

**Developmental Disabilities Administration**  
**Family Supports, Community Supports, and Community Pathways Waivers**  
**Self Directed Services -Staff Reasonable and Customary Rates - Effective July 1, 2023**  
**Updated August 8, 2023**

**\*All text in red indicates added/revised language since the prior release date**

**Overview:** Participants self-directing services can hire vendors and providers for approved services in their Person-Centered Plan. Vendors and providers must meet service qualifications. Participants establish payment rates for vendors and providers. Vendor and provider rates must be reasonable and customary. The following table provides information on rate ranges to consider.

**Guidance:**

1. Participants are responsible for vendor and provider costs. These costs come out of the participant's budget.
2. Participants can negotiate lower rates with vendors and providers.
3. Vendors are considered self-employed. Vendors are responsible for their own taxes and business related expenses. Participants do not pay for vendor taxes and other related business expenses. Vendors are paid a flat fee or rate.
4. Participants can hire DDA providers.
5. Providers are considered businesses. Providers are responsible for all their employer related responsibilities and costs. Participants do not have to allocate additional funding to pay for provider staff taxes and other related business expenses. Providers are paid a flat fee or rate.
6. Participants can increase the rate they pay vendors and providers.
7. Participants are not required to increase the vendor and provider rates.
8. Rate increases can be based on performance.
9. Rate increases can be offered at any time during the year.
10. A higher rate can be used for the following counties - Calvert, Charles, Frederick, Montgomery, or Prince George's.
11. Personal Supports - Enhanced and Community Development Services 2:1 and 1:1 staff supports are based on documented need in the Person-Centered Plan

Note: This plan language document is an overview of information and requirements. The requirements set forth in this document are not exhaustive. Detailed requirements can be reviewed in the DDA operated Medicaid Waiver Program applications, applicable laws, regulations, guidance, and policies.

Resources:

- [Policy - Self-Directed Services - Staff Wages, Provider and Vendor Rates, and Exception Process](#)
- [Self-Directed Service Guidance, Forms, and Webinars](#)

**Self Directed Services -Staff Reasonable and Customary Rates  
Effective July 1, 2023**

SERVICE	BILLABLE UNIT	STANDARD RATES		Calvert, Charles, Frederick, Montgomery, or Prince George's Only		ADDITIONAL INFORMATION
		MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	
Assistive Technology and Services	Upper Pay Limit	N/A	N/A	N/A	N/A	Reimbursement shall be reasonable, customary, and necessary, as determined for the participant's needs, recommended by the team. If the item costs over \$2500, the most cost effective option that best meets the participant's needs shall be selected from the list noted in the Assistive Technology assessment.
BSS - Behavioral Assessment	Milestone	\$ 680.82	\$ 1,714.61	\$ 680.82	\$ 1,714.61	Limited to one unless otherwise authorized by the DDA
BSS - Behavioral Plan	Milestone	\$ 680.82	\$ 1,714.61	\$ 680.82	\$ 1,714.61	Limited to one unless otherwise authorized by the DDA
BSS - Behavioral Consultation	Hour	\$ 78.09	\$ 156.00	\$ 78.09	\$ 156.00	Limited to 8 hours per day
BSS - Brief Support Implementation	Hour	\$ 35.34	\$ 82.12	\$ 47.64	\$ 82.12	Limited to 8 hours per day
Community Development Service: Group (1 - 4) and 1:1 Staffing Ratio	Hour	\$ 35.91	\$ 61.68	\$ 38.54	\$ 72.44	Limited to 8 hours per day/40 hours per week in combination with other meaningful day services
Community Development Services 2:1 Staffing Ratio	Hour	\$ 35.91	\$ 123.40	\$ 38.54	\$ 144.88	Limited to 8 hours per day/40 hours per week in combination with other meaningful day services.
Day Habilitation Small Group and 1:1 Staffing Ratio	Hour	\$ 33.77	\$ 65.48	\$ 40.22	\$ 76.88	Limited to 8 hours per day/40 hours per week in combination with other meaningful day services.
Day Habilitation 2:1 Staffing Ratio	Hour	\$ 35.91	\$ 130.96	\$ 38.54	\$ 153.76	Limited to 8 hours per day/40 hours per week in combination with other meaningful day services.

