



Maryland Electronic Death Registration Computer Configuration Guide

December 2014

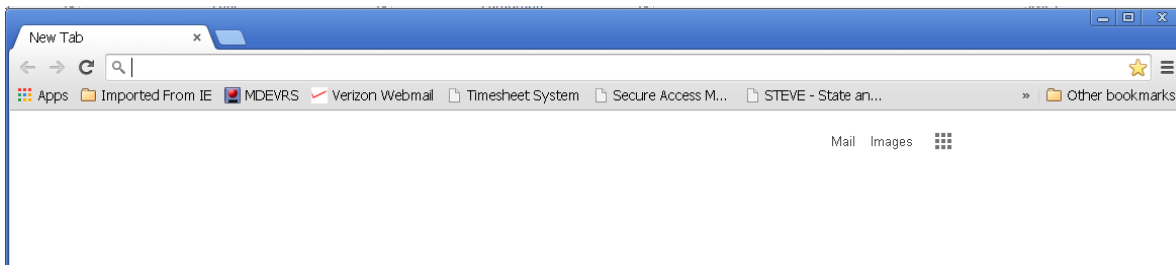
Version 1.0

Accessing the Electronic Death Registration System

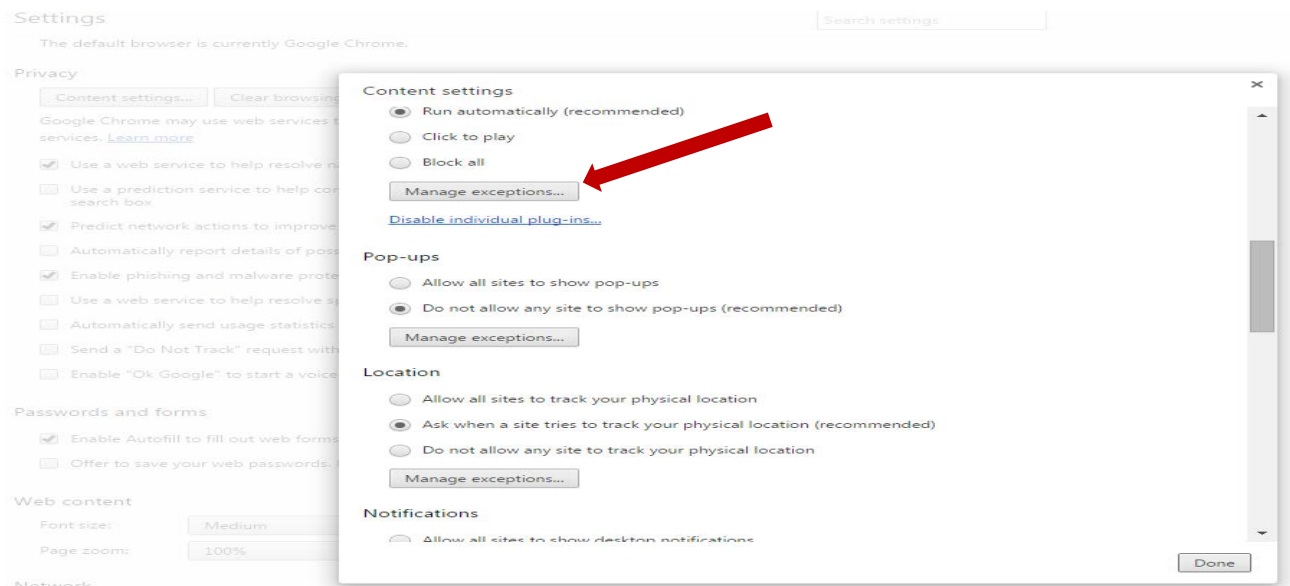
MD-EDRS functions similarly to typical online web applications and can be used by virtually any of the newer web browsers with internet access such as Internet Explorer 8 and above; Google Chrome 37+; Firefox 32+, etc. All of these browsers MUST BE SETUP TO ALLOW POP-UPS for our website. This document provides instructions on enabling pops for Google Chrome and for Internet Explorer.

Google Chrome Set Up

In Google Chrome, go to “Settings” icon (☰).



