



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene
4201 Patterson Avenue • Baltimore, Maryland 21215-2299

Martin O'Malley Governor – Anthony G. Brown, Lt. Governor – John M. Colmers, Secretary

State Board for the Certification of Residential Child Care Program Professionals

CONTINUING EDUCATION DISTANCE LEARNING POLICY STATEMENT

The Continuing Education Committee of the State Board for the Certification of Residential Child Care Program Professionals prepared this policy statement regarding distance learning continuing education programs. The State Board at its September 10, 2010, meeting approved the policy statement regarding distance learning.

Distance learning is defined as education programs taken over the internet or through conference calls.

A certified residential child care program administrator may obtain continuing education credit for programs taken via distance learning formats, provided the program meets all of the following criteria:

- (1) The program is offered by a State Board authorized sponsor or a sponsor who is recognized by the State Board as an automatic sponsor.
- (2) The content of the program is intended for bachelor, master or doctoral level students, or those equivalent levels.
- (3) The program is a formally organized learning experience, oriented toward the enhancement in the field of residential child care.
- (4) The presentations are provided by professionals who are qualified in the defined content area.
- (5) The program must maintain a record of registration and attendance and provide certificates of completion.
- (6) The certificate of completion or participation must include:
 - (a) The name of the Board authorized sponsor;
 - (b) Title and date of the program;
 - (c) The number of credit hours earned; and,
 - (d) Include the name(s) of the individual(s) from the sponsoring organization responsible for the program.