SERVICE	BILLABLE UNIT	STANDARD RATES		Calvert, Charles, Frederick, Montgomery, or Prince George's Only		ADDITIONAL INFORMATION
		MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	
Employment Services - Discovery Milestone 1	Milestone	\$ 404.33	\$ 799.81	\$ 482.34	\$ 909.64	Limited to one unless otherwise authorized by the DDA
Employment Services - Discovery Milestone 2	Milestone	\$ 1212.99	\$ 2399.43	\$ 1447.03	\$ 2728.92	
Employment Services - Discovery Milestone 3	Milestone	\$ 808.66	\$ 1599.62	\$ 969.11	\$ 1819.28	
Employment Services - Self- Employment Development Supports	Milestone	\$ 292.57	\$ 516.13	\$ 349.02	\$ 587.00	Limited to one
Employment Services - Job Development	Hour	\$ 50.54	\$ 99.96	\$ 60.28	\$ 113.72	Limited to 8 hours per day and 90 hours per year unless otherwise authorized by the DDA
Employment Services - Ongoing Job Supports	Hour	\$ 39.20	\$ 77.80	\$ 46.76	\$ 88.48	The limit of 10 hours per day with Employment Services - Ongoing Job Supports is removed.
Employment Services - Follow Along Supports	Month	\$ 377.30	\$ 655.90	\$ 439.92	\$ 755.08	Requires at least two face to face contacts with the participant in the course of the month
Employment Services - Co-Worker Supports	Upper Pay Limit	N/A	\$ 6,000.00	N/A	\$ 6,000.00	Limited to the first three months of employment unless otherwise authorized by the DDA
Environmental Assessment	Milestone	\$ 287.75	\$ 523.62	\$ 324.01	\$ 523.62	Limited to one unless otherwise authorized by the DDA
Environmental Modification	Upper Pay Limit	N/A	\$ 50,000	N/A	\$ 50,000	Cost of modification must be customary, reasonable, and may not exceed a Total of \$50,000 every three (3) years
Family and Peer Mentoring Supports	Hour	\$ 35.30	\$ 59.64	\$ 35.30	\$ 59.64	Limited to 8 hours per day
Family Caregiver Training and Empowerment	Upper Pay Limit	N/A	\$ 1595.00	N/A	\$ 1595.00	Limited to 10 hours per year
Family Caregiver Training and Empowerment - Fees	Upper Pay Limit	N/A	\$ 500.00	N/A	\$ 500.00	Limited to \$500 per year
Housing Support Services	Hour	\$ 35.30	\$ 73.16	\$ 42.11	\$ 83.24	Limited to 8 hours per day and may not exceed a maximum of 175 hours annually

