



Queen Anne's County Health Department-Environmental Health

Plan Review Submission Form

206 N. Commerce Street, Centreville, MD 21617

410-758-2281 Fax 410-758-6602

www.qahealth.org

Project Information

Project Name:

Project Address:

Project Description:

- New Construction
Remodel
Equipment Changes
HACCP Update
Transfer Ownership Only
(No changes to Facility)

Facility Type:

- Restaurant
Retail Market
Carry-Out Only
Catering
Bakery
Mobile Unit
Institution

Check All That Apply:

- Outdoor Dining Onsite
Dogs Permitted
Retail Sales
Wholesale

Scope of Project:

Will 2 or more facilities be built from this plan in MD? Yes No

If YES, submit plans to DHMH Facility & Process Review. 410-767-8400 http://ideha.dhmh.maryland.gov

Site Information

Water Supply: Public Private (Well) Sewage Disposal System: Public Private (Septic)

Contact Information

Name:

Company:

Address:

Phone:

Email:

Position:

- Owner
Architect
Contractor/G.C
Expeditor
HACCP Coordinator

The Following Must Be Provided, If Applicable. Incomplete Submittals Will Delay Your Review

- 1 Set of drawings (full), site and facility layout
Plumbing Diagram
Finish Schedule
Equipment Schedule
Equipment specification sheets (numbered to correspond to list/plan)
Exhaust hood drawings/calculations
Mechanical Plan
Menu
HACCP Plan
Standard Operating Procedures (SOPs)

Applicant Signature:

Date: