

Community Health Worker Advisory Committee

Draft Meeting Minutes

Monday, August 16, 2021, 1:00 pm – 3:00 pm
Google Meet

Advisory Committee Members Present

Fay Alexander	Rosario Campos	La Kerry Dawson	Griselda Funn
Kathleen Gilligan	Kimberly Hiner	Robin Hollar	Jude James
Rebecca Jones	Kevin Jordan	Ryan Moran	Betty Muwwakkil
Rachel Parran	Yanna Rachinskaya	Tiffany Scott	

Maryland Department of Health Staff

Tina Backe	Kimberly Hiner	Adrienne Taylor	Alphius Sesay
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Welcome & Roll Call/Introductions

Tina Backe opened the meeting. Each committee member introduced themselves.

Opening Remarks

Kim Hiner presented opening remarks. October 22, 2021 will be our 3rd anniversary of the State CHW Advisory Committee.

Meeting Minute Approval

The Committee unanimously approved the May 17, July 7, and July 12, 2021 meeting minutes.

May 17, 2021 meeting minutes.

Tiffany Scott motioned to approve; Ryan Moran seconded the motion.

July 7, 2021 meeting minutes.

Griselda Funn motioned to approve; Ryan Moran seconded the motion.

July 12, 2021 meeting minutes.

Rosario Campos motioned to approve; Ryan Moran seconded the motion.

CHW Certification Update

Certification Update: Sept. 1, 2019 – August 16, 2021

- # applications submitted: 1111
- # certification applications in the review process 198
- # certifications renewed: 1
- # total CHW certificates issued: 913
 - Certification based on experience: 846
 - Certification based on training: 67

Deadline for Certification based on Experience

- The deadline to apply for certification based on experience was June 30, 2021.
- Applications submitted by June 30 are being processed.
- Applicants have 120 days after notification to provide the required documentation to complete their application.

CHW Certification Training Program Accreditation Update

Accredited CHW Certification Training Programs:

1. Access to Wholistic and Productive Living Inc.
2. Asian American Center of Frederick in partnership with Hagerstown Community College
3. Baltimore City Community College
4. Heritage Care Inc.
5. Howard County General Hospital, Johns Hopkins Medicine
6. Maryland Area Health Education Center Program
7. Mosaic Group, Inc.
8. Washington County Commission on Aging, Inc.

Practicum Accommodation

Updates to Hospitals and Nursing Homes on Staffing Shortages

- Accommodation for students to complete a CHW Training Program by using employment in place of the original Practicum under certain conditions
- Issued December 1, 2020
- Ended on August 15, 2021

CHW Proposed Amendments

A proposed amendment to COMAR 10.68.01 to the Office of Regulations to clarify that the 20 hours of professional development activities required to renew a CHW certificate are to be earned within the 2 years immediately preceding the date of the renewal.

A proposed amendment to COMAR 10.68.02, to the Office of Regulations to provide for the accreditation of CHW apprenticeship programs registered with the Maryland Department of Labor.

CHW Specialty Trainings

Three options discussed:

1. Does not require amended or new regulations. MDH provides a specialty training resource guide for entities for provide specialty trainings for CHWs. The training entity will provide the document of successful completion.
2. The elements of Option 1 with the addition that the Department of Health will provide sample CHW specialty training modules that can be adapted or used as is.

3. Notice and reporting by entities offering CHW specialty trainings which will give the Department some preliminary information. The training entities may adapt or use, as is, the sample specialty training modules.

CHW Grant and Contract Opportunities

CDC grant to address COVID-19 Public Health Disparities among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities (CDC-RFA-OT21-2103)

The Department of Health was awarded this two-year grant and the CHW program is responsible a component of the grant.

CHW Program Goals

The goals for our component are to:

- Build, leverage, and expand infrastructure support for COVID-19 prevention and control among populations that are at higher risk and underserved.
- Increase the capacity of the CHW workforce through investments in recruitment, training availability, and culturally appropriate services

CHW Elements

- Implement new CHW training programs
- Support currently accredited CHW training programs
- Scholarship funds for training entities to recruit/provide support for underserved/resourced CHW candidates recruited from high-risk communities
- Develop and implement CHW specialty trainings that address COVID-19, related comorbidities, and health disparities
- Develop culturally and linguistically appropriate materials for CHWs on COVID-19 prevention, related services, and co-morbidities

Contract: Chronic Disease Management: Curriculum/Resource Development

The CHW Program is working with the Prevention and Health Promotion Administration (PHPA) at the Department, on a contract for the development of curricula/resources for:

- Chronic Disease Management: Diabetes
- Chronic Disease Management: Cardiovascular Disease

You may hear from Dr. Jenkins, JSJ Consulting, as she begins to assemble the groups of expert stakeholders needed for this process.

Committee Vice-Chair & Secretary

At the Advisory Committee meeting in November, it will be time to nominate and elect a new Vice Chair and Secretary.

- Self-nominations accepted at an open meeting
- Suggested process shared with Advisory Committee

Upcoming CHW Advisory Committee Meetings

Quarterly CHW State Advisory Committee meetings, the 3rd Monday from 1 PM – 3 PM, to be held virtually or at MDH:

- November 15, 2021
- February 21, 2022 (Note: This has been changed to Feb. 28)
- May 16, 2022

CHW Program Contacts and Links

Maryland CHW Certification Website

<https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/Home.aspx>

Maryland CHW Phone Line

410-767-5971

Maryland CHW Email Addresses

MDH.CHW@Maryland.gov

MDH.CHWApplications@Maryland.gov

Adjournment

We would like to take a moment to thank all of you for everything you do in support of our Community Health Workers. We appreciate our CHWs and those who work in support of them!

Motion to adjourn Griselda Funn.

Motion seconded by Tiffany Scott.

Meeting adjourned at 2:54 PM.