

4201 Patterson Avenue, 5th Floor • Baltimore, Maryland 21215

**REQUEST FOR VITAL STATISTICS DATA**

**To request Vital Statistics data, please complete this form and return it to VSA using one of the following methods:**

**E-mail:** [**monique.wilson@maryland.gov**](mailto:monique.wilson@maryland.gov)

**Fax: 410-358-4750**

**Mail: Maryland Department of Health**

**Vital Statistics Administration**

**4201 Patterson Avenue, 5th Floor**

**Baltimore, Maryland 21215**

**Requestor’s Information**

**Name:**

**Title:**

**Organization:**

**Address:**

**Phone: E-mail:**

**Fax:** **Date of Request:**

**Name and phone number of person to contact for further information** (*if different from above*)**:**

**Type(s) of data requested: (*Check all that apply*)**

**Population Birth\* Death\* Marriage Divorce**

**\**Indicate type of data requested below***

**Type of birth and/or death data requested: *(Check One Response)***

**Resident data** *(Includes all births and deaths among Maryland residents regardless of place of occurrence)*

**Resident-recorded data** *(Includes births and deaths occurring within Maryland to residents of the state.* ***Does not include births and deaths among Maryland residents occurring in other states or in the District of Columbia****)*

**Maryland recorded data***(Includes all events occurring in Maryland, regardless of place of*

*residence*

**Out-of-state data** *(Includes Maryland resident births and deaths occurring outside Maryland)*

**Area(s) of Maryland for which data are requested**:

**Year(s) of data requested:**

**Description of Data**

**Please provide a detailed description of the data you are requesting and the purpose for which it will be used.**

**Format of data requested:**

**Spreadsheet PDF Text Delimited File HTML**

**Other (Specify):**

**If you are requesting individual level data or any identifying information (i.e., names, addresses,**

**social security numbers) and you are not an employee of a state agency, you must complete the**

**“Vital Statistics Confidential Application Packet” as well as obtain approval from the Institutional Review Board of the Maryland Department of Health before obtaining data. Further information**

**about the “Vital Statistics Confidential Application Packet” and filing an application with the Institutional Review Board is available on the Vital Statistics Administration website at:**

[*https://health.maryland.gov/vsa/Pages/data.aspx*](https://health.maryland.gov/vsa/Pages/data.aspx)

*(Vital Statistics Confidential Application Package)*

**Fee***:* There is **no charge for the first 2 hours** of data analyst time spent on a data request.

**After the first 2 hours, the fee for data preparation is** **$75 per hour**.

There may be additional charges for clerical time, supplies, postage and photocopy expenses.

Questions may be directed to Dr. Monique Wilson at [monique.wilson@maryland.gov](mailto:monique.wilson@maryland.gov)