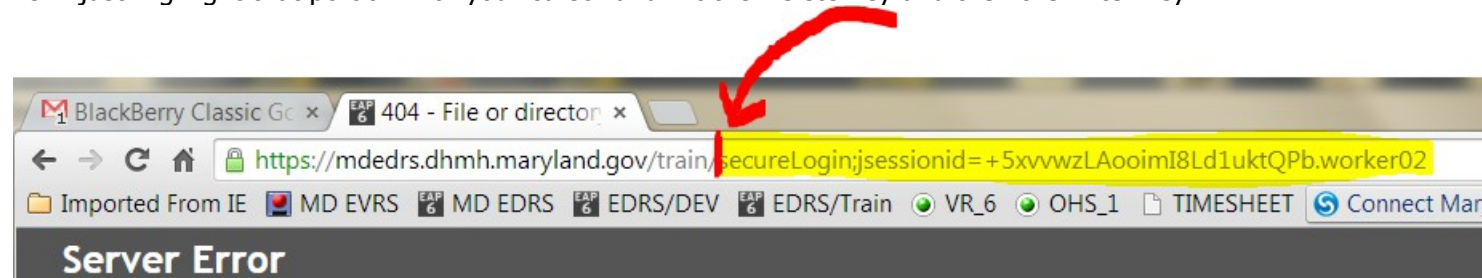# EDRS TIPS

Your **Login Sometimes Fails** Because Your Browser Keeps the Settings from Your Previous Session...

If this Happens either go to end of the Address Line and Click Twice so that you only Have a Cursor; and then backspace over all the letters that You See at the End of the Line Back to the First **"/"** (forward slash) that You See. Then Hit Enter.
   OR just Highlight that portion with your cursor and Hit the Delete Key and then the Enter Key.

****

Best Way To Make & Keep a Shortcut to the Web Site:

Because of the previous issue above, its best the Create the Shortcut on Your Desktop. In Windows, just Find and **Open Area of Your Desktop**; Then **Right-Click** and Look in the Menu for **"New"** & Under that Select **"Shortcut"**

Then you will get a dialog box like the one to the right. **Just Type in the Web Address:**

https://mdedrs.dhmh.maryland.gov/

Each **Letter and Mark is Important**; but once its done **Click Next.**
Then it will ask **What you would like to name the Shortcut?** This can be anything, but we suggest something short like:
MD EDRS   Then just **Click "Finish"** and it should stay there and be available whenever you wish to return to the Web Site.