



Community Health Worker Training Program Accreditation Application

Curriculum Framework Form

Curriculum Framework Form Overview and Instructions

The Curriculum Framework Form is a required component of the community health worker (CHW) certification training program accreditation application. The form includes the completion of specific proposed CHW certification training program (training program) curriculum information, by course or module. The training program syllabus, handouts, assignments, list of textbooks, and other instructional materials for each course or module will be uploaded to the application along with this form.

New training programs and training programs that have been training between October 1, 2018 and the application date are required to complete the curriculum framework form and provide the corresponding documentation.

Section 1: Curriculum Overview

Complete this section of the application once.

Type of Training Program Application

Identify if the training program curriculum being submitted for accreditation is:

- A new training program. Curriculum has not been used to train students previously.
- Existing training program that has been training as of October 1, 2018 with no changes made to the training curriculum since October 1, 2018.
- Existing training program that has been training as of October 1, 2018 with changes made to the training curriculum after October 1, 2018. Include information on all modifications made to the training program curriculum and the effective dates of the modifications.

Actual or Anticipated Training Start Date

Identify the training program start date (actual or anticipated).

Training programs which have been training as of October 1, 2018 and are applying for accreditation from October 1, 2018 and forward should list a start date of October 1, 2018. Training programs that have not yet offered a training with the proposed curriculum should list the anticipated date the training program would be offered upon accreditation. If the program is prepared to begin training upon accreditation, enter the application date.

Location(s) Training Offered

Identify the location(s) in which the training was offered or is anticipated to be offered. Acceptable responses could include city, state, jurisdiction, regionally, or state-wide.

Total Hours of Instruction, Total Hours of Practicum, and Instruction Language

Provide total hours for the entire curriculum and the language(s) in which the curriculum will be offered.

Section 2: Course or Module Information

Complete a template for *each* course or module of the curriculum. If extra space is needed for any section, please attach an additional sheet.

Core Competencies Covered

Identify the CHW core competencies that each course or module addresses. It is acceptable for one competency to be addressed in multiple courses or modules, or for a single course or module to address more than one competency.

Training Methods

Identify the training methods used for each course or module.

Assessment Methods and Criteria for Passing or Failing Course or Module

List assessment methods (e.g., instructional oral and/or written exams, practicum competency exams, assignments, etc.) and criteria for passing or failing for each course or module.

Materials Submitted for this Course or Module

List all training materials with their document titles and file names that will be uploaded to the application with this form. If applicable, reference the page numbers that address the specific course or module for the information provided. Please ensure that attached documents are in a non-editable format (e.g., pdf, jpeg, png, etc.).

Additional Notes

Provide any clarifying information regarding the course or module. If applicable include changes made to the curriculum since a training program was initially established (e.g., modification in number of hours of instruction or practicum, curriculum changes related to the core competencies and associated assessment strategies). Other information might include partnerships with other organizations that are necessary to implement the curriculum.

Section 1: Curriculum Overview

Training Program Name

Type of Training Program Application

New training program.

Existing training program *with no changes* made to training curriculum since October 1, 2018.

Existing training program *with changes* made to training curriculum after October 1, 2018.

Actual or Anticipated Training Start Date

Location(s) of Training
(e.g., city, county, state)

Total Hours of Instruction

Total Hours of Practicum

Instruction Language(s)
(Choose all that apply)

English

Spanish

Other (please specify)

Section 2 - A: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - B: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - C: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - D: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - E: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - F: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - G: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - H: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - I: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - J: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

- Advocacy and community capacity building skills
- Effective oral and written communication skills
- Cultural competency
- Understanding of ethics and confidentiality issues
- Knowledge of local resources and system navigation
- Care coordination support skills
- Teaching skills to promote healthy behavior change
- Outreach methods and strategies
- Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

- Classroom
- Online/Web based
- Practicum
- Other (please specify)

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - K: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - L: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - M: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes:

Section 2 - N: Course or Module Information

(Complete a Section 2 template for each course or module in the curriculum)

Course or Module Title

Learning Objective(s)

Instruction Hours

Practicum Hours

Core Competencies Covered in Course or Module *(choose all that apply)*

Advocacy and community capacity building skills

Effective oral and written communication skills

Cultural competency

Understanding of ethics and confidentiality issues

Knowledge of local resources and system navigation

Care coordination support skills

Teaching skills to promote healthy behavior change

Outreach methods and strategies

Understanding of public health concepts and health literacy

Training Methods for Course or Module *(choose all that apply)*

Classroom

Other (please specify)

Online/Web based

Practicum

Assessment Methods and Criteria for Passing or Failing Course or Module

Materials Submitted for this Course or Module

Document Title	File Name	Page Number (if applicable)

Additional Notes: