

**Maryland Department of Health  
STATE BOARD OF LONG-TERM CARE ADMINISTRATORS**

**MARCH 1, 2023  
BOARD MEETING MINUTES**

The Emergency Board Meeting was convened at 4:15 p.m. via video conference on Wednesday, March 1, 2023.

**Members Present**

1. John Beyer
2. Debra Buckalew
3. Patricia Cash
4. Kelly Freidman, Board Chair
5. Kimberly Malin
6. Andre Moshenberg
7. Heather Reed
8. Michelle Rosenheim
9. Earl Runde
10. Dr. Nader Tavakoli
11. Michael Willis

**Representatives of the State**

1. Ciara J. Lee  
Executive Director
2. Kellie C. Smith  
Deputy Director/Licensing Coordinator
3. David Wagner, Esq., Board Counsel  
Assistant Attorney General

**ORDER OF BUSINESS**

**Approval of the Agenda**

The agenda was accepted as submitted.

**Move to Closed Session**

A motion was made to move to Closed Session. It was seconded and carried.

**Return to Open Session**

The Emergency Board Meeting was reconvened at 4:47 p.m. via video conference on Wednesday, March 1, 2023. The Board returned to Open Session from Closed Session, where the Board ruled on three provisional license applications.

**Closed Session Statement**

Board Chair Friedman provided the following Closed Session Statement: "Pursuant to Section, 3-305 of the Maryland General Provisions Article, by majority vote to close its meeting on March 1, 2023 at 4:15 p.m. via videoconference, for the purpose of complying with Section 3-305(b) (7) (13) of the General Provisions Article, Section 1-401 of the Health Occupations Article, and COMAR 10.33.01.16C(1) which prevent the public disclosure of particular proceedings and discussions the Board goes into Closed Session."

**Meeting Adjournment**

A motion was made to adjourn the meeting. It was seconded and carried. The meeting was adjourned at 4:50 p.m.

  
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Executive Director

  
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Board Chair