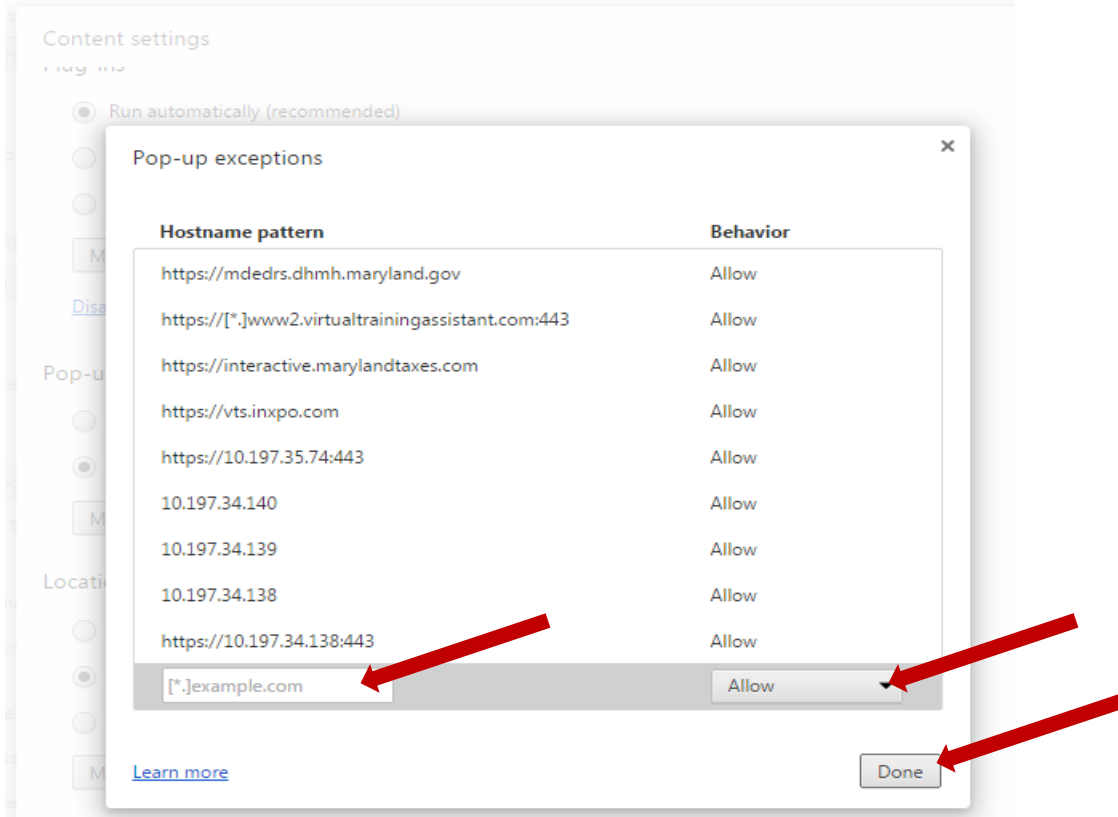
2. Scroll to the bottom and click on “Show Advanced Settings.”
3. Click on “Privacy” and then click on the button for “Content Settings.”
4. Find “Pop-Ups” and click on the “Manage Exceptions” button.



5. At the bottom of the “Pop-Up Exceptions” screen, type in the URL for our website. The MD-EDRS TRAINING website address is <https://mdedrs.dhmf.maryland.gov/train>. ****This site is for training purposes only and you should NOT ENTER ANY REAL CASES.****

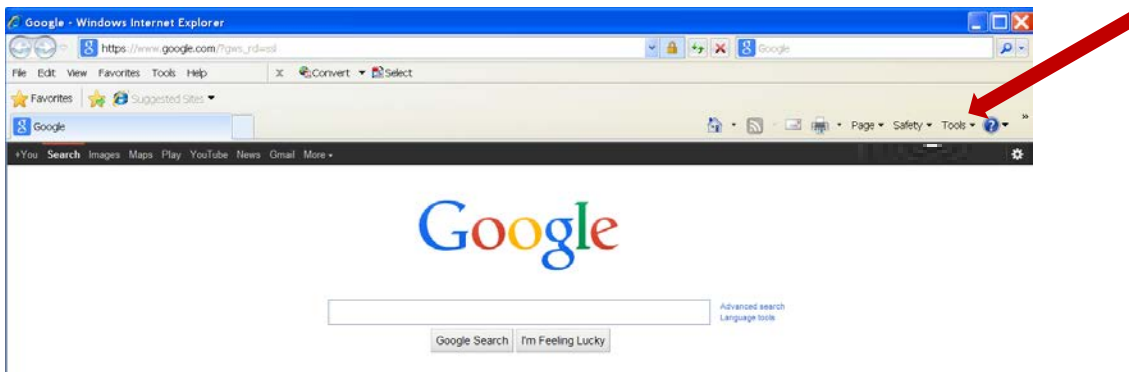
The URL address to use for filing actual cases is: <https://mdedrs.dhmf.maryland.gov>.

Next, click on “Allow” and on the “Done” button.

