Table of Contents

Version 38 – May 2022

	COVID19 – FOLDER March 2020 – May 2022
١.	Maryland General Information
	 State and County Governance
	 Maryland County Map
	 Senate Bill 104 – Health Officer's Authority to Retain Collections and Waive Charges
	 COMAR 10.02.01.07 – Ability to Pay and Fees to be Collected
	 LHD – Essential Community Provider January 31, 2016 MD Health Benefit Exchange
	 Maryland Association of County Health Officers (MACHO)
	 MD Health Connection – 2018 Data Report
	 The Maryland Health Care Commission (MHCC)
Π.	Creating the Billing Foundation
	 Building the Internal Billing Structure Overview
	 COMAR 10.02.01.04 - Setting the Charges for LHDs
	 MDH Non-Chargeable List
	 MDH Sliding Fee Scale
	 US Federal Poverty Levels
	 Taxonomy Codes and Information
	 CLIA
	 State Lab Certificate
	 Proper Documentation & Coding Overview
	 National Provider Identifier (NPI) Folder (Organizational & Sub-Part)
	 National Drug Codes (NDC) Folder
	 Tax ID Folder – W9 Form & Instructions; IRS147C
	NUCC National Uniform Claim
III.	Revenue Cycle Management (RCM)
	Revenue Cycle Overview (RCM)
	Revenue Cycle Process Snapshot
	Revenue Cycle Process – CAREDEA Guide
	 Waiving Copays – Office of the Inspector General (OIG)
	MDH MA Policy – Free Care Non-Medicaid Patients
	Front-end Revenue Cycle Process Folder
	Coding and Documentation Clinical Services
	Billing Folder – Claims, Payments, Denials, Collections and Central Collections Unit (CCU)
	Administrative - RC Management, Key Performance Reports, Sample of Internal Controls
	Outsource Billing Services

MARYLAND LOCAL HEALTH DEPARTMENT – BILLING MANUAL

	IV.	LHD Programs and Services
		• HIV
		• PrEP
		Reproductive Health
		• STI
		Immunizations
		SBHC (School Based Health Centers)
		Hep C (HCV)
		Rabies
		• SBIRT
		• TB
		SUD – Behavioral/Mental Health
		Dental
		Refugee
		Telemedicine
		Diabetes (Info to be added)
		Nutrition (Info to be added)
	۷.	Billing-related Software
		Medical Billing Software Overview
		Practice Management Systems (PMS)
		Clearinghouse
		Electronic Health Records (EHR)
		Payer Provider Portals (Direct Claim Submission)
		Patient Portals (Customer Relationship Management CMR)
		Data Hub
	VI.	Maryland Payers
		Provider Manual Resource Tool – AAPC
		Maryland Medicaid
		MCO Health Choice – Amerigroup, Aetna Better Health, Jai, MD Physicians Care, MedStar,
		Priority Partners, Univ. of MD (<i>Riverside</i>), UHC Community Plan
		Commercial Payers Folder – United HealthCare, Carefirst, Aetna, Cigna, Tricare, JHHP, EHP
_		Medicare
	VII.	Contracting and Credentialing
		Contracting and Credentialing the Differences
		Credentialing Flow Chart
		CAQH Credentialing
		PECOS (Medicare)
		ePrep (Medicaid)
		MDH Contracting Protocols

MARYLAND LOCAL HEALTH DEPARTMENT – BILLING MANUAL

VIII.	Compliance
	MDH Corporate Compliance Program
	Office of the Inspector General (OIG) - Federal Register Compliance Programs
	HIPAA Employee Access Tracking Guide
IX.	Resources
	Payor Hyperlinks
	Non-Chargeable List FY21
	Ability to Pay FY21 MDH Guide
	MCO Comparison Chart March 2020
	2020 Federal Poverty Levels
	ICD 10 On-line CDC Coding Tool
	Medicaid 2020 Provider Manual
	MDH Record Retention
	Glossary of Health Coverage Terms
	Glossary of Billing Terms
	Minor Consent
	• 2020 Remark Codes
	Common Claim Denials
	Reproductive Health Services Overview 2019
	Acronyms – Medical Billing
	Adjustment Reason Codes Resources
	 OIG FAQs In-network/Out-of-network assignment of Benefits FAQs
	OIG – Waiving copays
	• CCU – 2020 Update
	340B Infographic
	ECP Amendment
	Confidentiality Challenges Infographic
	Review of Systems (ROS)
	SBHC MCO Visit Form
	Time-based Coding Guide
	 Records Retention and Disposal Schedule – DHMH for LHDs 2015
	ICD-10 Online Tool
	Pediatric Coding Resources
	NUCC – 1500 Claim Guide
	HIPAA Employee Access Tracking Guide
v	Archivee
Χ.	Archives