

Questions #2 Post Pre-Proposal Conference

1. Attachment B does not list a line to provide our Fixed Transition-In cost. Please clarify where we should provide that cost.

Answer: This solicitation does not require vendors to propose separate "Fixed Transition-In cost".

2. TORFP 3.4 (page 24) - The TORFP reads "MBE Liquidated damages are identified in Attachment M. This solicitation does not require additional liquidated damages." Attachment M, however, does not list any liquidated damages. Please clarify.

Answer: See Addendum #2 dated 4/26/22.

3. Will it be acceptable by the State for one or two of the four key resources to be provided by the Master Contractor's partner?

Answer: Yes

4. What resources will the State provide in term of equipment and tools (e.g., laptops, software)?

Answer: Laptops with required software and tools to perform functions of the position.

5. Of the approximately 25 roles identified in the TORFP, does every single resource filling a role need to be located in Baltimore, Maryland? Is the State open to having some of the resources located outside of Baltimore?

Answer: All resources must be available to work onsite at location designated by TO Manager. Section 3.9.11 states: "Work is to be performed on-site at 201 W. Preston Street, Baltimore, Maryland or any other site as designated by the TO Manager." Personnel for this TORFP are expected to be available to work on-site. However, all labor categories for this TORFP, with the exception of Systems Engineer (Senior) and Computer Specialist, are currently remote and are expected to work remote for the foreseeable future. Systems Engineer (Senior) and Computer Specialist are expected to work on-site. Please Note: If MDH remote work is still in effect, each contractor will be required to pick up an MDH issued laptop in person at the 201 W. Preston Street location.

6. The opportunity identifies the MBE subcontracting goal as 30% with subgoals of 10% African-American MBEs and 10% Woman-Owned MBEs. Can the remaining 10% be other types of MBEs such as Hispanic Americans, Asian Pacific Americans, Subcontinent Asian Americans, or Native Americans?

Answer: Yes

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7. Will the State grant a 14-day extension to the TORFP response due date?

Answer: Yes. Proposals Due Date and Time is changed to Friday, May 20, 2022 at 2:00 P.M. Local Time (See Addendum #2 dated 4/26/22)

8. Does the Offeror have to provide the resumes for all labor categories mentioned in TORFP or only the key personnel?

Answer: Only the four (4) Key Personnel.

9. Does the Offeror have to fill MBE's subgoals mentioned below or is only one MBE category enough (e.g., only African American MBE's)?

30%
with the following subgoals:
7% for African American MBEs,
0% for Asian-American MBEs,
2% for Hispanic-American MBEs, and
8% for Woman-Owned MBEs.

Answer: The Offeror is responsible for fulfilling ALL of the subgoals with the appropriate MBE categories (African American AND Women-Owned). The current subgoals are as follows pursuant to Addendum #1 dated 4/14/22:

MBE Subcontracting Goal:	30% with the following subgoals: 10% for African American MBEs, 0% for Asian-American MBEs, 0% for Hispanic-American MBEs, and 10% for Woman-Owned MBEs.
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10. If a subcontractor/MBE has extensive experience in IBM mainframe support and COBOL/CICS/DB2, can their experience be utilized to fulfil Section 3.9.2-Offeror Experience?

Answer: Section 3.9.2 Offeror minimum qualifications must be met exclusively by the Offeror. Section 3.9.2 states: "To be considered reasonably susceptible of being selected for award, an Offeror must provide proof with their TO Technical Proposal that their organization meets the following minimum criteria:"

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11. Section 3.1 Task Order Initiation Requirements (page 19-20), (Specifically Table 3-1 on page 19 and Section 3.1.1.1 Transition Period Results) appears to have a discrepancy between these two sections with respect to "Favorable Transition Results" as it pertains to the number of additional personnel listed in Table 3-1, Row 6, on board and with demonstrated level of competence specified in their labor categories. In Table 3-1, Row 6, cites 10 out of 15 for the Transition-In requirements. Section 3.1.1.1 specifies 10 out of 21 to meet the Favorable results requirement during the Transition-In period. Can you clarify what is the correct number?

Answer: Table 3-1, Row 6, should read "At least 10 out of 21 Additional Personnel On-Board and have demonstrated...". Please see Addendum #2 dated 4/26/22.

12. Section 5.3.5.A-3 (page 53), an unfinished sentence ends with the word "and" after the Section 5.4.2.B reference. Is there another section reference with this item?

Answer: Section 5.3.5.A-3 "and" refers to/includes Section 5.3.5.B 1-3. There is no "and" reference after Section 5.4.2.B.

13. Section 5.4.3.I,1-b, Additional Submissions (page 57), the item ends with the sentence, "Signatures shall be clearly visible." Please clarify the meaning behind "clearly visible." Is this meant to direct a fully legible signature rather than, for example, a stylized mark?

Answer: Viewable signatures must be affixed to all documents.