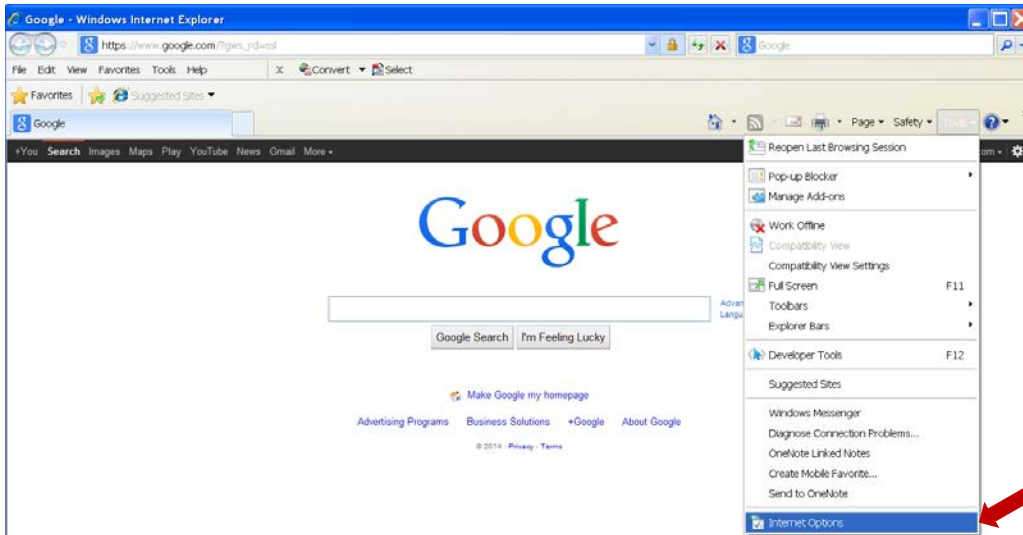


Internet Explorer Set Up

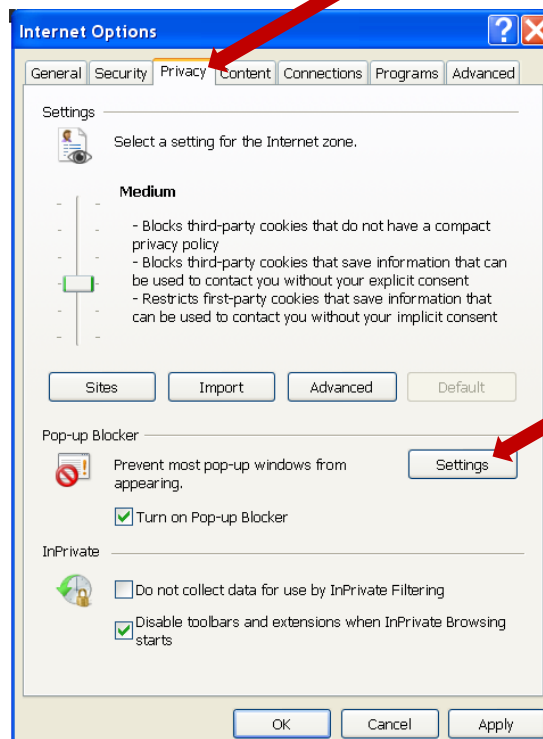
1. With Internet Explorer click on “Tools” on the menu bar.



2. Find and click on “Internet Options.”



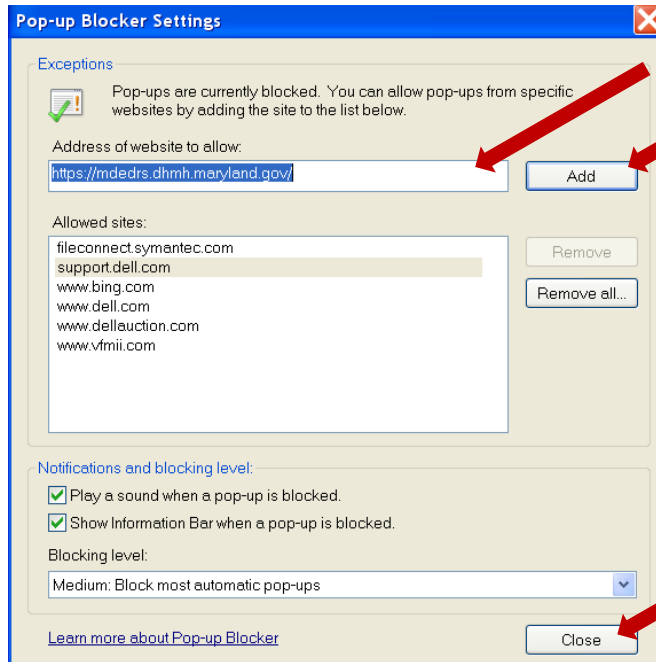
2. Click on the “Privacy” tab. Find the “Pop-Up Blocker” section and click on the “Settings” button.



3. Type the URL for the MD-EDRS TRAINING website: <https://mdedrs.dhmh.maryland.gov/train>.
This site is for training purposes only and you should NOT ENTER ANY REAL CASES.

