

Maryland Department of Health
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS

DECEMBER 16, 2020
BOARD MEETING MINUTES

The 440th Board Meeting was convened at 9:40 a.m. via video conference on Wednesday, December 16, 2020.

Members Present

1. Felicia Anthony, Chair
2. Debra Buckalew
3. Patricia Cash
4. Thomas Edmondson, Vice Chair
5. Stevanne Ellis
6. Kelly Smith Friedman
7. Joyce Fritsch
8. Kimberly Malin
9. Phillip Pawlukovich
10. Michelle Rosenheim
11. Earl Runde
12. Roy Savoie
13. Calvin Vain

Representatives of the State

1. Ronda Butler Bell
Executive Director
2. Andrea Hill
Licensing Coordinator
3. David Wagner, Esq., Board Counsel
Assistant Attorney General
4. Lillian Reese
Legislative and Regulations Coordinator

Visitors

1. Kimberly Link, MDH Liaison to Health
Occupations Boards and Commissions

ORDER OF BUSINESS

Approval of the Agenda

The agenda was accepted with the addition of #6 Vaccine Distribution.

Recognition of New Board Member

Board Chair Anthony recognized Carol Fenderson, Deputy Director of State Operations with OHCQ.

Approval of Minutes

The minutes of the 439th Board Meeting held on November 18, 2020 were approved as submitted.

Chair's Report

Board Chair Anthony stated that the next Board meeting would be held on Wednesday, February 10, 2021 at 9:30 am.

Office Report

Ms. Bell provided the following office report:

For the month of November:

- 5 Original License were issued
- 12 Licenses were renewed
- 1 License went on inactive status
- 3 Endorsement applications were processed
- 1 AIT applications were processed

As of December 16, 2020 there are currently:

- 556 active LNHA's
- 26 inactive LNHA's
- 129 non-renewed (lapsed) LNHA's
- 21 candidates are currently in active AIT programs

Credentials Committee Update

During the December 1, 2020 Credentials Committee Meeting, the Committee voted to approve the following:

- 1 new 11-month AIT programs
- 2 endorsement applications

Acting Secretary of MDH

Per the December 2nd announcement, Dennis R. Schrader is the current Acting Secretary of Health. The Board will be notified when the position has been permanently filled.

Resignation of Executive Director and Designation of Interim Executive Director

Ronda Bell has resigned as the Board's Executive Director. Her last active working day will be December 31, 2020. Effective January 4, 2021, Licensing Coordinator, Andrea Hill, will assume the role of Interim Executive Director and will function in this role until the Board hires a new Executive Director.

Vaccine Distribution at Nursing Homes


Stevanne Ellis asked the Board members that are Nursing Home Administrators, if they have established a process as to how they will be distributing the Covid-19 vaccine to its residents and employees. Kelly Friedman stated that her facility is due to receive the vaccines by December 26th for the skilled nursing facility and her staff is in the process of having it documented those that will receive the vaccine and those that are declining it. Michelle Rosenheim stated that her facility is due to receive theirs by January 4, 2021. The pharmacy staff will be who will actually be giving the shots to the residents and employees. Board Chair

Anthony stated that because the assisted living is under the same roof as the skilled nursing facility they all will be given the vaccine.

Meeting Adjournment

A motion was made to adjourn the meeting. It was seconded and unanimously carried. The meeting was adjourned at 10:01 a.m.


Executive Director


Board Chair