

**Pre-Bid Conference Questions and Answers #2**  
**Medicaid Hospital Claims Audit Contractor**  
**MDH/OPASS 19-18604**

June 7, 2018

Question 1: Section 2.3.12.C.1 - Will the Department support SFTP or FTPS protocol on CONNECT DIRECT? If yes, will the Department host the SFTP site or will the Contractor have to host the SFTP site?

**Response:** The Department will support and host SFTP for transfer of files to the Contractor.

Question 2: Section 2.3.12.C.1 - If SFTP is not supported by the Department, what other secure internet protocols will the Department support?

**Response:** N/A

Question 3: Section 2.3.12 - Since the system requested in the RFP is a custom application, after the contract is awarded, how much time will be available to the contractor to have the system ready and interfacing with State-owned ADC?

**Response:** The Contractor will not have direct access to the State-owned ADC and shall be ready to operate within the 30-day start up period at commencement.

Question 4: Is this a compliance audit and/or medical necessity audit?

**Response:** This is a compliance audit.

Question: 5: Are Maryland Medicaid hospital payment rules payment rules to be used for out-of-state provider evaluations?

**Response:** Yes.

Question 6: Does the limit on record requests apply to in-patient records, out-patient records, or both?

**Response:** The limit on record requests applies to both in-patient and out-patient records, however, an inpatient program is considered a separate provider from an outpatient program, for the purpose of the limit on record requests. Ex: Hopkins Inpatient Hospital vs. Hopkins Outpatient Physical Therapy. A record request for 150 records may be made for each in the same time period. However, the Contractor may not ask for more than 500

outpatient records and more than 500 inpatient records in any six-month period.

Question 7: Does 2.3.5 B4 imply that this audit includes determinations of medical necessity?

**Response:** This audit does not include reviewing medical necessity determinations.

Question 8: What is the file size of each Claims file (and any associated files) per transmission?

**Response:** This information is not available at this time.

Question 9: Can we get a file layout that includes the field definitions (format and field lengths) for all the files that the Department would be providing the Contractor?

**Response:** File attached.

Question 10: In Section 4.27 – Veteran-owned Small Business Enterprise (VSBE) Goal, the RFP states goals for subcontracting with certified VSBEs. Do subcontractors certified as Service Disabled Veteran-Owned Small Business (SDVOSB) by the Office of Small and Disadvantaged Business Utilization (OSDBU) of the United States Department of Veteran's Affairs also qualify as acceptable vendor certifications under this goal?

**Response:** Only United States Department of Veterans Affairs certification is acceptable. VSBE certification from another entity or jurisdiction will not be accepted.

**Additional Outstanding Questions and Answers will follow.**