The URL address to use for filing actual cases is: <https://mdedrs.dhmh.maryland.gov>.

Next, click on “Add” and “Close.”

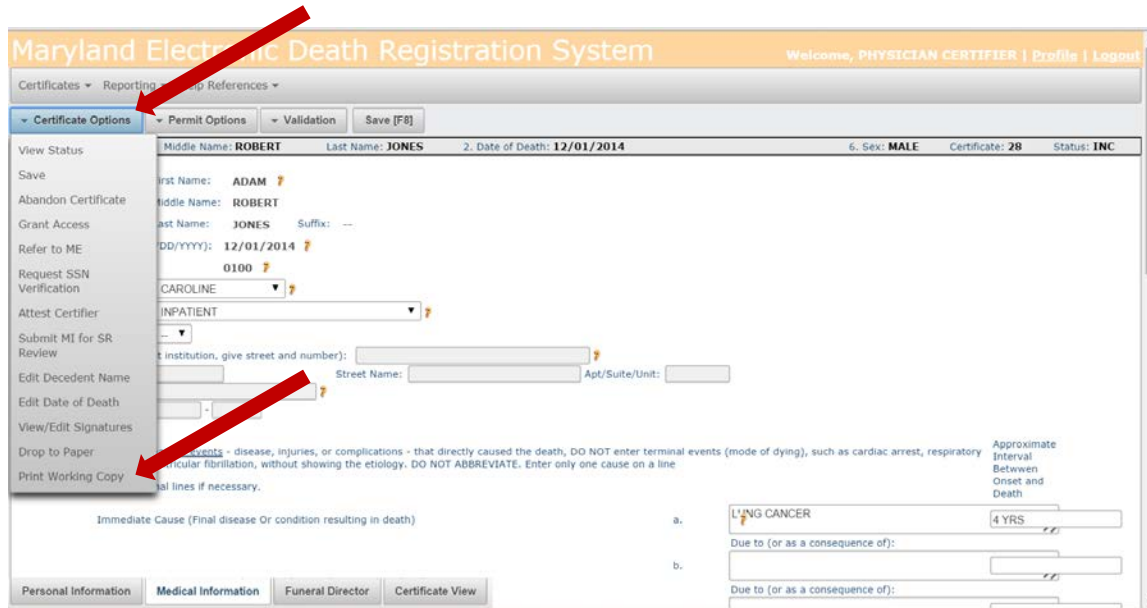


Enabling JavaScript©

For information on enabling JavaScript© please go to <http://www.activatejavascript.org> for step-by-step instructions.

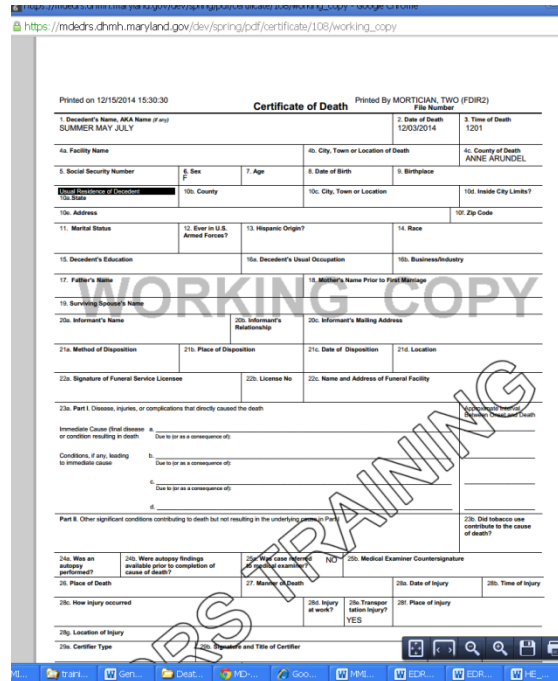
Printing Requirements

1. You will need a program such as Adobe PDF Reader or FoxIt PDF Reader installed on your computer in order to open and print any documents in the MD-EDRS. Adobe reader may be downloaded at no charge from <http://www.adobe.com>. NEVER PRINT anything from your web browser's built-in Print function. Always print requests through the various options in the application's menu. For example, to print out a final working copy of the Certificate you would click on Certificate Options and then "Print Working Copy."



2. At a minimum, you will need a black and white laser-type printer that is capable of printing black and white documents on legal sized paper (8 ½ x 14) and on letter sized paper (8 ½ x 11). The printer can be attached directly to the PC or on a location's wired network. In general, we do not advise using wireless connected printers especially for the printing of actual certificates.

3. Before printing, check that the document is displaying accurately and click the printer icon.



4. You will be able to select the correct printer destination, number of copies and paper size needed before printing.

