

BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS
Minutes – Open Session October 16, 2020 via Google Hangouts Meet
Approved by the Board on November 20, 2020

Members	Non-Members
Jeffrey M. Galecki, MS, LCADC, LCPC, <i>Chair</i>	Danielle M. Vallone Acting Executive Director
Nicki Drotleff, LCMFT, <i>Vice Chair/ Secretary</i>	Rhonda Edwards, AAG
Michael W. Nettles, LCPC	Frances A. Cipriotti, Administrator
Sharon Bolden, LCADC, LCPC	Kimberly Link, J.D., MDH
Sara Carlton, Consumer	Lillian Reese, legislative and Regulations Coordinator
Mark Donovan, LCADC, LCPC	Susan Roisterscher, LCPCM
C. Scott Frazier, III, Consumer	Shelly-Ann Barnes, Acting Compliance Manager
Karen Katrinic, LCMFT	Tammy Galligan, Investigator
Winnie Moore, LCPC	Tawana Brown, Licensing Coordinator
Lynn Duffy, Psy.D., LCPC	Sandra Boxley, Licensing Coordinator
Stacey Nelson, LCPC, LCPAT	Janice Isaac, Licensing Coordinator Willie Harris Anonymous Private Callercooper Anna Sullivan, Licensing Coordinator Aparna Ramaswamy Bryan Lee George Forsyther

The Chair called the meeting to order at 10:37 a.m.

- I. Attendance taken and statement by Board Chair regarding statements by the public during meeting.
- II. Virtual presentation of plaque to Aparna Ramaswamy, Ed.D. Ph.D., LCPC, ACS (Term 2016 – 2020)
- III. Review and Approval of Open Session Minutes from September 18, 2020 – Motion carried.

- IV. Motion to approve the Agenda – Motion carried.

- V. Board Member Chun-Shin Taylor, Ph.D. resigned.

- VI. Executive Committee Elections were held virtually: Jeffrey Galecki, Chair, Nicki Drotleff, Vice Chair, and Winnie Moore, Secretary

- VII. Reports;
 - a. Chair
 - i. The Board will be interviewing candidates for Executive Director position.
 - b. Acting Executive Director
 - i. Expense report forms were mailed to Board Members with instructions to complete and return in postage paid envelope to the Board for submission to the fiscal officer for payment.
 - ii. The Board will be hiring staff.
 - iii. The Board will be interviewing candidates for a secretary position and Health Occupations Investigator.
 - iv. The Board vacancy announcement for the Licensed Clinical Marriage and Family Therapists ended on September 30, 2020. The Board hopes to have the seat filled.
 - v. The Executive Director will take procurement training and begin the process to acquire a licensing database.
 - c. Credential Committee discussed a waiver request of a course. The Board granted the waiver.
 - d. Legislation/Regulation Committee: The Board reviewed the proposed amended COMAR 10.58.06 teletherapy regulations. There was no call for a vote on said amendments.
 - e. The Alcohol and Drug Counselor Subcommittee continues to meet monthly.
 - f. The Disciplinary Review Committee continues to meet monthly to review new complaints, completed investigations and matters involving criminal history.
 - g. Behavior Analyst Advisory Committee: Motion to approve telehealth regulations for Licensed Behavior Analysts. Motion carried.

- I. Old Business (Vallone):
 - A. Kimberly Link stated the Interstate Compact Licensed Professional Counselors drafting team received the stakeholder’s comments and continues to meet.
 - B. The State of Emergency remains in effect and the MDH website contains all Executive Orders.

II. New Business (Vallone):

- A. If Board members are interested in joining or switching to another committee, members were encouraged to email the Acting Executive Director with a ranking of the desired committees. The Alcohol and Drug Counselor subcommittee will remain the same. Board Vice Chair will remain the Chair of the Disciplinary Review Committee.
- B. The Board will be updating the character and fitness questions pertaining to criminal history on the ADT applications.
- C. The Board Chair, Secretary, and Acting Executive Director will attend the AASCB business meeting on October 30, 2020.

The meeting adjourned at 11:32 a.m. to conduct an administrative/quasi-judicial meeting.

Winnie Moore, LCPC, Secretary