

Multi-Step Invitation for Bid (MS-IFB)
RESOLICITING FOR CODING AND DATA ENTRY SERVICES
MDH/OPASS #20-18679/eMMA Project ID# BPM019316
Questions and Answers (Q&A)- Part 2
Issued: May 15, 2020

Questions	Answers
1. Is the Maryland Department of Health able to provide an on-site facility for services to be provided at the Headquarters location? If so, what costs would be associated with using these facilities? On-site services would increase security by limiting the transportation of sensitive documentation.	1. No. The vendor must operate their own facility in compliance with the requirements found in this solicitation.
2. Can data entry of the forms take place anywhere in the continental US?	2. See Section 5.2 in the solicitation.
3. Is offshore data entry permitted?	3. No
4. Will the data delivery expectation from the vendor be an EDI 837 format or a simple format like XML or CSV?	4. A simple format, not an 837 at this time. Files shall be encoded based on the specifications provided as part of this solicitation. All formats are CSV type files based on the Specifications provided by MDH in Appendix 4.
5. Can MDH provide a sample file data structure of the expected output file to be received from the vendor?	5. See Section 5.2 in the solicitation. Samples of the claims forms are included in the IFB. The selected offeror shall be data entering info from CMS1500 and UB04 claim forms, but many of the claims sent to the vendor will have attachments. The attachments are sent back to MDH and are kept with the original claims form.
6. How much are you paying for the current vendor's services? Do they charge a different rate per format?	6. See response in question #1. The incumbent does charge BCCDT a different rate per each of their three (3) document formats.
7. Regarding item # 15) on page 27, are you saying processing and storage on servers outside US is not permitted? Or that data cannot be "accessed" from outside US?	7. Yes, as well as the data cannot be "accessed" from outside US.

<p>8. If we are a MBE, does that fulfill the total MBE requirement or only partial? Also, is certification outside of MD acceptable?</p>	<p>8. Your certification fulfills part of the MBE requirement. See section 4.26.9. You must be certified in MD to be awarded this contract. The MBE has to be registered with the Maryland Department of Transportation with their MBE certification program. They can be located anywhere as long as they are registered properly.</p>

****Additional Q&A still outstanding****