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		MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	
Individual and Family Directed Goods & Services - Staff Recruitment & Advertising	Upper Pay Limit	N/A	\$ 500.00	N/A	\$ 500.00	Limit \$500 per year
Individual and Family Directed Goods and Services (IFDGS) - Day to Day Administrator	Hour	\$26.00	\$ 70.30	\$26.00	\$70.30	Taken from Cost Savings (Savings in Budget and/or Unallocated Funds)
Individual and Family Directed Goods and Services (IFDGS) - Internet Services	Upper Pay Limit Per Month	N/A	\$90.00	N/A	\$90.00	Taken from Cost Savings (Savings in Budget and/or Unallocated Funds)
Live-in Caregiver	Upper Pay Limit	N/A	\$ 20,000.00	N/A	\$ 20,000.00	Total monthly additional cost of rent and food as determined by the Department of HUD and the USDA monthly food plan.
Nursing Support Services	Hour	\$ 57.03	\$ 110.96	\$ 61.06	\$ 118.96	Nursing Consultation services limited to 4 hrs every 90 days. Nursing delegation services minimally every 45 days, but may be more frequent based on the MBON 10.27.11 regulation and the prudent nursing judgment
Participant Ed, Training, and Advocacy - Hours	Upper Pay Limit	N/A	\$ 1595.00	N/A	\$ 1595.00	Limited to 10 hours per year
Participant Ed, Training, and Advocacy - Fees	Upper Pay Limit	N/A	\$ 500.00	N/A	\$ 500.00	Limit \$500 per year
Personal Supports	Hour	\$ 28.74	\$ 43.64	\$ 33.48	\$ 50.08	Limited to 82 hours per week unless otherwise pre authorized by the DDA
Personal Supports - Enhanced	Hour	\$ 29.32	\$ 55.28	\$ 36.17	\$ 64.92	Person has approved Behavior Plan or Health Risk Screening Tool score of 4 or higher. Limited to 82 hours per week unless otherwise pre authorized by the DDA
Personal Supports - 2:1 Staffing Ratio	Hour	\$ 58.64	\$ 110.56	\$ 72.34	\$ 129.84	
Remote Support Services	Upper Pay Limit	N/A	\$ 64,000.00	N/A	\$64,000.00	Reimbursement shall be reasonable, customary, and necessary, as determined for the participant's needs, recommended by the team, and approved by DDA or its designee. Yearly limit

SERVICE	BILLABLE UNIT	STANDARD RATES		Calvert, Charles, Frederick, Montgomery, or Prince George's Only		ADDITIONAL INFORMATION
		MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	
Respite Care Services - Licensed Site	Day	\$ 398.98	\$ 486.69	\$ 398.98	\$ 522.40	Respite Care Service - hourly and daily licensed site total hours may not exceed 720 hours per year unless otherwise authorized by the DDA. Daily licensed site respite equals 24 hours.
Respite Care Services - Hour	Hour	\$ 24.17	\$ 34.64	\$ 28.16	\$ 35.08	
Support Broker	Hour	\$ 26.00	\$ 70.30	\$ 26.00	\$ 70.30	Initial orientation and assistance up to 15 hours. Information, coaching, and mentoring up to 4 hours per month unless otherwise authorized by the DDA
Supported Living						
With Overnight Supervision - 1 person home	Daily	N/A	\$ 664.57	N/A	\$ 762.18	Person must be 18 years of age or older unless otherwise authorized by the DDA
With Overnight Supervision - 2 person home	Daily	N/A	\$ 431.01	N/A	\$ 494.31	
With Overnight Supervision - 3 person home	Daily	N/A	\$ 320.24	N/A	\$ 367.28	
With Overnight Supervision - 4 person home	Daily	N/A	\$ 363.59	N/A	\$ 416.99	
<i>Without</i> Overnight Supervision - 1 person home	Daily	N/A	\$ 394.89	N/A	\$ 452.89	
<i>Without</i> Overnight Supervision - 2 person home	Daily	N/A	\$ 296.17	N/A	\$ 339.67	
<i>Without</i> Overnight Supervision - 3 person home	Daily	N/A	\$ 230.35	N/A	\$ 264.19	
<i>Without</i> Overnight Supervision - 4 person home	Daily	N/A	\$ 296.17	N/A	\$ 339.67	
Transition Services	Upper Pay Limit	N/A	\$ 5,000.00	N/A	\$ 5,000.00	
Transportation - Orientation, Travel Training, and Public, Taxi, Uber, Lyft	Upper Pay Limit	N/A	\$ 7,500.00	N/A	\$ 7,500.00	Reimbursement shall be reasonable, customary, and necessary, as determined for the participant's needs, recommended by the team, and approved by the DDA or its designee
Vehicle Modification	Upper Pay Limit	N/A	\$ 15,000.00	N/A	\$ 15,000.00	Rates for services must be customary and

