

**Preadmission and Resident Review (PASRR) Process
Serious Mental Illness (SMI)**

NOTE: Annual average of PASRR process is 7 to 9 working/business days of receipt of completed, signed, and dated Level I ID Screen.

STEP 1.	<p>Level I - ID Screen (DHMH 4345)- Required for admissions or residents of a Medicaid certified Nursing Home https://mmcp.health.maryland.gov/SiteAssets/pages/UCATransition/Level%20I%20ID%20Screen%20Revised%20Jan%20202016.pdf</p> <ol style="list-style-type: none"> Prior to admission, form is completed by facility or provider referring individual to nursing home <ul style="list-style-type: none"> Used to determine whether individual has or is suspected to have Serious Mental Illness, Intellectual Disability or both After admission to nursing facility, form is completed by nursing facility <ul style="list-style-type: none"> Used when new information is received that indicates Serious Mental Illness, Intellectual Disability or both, a significant change in mental or medical status has occurred, or when there is a new diagnosis of mental illness <u>Completed, signed and dated</u> DHMH 4345 (Level I) is sent to the local health department and to the attention of Adult Evaluation and Review Services (AERS)
STEP 2.	<p>Adult Evaluation and Review Services (AERS) Level II Assessment within 3 working/business days of receipt of <u>accurate, signed and dated</u> DHMH 4345 (Level I)</p> <ol style="list-style-type: none"> Conduct STEPS Assessment (A-E) <ol style="list-style-type: none"> Diagnosis(s) Medical & Psychiatric (current and historical), current and history of medications, including compliancy Review of all body systems including neurological system Functional assessment (ADL/IADL) Psychosocial assessment Mental health assessment Obtain psychiatric evaluation from treating Psychiatrist, Licensed Clinical Social Worker-Clinician (LCSW-C), or Advanced Practice Registered Nurse or Nurse Practitioner with Practice in Mental Health (APRN-PMH/CRNP-PMH) Obtain medical documentation to support necessity of nursing home care Complete Level II Evaluation Report Send all documentation (above) to consulting physician. Receive signed certificate from consulting physician. Forward all documentation and signed certificate to Optum Maryland <p>➤ NOTE: Termination of PASRR process may occur <u>after</u> the completion of Level II assessment if the AERS Assessor and/or Consulting Psychiatrist determine the individual: Does not have serious mental illness; or has a primary diagnosis of dementia (Alzheimer's Disease or other neurocognitive disorder)</p>
STEP 3.	<p>Optum Maryland (Behavioral Health Administration's contracted authority) Determination within 3 working/business days of receipt of ALL required documentation</p> <ol style="list-style-type: none"> Documentation <u>required</u> for determination; documentation should be typed; handwritten is acceptable, if legible <ul style="list-style-type: none"> Level II (STEPS forms A-E) Psychiatric evaluation from treating mental health professional Other medical documentation Level II Evaluation Report Level I ID Screen Certificate, signed by consulting Psychiatrist or Physician Determination sent to AERS will be either: <ul style="list-style-type: none"> APPROVED <ul style="list-style-type: none"> Approval determination letter Signed certificate Older Adult BHA Specialist Information for resource(s) DENIED <ul style="list-style-type: none"> Denial letter Appeal information Older Adult BHA Specialist Information for resource(s)
STEP 4.	<p>AERS Forwards applicable documents (Determination Letter, certificate, Level II Evaluation Report & BHA resource information - whichever is applicable) to: 1) Individual and/or legal representative; 2) NH; 3) Discharging hospital; and 4) Attending physician</p>