

# **Community Health Worker Advisory Committee - Meeting**

June 17, 2019 • 1:00 – 3:00 p.m.

**Maryland Department of Health 201 W.  
Preston St., Conference Room L3  
Baltimore, MD 21201**

## **Advisory Committee Members Present**

Lilian Amaya

Griselda C. Funn

Jude James

Rebecca Jones

Ryan Moran

Fran Phillips

Tiffany Scott

## **Advisory Committee Members Teleconference**

Fay Alexander

Camisha Coke

Kevin Jordan Contreras

La Kerry Dawson

Kathleen Gilligan

Robin Hollar

Yana Rachinskaya

Katherine Talbert

Bradley Tritsch

## **Maryland Department of Health Staff**

Cheryl De Pinto

Deborah Donohue

Kimberly Hiner (Staff)

Pamela Tenemaza

## **Mosaic Group Present**

Krystal Billups

Marla Oros

## **Welcome & Roll Call/Introductions**

Fran Phillips, Chair, opened the meeting by providing a welcome and greetings to the Committee member and the members of the public at 1:00 p.m. Each Committee member, both in-person and on the phone, introduced themselves.

## **Meeting Minute Approval**

Advisory Committee voted and approved the April 22, 2019 meeting minutes.

## **Update on the Community Health Worker (CHW) Certification Program Implementation**

Kim Hiner provided an update on the proposed CHW program implementation timeline and next steps, including:

- Maryland regulations process
- Overview of the CHW grandparenting timeline
- Plans for the Maryland Department of Health (MDH) to conduct communication outreach to CHWs and requested assistance from the Advisory Committee
- Overview of the training program approval timeline for certification and technical assistance
- Overview of the individual CHW applications timeline

## **Update on the Regulations Process**

Kim Hiner provided an update on the state regulations process and the timeline for review and implementation. The Advisory Committee discussed addressed the grandparenting process within the regulations timeline.

## **Update on Program Implementation**

Kim Hiner provided an update on the MDH CHW implementation decisions for certification of a CHW and approval of CHW training program. The implementation decisions made by MDH, include:

- CHW core competencies
- CHW certification eligibility
- CHW grandfathering eligibility
- CHW reciprocity eligibility
- CHW renewal eligibility
- CHW training programs eligibility for certification

### Advisory Committee Discussion:

- Members discussed the CHW certification renewal process and examples of professional development activities.
- Members discussed the importance of the training program's role in ensuring the practicum meets the needs of the CHW.
- Members discussed the training program application review committee.

- Members discussed the CHW certification timeframe for the Department to begin accrediting individual CHWs and CHW training programs.

### **Advisory Committee Next Steps**

Kim Hiner provided an overview of the Advisory Committee next steps and request for information.

- Request for input from the Advisory Committee for the CHW training programs application deadline
- Request for the Advisory Committee to provide feedback and comments on the draft CHW regulations
- Request for the committee to provide feedback on the meeting dates for October

### **Public Comments:**

- CHW training programs should continue to train during the training programs certification process
- Request for MDH to consider extending CHW grandparenting period
- MDH to conduct a media release on the CHW certification
- Question regarding limitations on the number of training programs that can apply for certification
- CHW certification process for a practicing CHW that is currently shy of the 2000 hours to apply for grandfathering
- Application response timeline for MDH to provide a response to the individual CHW and the CHW training program
- Education other than CHW training to be factored in the CHW certification process

### **Closing Remarks**

Chair Fran Phillips provided closing remarks. Next meeting is Monday, August 19, 2019, at the Maryland Department of Health, L3 conference room.