

**Maryland Department of Health**  
**STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**APRIL 14, 2021**  
**BOARD MEETING MINUTES**

The 443<sup>rd</sup> Board Meeting was convened at 9:40 a.m. via video conference on Wednesday, April 14, 2021.

**Members Present**

1. Felicia Anthony, Chair
2. Debra Buckalew
3. Stevanne Ellis
4. Carol Fenderson
5. Kelly Freidman
6. Joyce Fritsch
7. Kimberly Malin
8. Michelle Rosenheim
9. Earl Runde
10. Zollie Stevenson
11. Calvin Vain

**Representatives of the State**

1. Ciara J. Lee  
Executive Director
2. Andrea L. Hill  
Licensing Coordinator
3. David Wagner, Esq., Board Counsel  
Assistant Attorney General
4. David Bruce  
Health Occupations Investigator
5. Troy Pumphrey  
Health Occupations Investigator
6. Lillian Reese  
Legislative Coordinator

**ORDER OF BUSINESS**

**Approval of the Agenda**

The agenda was accepted as submitted.

**Introduction of New Executive Director**

Board Chair Anthony introduced Ms. Ciara J. Lee as the new Executive Director to the Board. Ms. Lee gave a brief overview of her background. Ms. Lee stated that she was happy to be here and that she looks forward to working with everyone.

**Approval of Minutes**

The minutes of the 442nd Board Meeting held on March 10, 2021 were approved as submitted.

**Chair's Report**

Board Chair Anthony stated that the May 12, 2021 Board meeting will be cancelled due to the hearing that will be held on May 13, 2021 and therefore the next meeting will be held on Wednesday, June 9, 2021 at 9:30 am.

**Office Report**

Ms. Hill gave the following report:

**For the month of March:**

- 2 Original License was issued
- 17 Licenses were renewed
- 1 License went into inactive status
- 2 AIT applications were processed

**As of April 14, 2021 there are currently:**

- 558 active LNHA's
- 26 inactive LNHA's
- 135 non-renewed (lapsed) LNHA's
- 22 candidates are currently in active AIT programs

**Credentials Committee Update**

During the April 6, 2021 Credentials Committee Meeting, the Committee voted to approve the following:

- 1 new 12-month AIT programs
- 2 programs with new preceptors
- 1 completed AIT program that was ready for licensure

**Legislative Update**

Ms. Reese gave a summary of some of the Bills that were presented and passed in this year's legislative session. She also stated that if there was any legislation that the Board may want to pursue for the 2022 session she will need the concept paper by May.

**Meeting Adjournment**

A motion was made to adjourn the meeting. It was seconded and unanimously carried. The meeting was adjourned at 9:58 a.m.

  
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Executive Director

  
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Board Chair