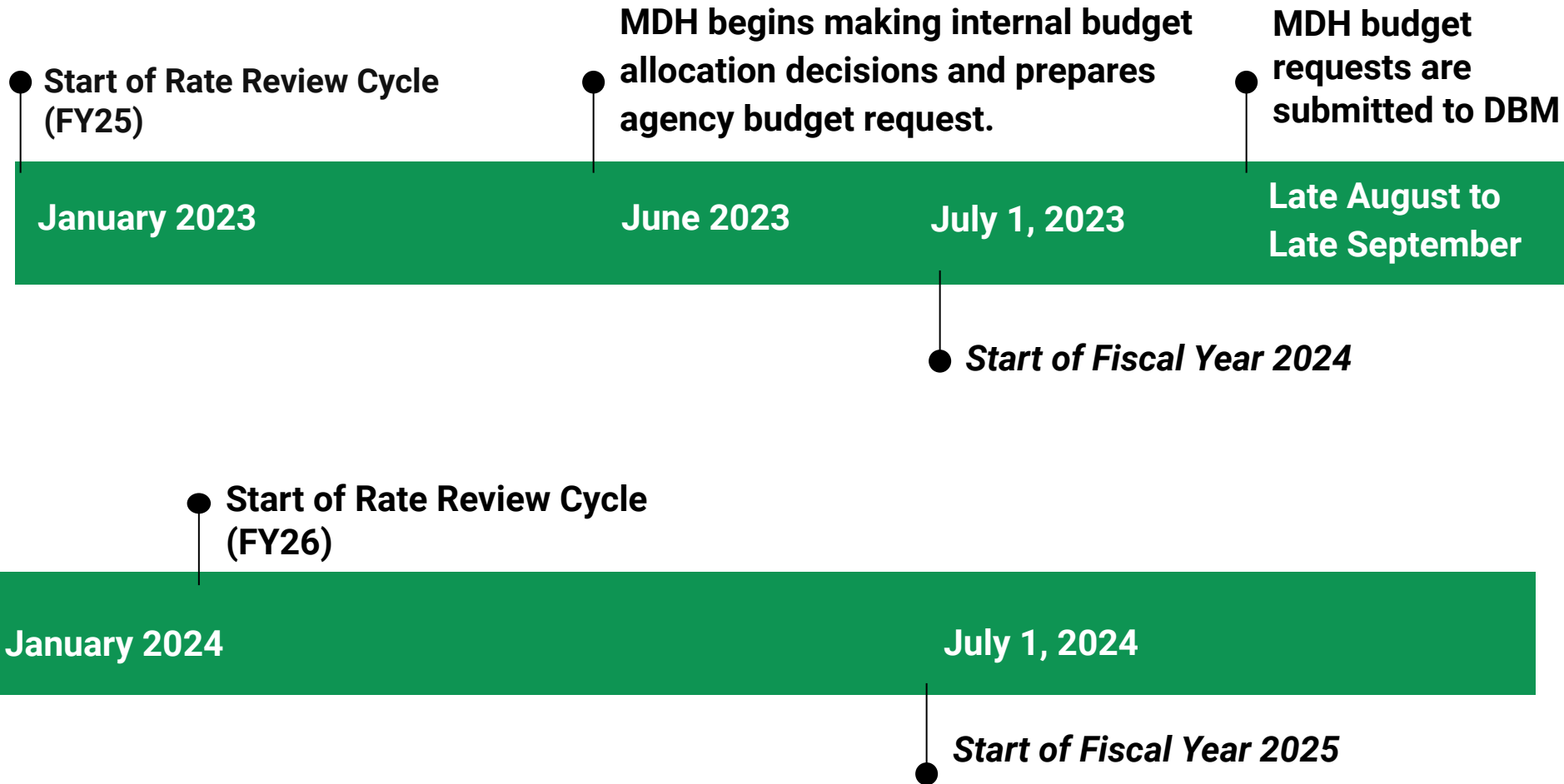
July 2023

Consult with MDH (+DBM) on proposed rates

August - September 2023

Provider Impact/Budget Simulations (Aug Wk 4 to Wk 5)

Review of Rate Review Cycle



MD Fiscal Year State Operating Budget Cycle:

<https://dbm.maryland.gov/budget/Pages/cycle-calendar.aspx>

Discussion of FY25 Rate Review Priorities

Rate Review Process Outcomes

- **Stakeholders understand the process** by which rates are reviewed and **feedback is collected**
- Adhere to a **structured timeline** to support timely rate reviews and/or adjustments
- Timely processes for collection and review of feedback to enable **long-term development and maintenance of DDA rates**
- **Stronger consistency** in Medicaid rate setting processes
- **Strong programs** and **stewardship** of public funds

Potential Considerations for Prioritization of Rate Review Interests

- # of people impacted
- # of services impacted
- # of providers impacted
- Relevance to DDA values/focus areas
- Short term vs. long term priority
- Other potential impacts

Summary of Prior Stakeholder Rate Review Interests and Priorities

Rate Construct

- Validate whether rates sufficiently consider **non-billable staff time**
- Compare policy of **group sizes** for day services to operational needs
- Transportation **Component Equity** (Fixed vs. Variable)
- Collect data and consider adjustments to address **varying needs** among members
- Consider difficulties in **transitioning** to a new system
- Discuss details of **Employment Services** rate development
- Compare **assumptions to waiver policy** and new amendment
- Identify strategies to **support career path** development for DSPs

Summary of Prior Stakeholder Rate Review Interests and Priorities

Rate Components

- Discuss alignment and **clarity in operational policies** and service delivery in guidance and waiver documents
- Understand **attendance policies** like no-show and cancellation
- Explore relationship between **wages** and staff **turnover**
- Review daily staff **hour assumptions in residential** services

Group Discussion

- Are these priorities reflective of the community interests?
- Are there other areas or considerations that would support recommendations for rate setting priorities?
- RRAG members, please email RRAG.DDA@maryland.gov with any additional feedback to support identifying rate setting priorities by January 30th.

Takeaways

RRAG member tasks for next meeting

- Consider priorities discussed
- Evaluate priorities and provide feedback
- Consider data availability
- Consider review process

Open Discussion

Next Steps and Adjournment

Developmental Disabilities Administration

Calendar of Events
February 2023

< previous

next >

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31 Support Broker Re - Certification Training	1	2	3	4
5	6	7 Support Broker Initial Certification Training	8	9 Maryland Department of Health DDA Rate Review Advisory Group	10	11
12	13	14 Support Broker Re - Certification Training	15	16 WMRO Quarterly Provider Meeting	17	18
19	20	21 Support Broker Initial Certification Training	22	23	24 The Deputy Secretary's Webinar Series of Monthly Updates	25
26	27	28 Maryland Clinical Reviewer Training Support Broker Re - Certification Training	1	2	3	4

- Meetings occur monthly until August 2023 and will be posted on the [DDA's Training Calendar](#)

Remaining Meeting Dates

- Thursday, February 9, 2023 10:00 AM to 12:00 PM
- Thursday, March 9, 2023 10:00 AM to 12:00 PM
- Thursday, April 13, 2023 12:30 to 2:30 PM
- Thursday, May 18, 2023 12:30 to 2:30 PM
- Thursday, June 22, 2023 12:30 to 2:30PM
- Thursday, July 20, 2023 12:30 to 2:30 PM
- Thursday, August 10, 2023 12:30 to 2:30 PM

Rate Review Advisory Group Materials

<https://health.maryland.gov/dda/Pages/RATE-REVIEW-ADVISORY-GROUP.aspx>

MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration

Home Individuals Families Providers Transformation **LTSSMaryland** Electronic Visit Verification (EVV) POLICYSTAT Person-Centered Planning

Quick Links

[LTSS RATES/RATE REVIEW ADVISORY GROUP](#)

Thank You!

See you February 9th from 10AM to 12PM