

4201 Patterson Avenue, 5th Floor • Baltimore, Maryland 21215

**REQUEST FOR VITAL STATISTICS DATA**

**To request Vital Statistics data, please complete this form and return it to VSA using one of the following methods:**

**E-mail:** **monique.wilson@maryland.gov**

**Fax: 410-358-4750**

**Mail: Maryland Department of Health**

**Vital Statistics Administration**

 **4201 Patterson Avenue, 5th Floor**

**Baltimore, Maryland 21215**

 **Requestor’s Information**

 **Name:**

 **Title:**

 **Organization:**

 **Address:**

 **Phone: E-mail:**

 **Fax:** **Date of Request:**

 **Name and phone number of person to contact for further information** (*if different from above*)**:**

 **Type(s) of data requested: (*Check all that apply*)**

 **Population Birth\* Death\* Marriage Divorce**

 **\**Indicate type of data requested below***

 **Type of birth and/or death data requested: *(Check One Response)***

 **Resident data** *(Includes all births and deaths among Maryland residents regardless of place of occurrence)*

 **Resident-recorded data** *(Includes births and deaths occurring within Maryland to residents of the state.* ***Does not include births and deaths among Maryland residents occurring in other states or in the District of Columbia****)*

 **Maryland recorded data***(Includes all events occurring in Maryland, regardless of place of*

 *residence*

 **Out-of-state data** *(Includes Maryland resident births and deaths occurring outside Maryland)*

 **Area(s) of Maryland for which data are requested**:

 **Year(s) of data requested:**

**Description of Data**

**Please provide a detailed description of the data you are requesting and the purpose for which it will be used.**

 **Format of data requested:**

 **Spreadsheet PDF Text Delimited File HTML**

 **Other (Specify):**

**If you are requesting individual level data or any identifying information (i.e., names, addresses,**

**social security numbers) and you are not an employee of a state agency, you must complete the**

**“Vital Statistics Confidential Application Packet” as well as obtain approval from the Institutional Review Board of the Maryland Department of Health before obtaining data. Further information**

 **about the “Vital Statistics Confidential Application Packet” and filing an application with the Institutional Review Board is available on the Vital Statistics Administration website at:**

[*https://health.maryland.gov/vsa/Pages/data.aspx*](https://health.maryland.gov/vsa/Pages/data.aspx)

*(Vital Statistics Confidential Application Package)*

**Fee***:* There is **no charge for the first 2 hours** of data analyst time spent on a data request.

**After the first 2 hours, the fee for data preparation is** **$75 per hour**.

There may be additional charges for clerical time, supplies, postage and photocopy expenses.

Questions may be directed to Dr. Monique Wilson at monique.wilson@maryland.gov