

# **Community Health Worker Advisory Committee - Meeting**

May 18, 2020 - 1:00 - 3:00 p.m.

Webinar

**Draft Minutes**

**Draft updated 8.13.20**

## **Advisory Committee Members**

Fay Alexander

Lilian Amaya

Rosario A. Campos

Camisha Coke

Kevin Jordan Contreras

Griselda C. Funn

Robin Hollar

Bettye Muwwakkil

Tiffany Scott

## **Maryland Department of Health Staff**

Cheryl De Pinto

Deborah Donohue

Tina Backe

Pamela Tenemaza

## **Meeting Opening**

The meeting was called to order by Tina Backe at 1:00 p.m.

## **Welcome & Roll Call/Introductions**

Tina Backe and Cheryl De Pinto provided welcome and greeting to the Advisory Committee members. Each Committee member, on the phone, introduced themselves.

## **Meeting Minute Approval**

Motion was made by Tiffany Scott and seconded by Rosario Campos to approve the minutes of the February 10, 2020 meeting. The Committee members unanimously approved the minutes as drafted.

## **CHW Certification Program Update**

Tina Backe provided information and updates on the CHW certifications, outreach and communications and the certification renewal process. In response to a question, Tina Backe

confirmed that the Department will not disclose curricula for training programs before accreditation. Once accredited, the training program will be listed on the website.

#### *Certification Update:*

- The March 31, 2020 deadline to apply for the CHW grandparenting certification has been extended to 30 days after the end of the State of Emergency.
- MDH has received 633 applications for CHW certification and has approved 533 CHW certifications.

#### *Outreach and Communications:*

- Communications to certified CHWs to assist MDH in spreading the information on the CHW certification.

#### *Certification Renewal:*

- Overview was provided on the CHW renewal process including the timeline and next steps.
- MDH will announce continued training and educational opportunities as available.

### **CHW Certification Training Program Accreditation Update**

Tina Backe provided information and updates on the CHW certification accreditation for training programs and the training application review committee.

#### *Accreditation Update*

- Overview was provided of the MDH website including information on the training program application and key things to know about the accreditation process.
- MDH has received three training programs applications. MDH is currently in the process of reviewing these applications.
- Training programs in existence on October 1, 2018 must apply by December 31st, 2020 to be considered an accredited institution beginning October 1, 2018.
- The JSJ consulting contract has been completed and all deliverables have been provided.

#### *Training Program Application Review Committee Update*

- Overview was provided of the application review committee and the members.
- The new training program applications process began April 1, 2020.

## **Chronic Disease Management Training for CHWs - Proposal**

Tina Backe provided information and updates on the Chronic Disease Management Training for CHWs proposals.

- The Prevention and Health Promotion Administration in collaboration with the Centers for Disease Control to develop a curriculum on disease management for CHWs.
- Request for the Advisory Committee to provide feedback, reviewing or advising the submission of the application to contact Tina Backe.

## **Upcoming Advisory Committee Meeting and Proposed Meeting Dates**

The upcoming Advisory Committee meeting will be held on August 17, 2020. MDH will confirm if this will be an in person or webinar meeting.

## **Comments from the Advisory Committee**

- Lilian Amaya reported that Health Care for the Homeless and the Baltimore City Department of Health are working on development of a shelter provider line, transport to COVID-19 testing sites, quarantine sites, and telehealth visits.
- Discussion on IT struggles reaching clients during the COVID -19 crisis and the need for best practices. An example provided is working with seniors, clients without the internet and the homeless.
- Discussion on free online telehealth training that is specific to Maryland. Resources from the Advisory Committee to the group include DocMe. Discussion also on the challenges of shifting to a telehealth work model.
- Discussion on food insecurity and resources that can be provided to clients. The group suggested utilizing the CHW Facebook page as resources are posted daily.
- Discussion on contact tracing opportunities and the Maryland state contractor NORC.

## **Public Comment**

## **Adjournment**

Upon a motion by Fay Alexander which was seconded by Rosario Campos, the Committee approved by general consensus without objection to adjourn the meeting at 2:09 p.m.