

REGULATORY REVIEW AND EVALUATION ACT:

WORKPLANS — JULY 1, 2013 FOR:

Subtitle 01 PROCEDURES

Subtitle 02 DIVISION OF REIMBURSEMENTS

Subtitle 03 HEALTH STATISTICS

Subtitle 04 FISCAL

Subtitle 06 DISEASES

Subtitle 23 ADVANCE DIRECTIVE REGISTRY

SUBMITTED BY:

**Department of Health and Mental Hygiene
Office of Regulation and Policy Coordination
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EXEMPTION REQUESTED

In accordance with State Government Article, §10-132-1, Annotated Code of Maryland, the Secretary of Health and Mental Hygiene has certified to the Governor and the AELR Committee that a review of the following chapters would not be effective or cost-effective and therefore are exempt from the review process based on the fact that they were either initially adopted (IA), comprehensively amended (CA) during the preceding 8 years, or Federally mandated (FM):

Subtitle 01 PROCEDURES

- 10.01.04 Fair Hearing Appeals Under the Maryland State Medical Assistance Program
- 10.01.06 Fair Hearing Appeals under the Special Supplemental Food Program for Women, Infants, and Children (WIC) FM
- 10.01.09 Procedures for Hearing Before the Hospital Appeal Board and Nursing Home Appeal Board FM
- 10.01.16 Retention and Disposal of Medical Records and Protected Health Information CA: 6/19/06
- 10.01.17 Fees for Community Health Programs CA: 3/24/08
- 10.01.20 Nursing Facility Quality Assessment CA: 9/17/12
- 10.01.21 Medical Orders for Life-Sustaining Treatment (MOLST) Form — Procedures and Requirements IA: 10/6/08
IA: 1/1/13

Subtitle 03 HEALTH STATISTICS

- 10.03.01 Vital Records CA: 1/9/12
- 10.03.02 Release of Confidential Information in the Center for Maternal and Child Health and the Office for Genetics and Children with Special Health Care Needs CA: 10/22/07

Subtitle 04 FISCAL

- 10.04.01 Local Health Services Funding CA: 11/14/11

Subtitle 06 DISEASES

- 10.06.01 Communicable Diseases and Related Conditions of Public Health Importance CA: 4/6/09
- 10.06.04 School Health Services and Required Immunizations Before Entry into School CA: 11/24/05
- 10.06.06 Communicable Disease Prevention—Handling, Treatment, and Disposal of Special Medical Waste CA: 11/6/06

Subtitle 23 ADVANCE DIRECTIVE REGISTRY

- 10.23.01 Advance Directive Registry CA: 12/6/07

CHAPTERS THAT ARE VACANT OR THAT HAVE BEEN REPEALED

Subtitle 01 PROCEDURES

- 10.01.18
- 10.01.19

Vacant
Vacant

Subtitle 02 DIVISION OF REIMBURSEMENTS

- 10.02.04 Schedule of Charges for Providers of the Alcohol and Drug Abuse Administration
- 10.02.05 Schedule of Charges for Providers of the Drug Abuse Administration
- 10.02.06 Schedule of Charges for Health Facilities Operated by or Funded in Whole or in Part by the Lab. Admin.
- 10.02.07 Schedule of Charges for Health Facil. Oper. by or Funded in Whole or in Part by the CPHA
- 10.02.08 Schedule of Charges for Providers of the Mental Hygiene Administration
- 10.02.09 Schedule of Charges for Health Facil. Oper. by or Funded in Whole or in Part by the MRDDA
- 10.02.10 Schedule of Charges for Providers of the Office of Chronic and Rehab. Facilities
- 10.02.11 Schedule of Charges for Providers of the Medical Care Policy Administration

