

Vendor Questions – MDH/OPASS 19-17751 – Financial Management & Counseling Services

GT Independence - Posted 6/28/17

General Question – **When is the proposed start date for the awarded vendor?**

October 1, 2018

Page 10, Section 2.2.1 a. states that, “the preauthorization of services on the POS.” **What role / authority does the FMS have in authorizing services?**

The awarded vendor will preauthorize services for the OHS programs by approving or denying plans of service. The vendor will be responsible for assuring that plans of service meet all current policy, regulation, and process requirements for the programs. The current process is described in item 64 above. Training materials and all policy guidance are available online in the Supports planner Resource Guide at <https://mmcp.health.maryland.gov/longtermcare/Pages/Community-First-Choice.aspx>

Page 14, Section 2.3.3.2 aa. states, “Document and report the relationship between the participant, Support Broker (if applicable), and any paid provider in the following categories:”. **Can the State provide the required categories? Given the role of the counselor in orienting and training individuals in self-direction and budget management, what function does the Support Broker perform?**

Relationships include, but are not limited to, family relationships such as mother, brother, cousin, etc.; legal relationships such as power of attorney, rep payee, guardianship, or legal business relationship; spousal or dating relationships; and informal relationships such as friendships or neighbors. Any reported relationship should be documented and reported.

Page 15, Section 2.3.3.2 ff. states, “...facilitate purchases of worker’s compensation or other forms of insurance for the Participant”. **Can the State describe the other forms of insurance currently purchased on behalf of the participant?**

For the OHS programs, there is no current self-directed option and no insurance currently being purchased. However, insurance may include health insurance or any other type of insurance paid as part of the benefit package to the employee of the participant.

Page 17, Section 2.3.3.4 f. 7. States, “Establish a website... account status, budget balances, and payment history that is up-to-date within one (1) business day”. **Can the State clarify whether it requires all information to be updated within one (1) business day of service delivery, pay period end, month end, or other time frame?**

The site should be updated within 1 business day of the transaction or service delivery.

Page 19, Section 2.3.3.5 d. 3.) states, “...provide invoices within 3 business days for the purchases to the Department.” **Can the State explain why this invoicing timeline varies from the invoicing timeline described in 3.4.2?**

The invoices in Section 3.4.2 refer to the invoices the awarded vendor submits to the Department for payment for work completed under the contract.

In Section 2.3.3.5, the invoices refer to proof of payments made on behalf of participants. These invoices document that the transactions and purchases were made for goods and services in a timely fashion and according to requirements.