**Local Health Department Work Plan Template**

**FY 2025 Oral Health Grants**

**Grant Period: July 1, 2024 – June 30, 2025**

**Grant Application Deadline: May 15, 2024**

**Name of Local Health Department:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# \_\_\_ Component 1: Oral Disease and Injury Prevention (ODIP)

# \_\_\_ Component 1: ODIP and Component 3: Oral Cancer Screenings (Previous awardees only)

# \_\_\_ Component 2: Dental Sealants

***Template*:**

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| Objective: *Write each objective selected in Section IV of the Request for Applications.*   |
| Activities/Action Steps | Performance Measure | Timeframe | Team Member(s)  |
| *Define each activity and action step in its own row. Define as many action steps as necessary to achieve objective(s). Activities may be drawn from the “Activity Options” section of your selected Component.* | *Identify performance measure; can be taken from the anticipated reach listed in Section C and/or from the quarterly activity reporting document.*  | *Define the timeframe for the specified activity.*  | *Identify team member(s) responsible (by name, if possible) for fulfilling activity.*  |

***Example:***

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| Objective: Increase the proportion of pregnant and post-partum patients who receive any preventive dental service. |
| Activity/Action Steps | Performance Measure | Timeframe | Team Member(s)  |
| Establish partnerships with private and public health care providers; develop referral relationship with medical providers  | # pregnant patients referred by WIC, ED/Hospital, OBGYN/Midwife  | Jul 2024 – Sep 2024 | Director, front desk worker  |
| Provide educational materials to partners as needed (OOH pregnancy guidance; OOH pregnancy brochure) | # materials distributed  | Jul 2024 – Sep 2024 | Front desk worker  |
| Encourage partners and pregnant patients to visit dentist early in pregnancy  | # pregnant patients who had first dental appointment in first trimester  | Jul 2024 – Jun 2025  | Director, dentist, dental hygienist  |
| Complete treatments for pregnant patients  | # that completed treatment prior to delivery  | Jul 2024 – Jun 2025 | All  |
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| Objective:  |
| Activity/Action Steps | Performance Measure | Timeframe | Team Member(s)  |
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