Repealed
Repealed
Repealed
Repealed
Repealed
Repealed
Repealed
Repealed

Subtitle 04 FISCAL

- 10.04.06 Late Payments

Repealed

Subtitle 06 DISEASES

- 10.06.03 Testing for Phenylketonuria (PKU) in the Newborn Child

Repealed

CHAPTERS THAT ARE PENDING REPEAL

Subtitle 01 PROCEDURES

- 10.01.01 Health Care Practitioner User Fee Collection

Pending Repeal

Subtitle 04 FISCAL

- 10.04.05 Community Residential Services

Pending Repeal

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
Subtitle 01 PROCEDURES

- 10.01.02 Procedures for Public Hearings
- 10.01.03 Procedures for Hearings Before the Secretary of Health and Mental Hygiene
- 10.01.12 Declaratory Ruling
- 10.01.13 Procedures for Interagency Coordination for Licensing Residential Child Care Facilities
- 10.01.14 Open Meetings—Attendance and Recording, Photographing, and Broadcasting of Sessions

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR 10.01.02 10.01.03 10.01.12 10.01.13 10.01.14 for the purpose of satisfying the requirement of State Government Article, §§10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations.	Kathleen Ellis	7/1/13
	2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.	Kathleen Ellis	8/1/13
	A. To invite public comment on these regulations, the following procedures and methods will be used: <ol style="list-style-type: none"> 1. Publication of notice in the Maryland Register; 2. Posting of notice on the unit's website; 3. Email notice to identified stakeholders 		
	B. To ensure the participation of stakeholders in the review process, the following procedures will be used: For each set of regulations, the stakeholders will be identified. emails will be sent to those identified inviting their participation in the review process.		
II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee	C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: For each set of regulations, the units that may be affected by the regulations will be identified. Emails will be sent to those identified inviting their participation in the review process.		
	3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations ¹ adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows: Changes in the statutory authority for each set of regulations will be reviewed to determine the need to amend the regulations.	Kathleen Ellis	10/1/13
	4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria:	Kathleen Ellis	12/1/13
	A. Continue to be necessary for public interest; B. Continue to be supported by statutory authority and judicial opinions; C. Are obsolete or otherwise appropriate for amendment or repeal; D. Continue to be effective in accomplishing the intended purpose of the regulations; E. The information gathered under Action Steps 1 - 3.		
1. Consolidate information obtained from objective #1 above 2. Write draft report. 3. Coordinate executive reviews of draft report. 4. Consolidate review comments and prepare final report.		Kathleen Ellis	2/1/14
		Kathleen Ellis	3/1/14
		Kathleen Ellis	4/1/14
		Kathleen Ellis	6/1/14

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
Subtitle 01 PROCEDURES
10.01.05 Board of Review Procedures

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR 10.01.05 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations.	Christi Megna	7/1/13
	2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.	Christi Megna	8/1/13
	A. To invite public comment on these regulations, the following procedures and methods will be used: <ol style="list-style-type: none"> 1. Publication of notice in the Maryland Register; 2. Posting notice on Division of State Document's website. 3. Review of the regulations by the members of the DHMH Board of Review, the Board's Counsel, and the AAG who represent DHMH in BR cases. 		
	B. To ensure the participation of stakeholders in the review process, the following procedures will be used: The public are stakeholders for this regulation. Outreach will be as stated in §2A(1) and (2). The Board members and Counsel, and AAG involved with the Board cases are also stakeholders in this action and their input will be solicited via e-mail, telephone, and at the Board meetings.		
	C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: Email to solicit comments will be sent to all DHMH Regulation Coordinators.		
3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows: A. and C. N/A B. Research on-line similar regulations adopted by surrounding states.		Christi Megna	9/1/13
4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria: A. Continue to be necessary for public interest; B. Continue to be supported by statutory authority and judicial opinions; C. Are obsolete or otherwise appropriate for amendment or repeal; D. Continue to be effective in accomplishing the intended purpose of the regulations; E. The information gathered under Action Steps 1 - 3.		Christi Megna	10/1/13
II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee	1. Consolidate information obtained from objective #1 above	Christi Megna	12/1/13
	2. Write draft report.	Christi Megna	3/1/13
	3. Coordinate executive reviews of draft report.	Christi Megna	4/1/14
	4. Consolidate review comments and prepare final report.	Christi Megna	6/1/14

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
 2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
 Subtitle 01 PROCEDURES
10.01.07 Petitions for Adoption, Amendment, or Repeal of Regulations

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR 10.01.07 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations.	Michele Phinney	7/1/13
	2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.	Michele Phinney	8/1/13
	A. To invite public comment on these regulations, the following procedures and methods will be used: <ol style="list-style-type: none"> 1. Publication of notice in the Maryland Register; 2. Posting notice on Division of State Document's website; 		
	B. To ensure the participation of stakeholders in the review process, the following procedures will be used: The public are the stakeholders for this regulation. Outreach will be as stated in §2A.		
	C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: DHMH units would be affected. Email to solicit comments will be sent to all Regulation Coordinators within DHMH.		
	3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows: <ol style="list-style-type: none"> A. N/A B. Research on-line similar regulations adopted by surrounding states C. N/A 	Michele Phinney	9/1/13
	4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria: <ol style="list-style-type: none"> A. Continue to be necessary for public interest; B. Continue to be supported by statutory authority and judicial opinions; C. Are obsolete or otherwise appropriate for amendment or repeal; D. Continue to be effective in accomplishing the intended purpose of the regulations; E. The information gathered under Action Steps 1 - 3. 	Michele Phinney	10/1/13
II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee	1. Consolidate information obtained from objective #1 above	Michele Phinney	12/1/13
	2. Write draft report.	Michele Phinney	3/1/14
	3. Coordinate executive reviews of draft report.	Michele Phinney	4/1/14
	4. Consolidate review comments and prepare final report.	Michele Phinney	6/1/14

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
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 Subtitle 01 PROCEDURES
 COMAR 10.01.08 Procedures for Access to Records
COMAR 10.01.11 Correction or Amendment of Public Records

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR 10.01.08 and 10.01.11 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations. 2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.	Walter Zerrlaut Walter Zerrlaut	9-1-13 11-1-13
3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows:	A. To invite public comment on these regulations, the following procedures and methods will be used: 1. Publication of notice in the Maryland Register; 2. Publication of notice in newspapers of general circulation in the State; 3. Posting of notice on the unit's website; 4. Posting notice on Division of State Document's website; B. To ensure the participation of stakeholders in the review process, the following procedures will be used: The stakeholders for this chapter would be anyone in the public who would want change any Departmental regulation. Therefore, the notices listed in Step 2A will ensure the public is involved. C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: Email and hard copy of the request for comments will be sent to internal Departmental units.	Walter Zerrlaut	12-30-13
4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria:	A. Not Applicable B. A search will be conducted on the Internet of other States, particularly those states that surround Maryland, to find out whether they have similar regulations and how their regulations are structured C. A search will be conducted on the Internet of other Maryland State Department regulations to find out whether they have similar regulations and how their regulations are structured.	Walter Zerrlaut	3/1/14

II. Prepare report to the
Administrative, Executive
and Legislative Review
(AELR) Committee

- | | | |
|---|-----------------|--------|
| 1. Consolidate information obtained from objective #1 above | Walter Zerrlaut | 3/1/13 |
| 2. Write draft report. | Walter Zerrlaut | 4/1/14 |
| 3. Coordinate executive reviews of draft report. | Walter Zerrlaut | 5/1/14 |
| 4. Consolidate review comments and prepare final report. | Walter Zerrlaut | 6/1/14 |

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
 2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
 Subtitle 01 PROCEDURES
10.01.10 Payment for Off-Grounds Medical Services

OBJECTIVES

ACTION STEPS

RESPONSIBLE PERSON **SCHEDULED COMPLETION DATE**

I. Evaluate COMAR 10.01.10 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.

1. Inventory affected regulations. Stacey Diehl 7/1/13

2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units. Stacey Diehl 9/1/13

A. To invite public comment on these regulations, the following procedures and methods will be used: Publication of notice in the Maryland Register

B. To ensure the participation of stakeholders in the review process, the following procedures will be used:
 The MHA will solicit the participation of stakeholders by posting notice of the review process on it's web site and by mail to representative organizations.

C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used:
 The MHA will solicit participation of other units affected by the regulations by direct notification (mail, e-mail, and/or telephone).

Stacey Diehl 11/1/13

3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows:
 The MHA will review similar regulations adopted/repealed by other states or the federal government and will review information on the current best or evidenced-based practices for mental health treatment.

Stacey Diehl 1/4/14

4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria:
 A. Continue to be necessary for public interest;
 B. Continue to be supported by statutory authority and judicial opinions;
 C. Are obsolete or otherwise appropriate for amendment or repeal;
 D. Continue to be effective in accomplishing the intended purpose of the regulations;
 E. The information gathered under Action Steps 1 - 3.

Stacey Diehl 2/1/14

2. Write draft report. Stacey Diehl 4/1/14

3. Coordinate executive reviews of draft report. Stacey Diehl 5/1/14

4. Consolidate review comments and prepare final report.

Stacey Diehl

II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
 2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
 Subtitle 01 PROCEDURES
10.01.15 Exemption from Self-Referral Laws

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR 10.01.15 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations.	Wynee Hawk	7/01/13
	2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.	Wynee Hawk	
	A. To invite public comment on these regulations, the following procedures and methods will be used:		8/01/13
	1. Posting notice on Board of Physicians' website; and		
	2. Posting notice on Division of State Documents website;		
	B. To ensure the participation of stakeholders in the review process, the following procedures will be used:		10/01/13
	1. Solicit input via mailings with stakeholders		
	2. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used:		10/01/13
	3. Email internal units within DHMH and other State agencies to solicit comments		
	3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows:	Wynee Hawk	
	A. Not Applicable		12/15/13
	B. Conduct internet search of other states and federal government, with particular attention to states contiguous to Maryland, to find out whether they have similar regulations and how they are structured		
C. Conduct internet search of other State agency regulations to find out whether they have similar regulations and how they are structured			
4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria:	Wynee Hawk		
A. Continue to be necessary for public interest;		04/30/14	
B. Continue to be supported by statutory authority and judicial opinions;			
C. Are obsolete or otherwise appropriate for amendment or repeal;			
D. Continue to be effective in accomplishing the intended purpose of the regulations;			
E. The information gathered under Action Steps 1 - 3.			
II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee	1. Consolidate information obtained from objective #1 above	Wynee Hawk	
	2. Write draft report.	Wynee Hawk	
	3. Coordinate executive reviews of draft report.	Wynee Hawk	
	4. Consolidate review comments and prepare final report.	Wynee Hawk	06/01/14

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON

Subtitle 02 DIVISION OF REIMBURSEMENTS
10.02.01 Charges for Services Provided through the Department of Health and Mental Hygiene
10.02.02 Abandonment or Abuse of Responsible Relatives by Recipients of Care
10.02.03 Appeal Hearings to the Division of Reimbursements

Subtitle 04 FISCAL
10.04.02 Establishment and Payment of In-Patient Charges by Recipients of Services and Other Chargeable
Persons for the Patient's Care

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR 10.02.01—10.02.03 and 10.04.02 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations.	Robert Sutton	7/1/13
	2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.	Robert Sutton	8/15/13
	A. To invite public comment on these regulations, the following procedures and methods will be used: <ol style="list-style-type: none"> 1. Publication of notice in the Maryland Register; 2. Publication of notice in newspapers of general circulation in the State; 3. Posting of notice on the unit's website; 4. Posting notice on Division of State Documents website; 5. Mailing of notice; and 6. Holding of public hearings at various locations around the State. 		8/15/13 8/15/13 8/15/13 8/15/13 TDB
	B. To ensure the participation of stakeholders in the review process, the following procedures will be used: <p>The Department intends to seek to obtain participation of stakeholders in the review process by undertaking the following procedures:</p> <ol style="list-style-type: none"> 1. Publication of a Notice of Regulatory Review noting all proposed changes in the Maryland Register with a deadline for receiving comments; 2. Publication of a Notice of Regulatory Review noting all proposed changes in newspapers of general circulation throughout the State with a deadline for receiving comments; 3. Mailing via regular and certified mail a Notice of Regulatory Review noting all proposed changes to the Maryland Disability Law Center and the Legal Aid Bureau with a deadline for receiving comments. 		8/15/13 8/15/13
	C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: <p>The Department intends to seek to obtain input from other units affected by the Regulations by undertaking the following procedures:</p> <ol style="list-style-type: none"> 1. Mailing via regular mail and sending via e-mail a Notice of Regulatory Review noting all proposed changes to the Directors of Social Work at all Department of Health and Mental Hygiene inpatient facilities with a deadline for receiving comments; 2. Publishing the Notice of Regulatory Review noting all proposed changes 		8/15/13

on the State of Maryland as well as the Department of Health and Mental Hygiene's web sites with a deadline for receiving comments;

3. Convening meetings to the extent requested by the other units affected.

8/15/13
TBD

3. Procedures for gathering and reviewing of: A. Any recent scientific information Robert Sutton related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows:

The Department intends to request from stakeholders and other units affected, in conjunction with the comment period, any scientific information they may be aware of. In addition, the Department will undertake its own review of the contiguous states to determine whether similar regulations exist, the implementation of the regulations and their impact, if any, upon the party or parties affected. In addition, the Department will review the federal government regulations to determine if any of the proposed regulatory changes are pre-empted or otherwise affected by existing or pending federal laws.

9/30/13

4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria:

Robert Sutton

11/30/13

- A. Continue to be necessary for public interest:
Upon the receipt of any feedback from stakeholders and other affected units, the Agency will review all feedback and provide a written response indicating receipt and what, if any opinion the Agency has regarding the feedback received.
 - B. Continue to be supported by statutory authority and judicial opinions: continue to review and read court opinions interpreting and applying the affected provisions.
 - C. Are obsolete or otherwise appropriate for amendment or repeal:
See 4B.
 - D. Continue to be effective in accomplishing the intended purpose of the regulations:
Insure that the provisions are being applied and interpreted as intended by serving as the point of contact for both internal and external requests for information, interpretation and application of the provisions.
 - E. The information gathered under Action Steps 1 - 3:
Provide a written report to the Agency Chief for review and finalization consistent with the findings and items outlined above.
1. Consolidate information obtained from objective #1 above
 2. Write draft report.
 3. Coordinate executive reviews of draft report.
 4. Consolidate review comments and prepare final report.

Robert Sutton

1/31/14

Robert Sutton

3/1/14

Robert Sutton

4/30/14

Robert Sutton

6/1/14

II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
Subtitle 04 FISCAL

10.04.03 Standards for Audits of Grants and Contracts with Providers and Local Health Departments

OBJECTIVES	ACTION STEPS	SCHEDULED RESPONSIBLE PERSON	COMPLETION DATE
I. Evaluate COMAR 10.04.03 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations.	Timothy Lareska	7/1/13
	2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.		
	A. To invite public comment on these regulations, the following procedures and methods will be used: Publication of notice in the Maryland Register;	Timothy Lareska	10/1/13
	B. To ensure the participation of stakeholders in the review process, the following procedures will be used: The stakeholders for this chapter would be human services providers and local health departments who will be solicited for comments through steps listed in 2(A) above.	Timothy Lareska	10/1/13
	C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: In addition to comments received from 2 (A), an email request for comments will be sent to the DHMH funding Administrations.	Timothy Lareska	10/1/13
	3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed; if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows: A. Not applicable B. An internet search will be conducted of similar regulations adopted by other States to access possible changes needed.	Timothy Lareska	1/31/14
	4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria: A. Continue to be necessary for public interest; B. Continue to be supported by statutory authority and judicial opinions; C. Are obsolete or otherwise appropriate for amendment or repeal; D. Continue to be effective in accomplishing the intended purpose of the regulations; E. The information gathered under Action Steps 1 - 3.	Thomas Russell/ Ellwood Hall/ Timothy Lareska	3/31/14
II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee	1. Consolidate information obtained from objective #1 above	Timothy Lareska	
	2. Write draft report.	Timothy Lareska	
	3. Coordinate executive reviews of draft report.	Timothy Lareska	
	4. Consolidate review comments and prepare final report.	Timothy Lareska	6/1/14

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE
2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
Subtitle 04 FISCAL
10.04.04 Human Services Agreements Manual**

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
<p>I. Evaluate COMAR 10.04.04 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.</p>	<p>1. Inventory affected regulations.</p>	Gregory Jones	7/1/13
	<p>2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.</p>	Gregory Jones	8/1/13
	<p>A. To invite public comment on these regulations, the following procedures and methods will be used: Publication of notice in the Maryland Register</p>		
	<p>B. To ensure the participation of stakeholders in the review process, a notice of the review will be mailed to the funding administrators.</p>		
	<p>C. To ensure the participation in the review process of other units affected by the regulations, a notice will be mailed to the Office of the Attorney General.</p>		
	<p>3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows: A.—C. Not applicable.</p>	Gregory Jones	9/1/13
	<p>4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria: A. Continue to be necessary for public interest; B. Continue to be supported by statutory authority and judicial opinions; C. Are obsolete or otherwise appropriate for amendment or repeal; D. Continue to be effective in accomplishing the intended purpose of the regulations; E. The information gathered under Action Steps 1 - 3.</p>	Gregory Jones	10/1/13
<p>II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee</p>	<p>1. Consolidate information obtained from objective #1 above</p>	Gregory Jones	12/1/13
	<p>2. Write draft report.</p>	Gregory Jones	2/1/14
	<p>3. Coordinate executive reviews of draft report.</p>	Gregory Jones	4/1/14
	<p>4. Consolidate review comments and prepare final report.</p>	Gregory Jones	6/1/13

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
 2011 – 2018 WORK PLAN FOR EVALUATION REPORT ON
 Subtitle 06 DISEASES
10.06.02 Communicable Diseases—Rabies

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR 10.06.02 for the purpose of satisfying the requirement of State Government Article, §10-130—10-139, Annotated Code of Md.	1. Inventory affected regulations. 2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units. <ul style="list-style-type: none"> A. To invite public comment on these regulations, the following procedures and methods will be used: <ul style="list-style-type: none"> 1. Posting of notice on the unit's website (http://bhpa.dhnh.maryland.gov/OID/EOR/CZVBD/SitePages/Home.aspx and http://dhmh.maryland.gov/SitePages/Open%20Requests%20for%20Comments.aspx); 2. Email the membership of the Maryland Veterinary Medical Association (completed 5/14/2013) 3. Email rabies coordinators and other key contacts at all of the 24 local health departments, point of contact for Animal Control colleagues, and colleagues at the Maryland Department of Agriculture and the Maryland Department of Natural Resources (completed May 6)); 4. Distribute to the veterinary, animal health and public health community via the Maryland One Health Bulletin (completed in Vol 3 Issue 4); 5. Announce at the Environmental Health Liaison Committee meeting with Maryland Department of Environment and DHMH (completed 5/21/2013); and 6. Announce at the annual Zoonotic Disease Update on 6/4/2013 B. To ensure the participation of stakeholders in the review process, the following procedures will be used: <ul style="list-style-type: none"> • Comments from stakeholders will be solicited as above in 2A. Stakeholders will have the opportunity to review proposed revisions before formal submission to AELR. C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: <ul style="list-style-type: none"> • Comments from other units will be solicited as above in 2A. Other units will have the opportunity to review proposed revisions before formal submission to AELR. 	Katherine Feldman 7/1/13 Katherine Feldman 6/30/2013	
3. Procedures for gathering and reviewing of: <ul style="list-style-type: none"> A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows: <ul style="list-style-type: none"> • We will align the Maryland rabies regulations with the <i>Compendium of Animal Rabies Prevention and Control, 2011</i>, which is the most current national 		Katherine Feldman	12/31/2013

guidance document informed by the latest science regarding rabies prevention and control in animals and with the *Recommendations of the Advisory Committee on Immunization Practices: Human Rabies Prevention --- United States, 2008* and *Use of a Reduced (4-Dose) Vaccine Schedule for Postexposure Prophylaxis to Prevent Human Rabies*, the most current guidance documents informed by the latest science regarding prevention of rabies in humans.

4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria: Katherine Feldman 12/31/2013

- A. Continue to be necessary for public interest;
- B. Continue to be supported by statutory authority and judicial opinions;
- C. Are obsolete or otherwise appropriate for amendment or repeal;
- D. Continue to be effective in accomplishing the intended purpose of the regulations;
- E. The information gathered under Action Steps 1 - 3.

- II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee
 1. Consolidate information obtained from objective #1 above Katherine Feldman 4/30/2014
 2. Write draft report. Katherine Feldman 4/30/2014
 3. Coordinate executive reviews of draft report. Kati Moore
 4. Consolidate review comments and prepare final report. Kati Moore 6/1/14

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
2003 – 2011 WORK PLAN FOR EVALUATION REPORT ON
Subtitle 06 DISEASES

10.06.05 Meningococcal Vaccination Requirements for Students in Institutions of Higher Education

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
<p>1. Evaluate COMAR 10.06.05 for the purpose of satisfying the requirement of State Government Article, §10-130 - 10-139, Annotated Code of Md.</p>	<p>1. Inventory affected regulations.</p> <p>2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units.</p> <p>A. To invite public comment on these regulations, the following procedures and methods will be used:</p> <ol style="list-style-type: none"> 1. Posting of notice on the unit's website (http://phpa.dhmh.maryland.gov/OIDEOR/IMMUN/StePages/Home.aspx); 2. Email notice to Maryland university health centers; 3. Email notice to Mid-Atlantic Chapter of the American College Health Association; 4. Email notice to CD Directors at all 24 LHDs; and 6. Announcement at meeting of the Maryland State Advisory Commission on Immunizations. <p>B. To ensure the participation of stakeholders in the review process, the following procedures will be used:</p> <ul style="list-style-type: none"> • Comments from stakeholders will be solicited as above in 2A. Stakeholders will have the opportunity to review any proposed revisions before formal submission to AELR. <p>C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used:</p> <ul style="list-style-type: none"> • Comments from other units will be solicited as above in 2A. Other units will have the opportunity to review proposed revisions before formal submission to AELR. 	<p>David Blythe/Greg Reed</p> <p>David Blythe/Greg Reed</p>	<p>7/1/13</p> <p>6/30/13</p>
<p>3. Procedures for gathering and reviewing of:</p> <p>A. Any recent scientific information related to the regulations being reviewed, if applicable;</p> <p>B. Similar regulations adopted or repealed by other states or the federal government; and</p> <p>C. Other appropriate information, are as follows:</p> <ul style="list-style-type: none"> • The National Institutes of Health National Library of Medicine PubMed database will be searched for new evidence related to increased risk of meningococcal disease among college students living on campus and on effectiveness of vaccine. Requirements of other states will be reviewed at the following URL: http://www.immunize.org/laws/menin.asp 	<p>David Blythe/Greg Reed</p>	<p>12/31/13</p>	

4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria: David Blythe/Greg Reed 12/31/13

- A. Continue to be necessary for public interest;
- B. Continue to be supported by statutory authority and judicial opinions;
- C. Are obsolete or otherwise appropriate for amendment or repeal;
- D. Continue to be effective in accomplishing the intended purpose of the regulations;
- E. The information gathered under Action Steps 1 - 3.

II. Prepare report to the Administrative, Executive and Legislative Review (AELR) Committee

- 1. Consolidate information obtained from objective #1 above David Blythe/Greg Reed 4/30/14
- 2. Write draft report. David Blythe/Greg Reed 4/30/14
- 3. Coordinate executive reviews of draft report. Kati Moore
- 4. Consolidate review comments and prepare final report. Kati Moore 6/1/14