

**Committee on Personally Preparing & Dispensing
Drugs & Devices by Registered Nurses in
Local Health Departments**

DATE: April 23, 2023
TIME: 12:00 pm
PLACE: GoogleMeet

Meeting Minutes

Members Present: Lisa Guy, Matthew Dudzic, Kristopher Rusinko, Rhonda Scott, Michael Souranis, Kimberly Townsend

Absent: Maura Rossman

Staff: Sadie Peters

Agenda Item/Topic	Discussion	Action/Recommendation
Welcome and Introductions	Co-chairperson, Lisa Guy, called the meeting to order at approximately 12:02pm.	
Review of Minutes	1. One edit to the minutes was suggested. Michael Souranis confirmed he was present for the meeting, but joined late.	-Matt moved the minutes be approved as amended. Rhonda seconded the motion. Minutes from 10/27/22 were approved by consensus.
Agenda	1. Approval of current agenda	-The agenda for today's meeting was approved by consensus with no proposed edits.
Nurse Dispensing Training Curriculum Status Update	<p>1. The Committee reviewed the training curriculum slides and discussed the suggestions and contributions from various MDH subject matter experts.</p> <p>a. Sadie shared that many of the edits had been to update language ("drugs" was changed to "medications" where applicable and "drug abuse" changed to "substance misuse" in many other places)</p> <p>b. The Committee discussed and approved by consensus the removal of the Module 2 Self-assessment question about tuberculosis medication dispensation in favor of one that has less controversial answer proposed by the Office of Tuberculosis Prevention and Control</p> <p>c. One question from the subject matter experts at MDH's Office of Infectious Diseases Prevention and Control was why was ceftriaxone, a medication used for routine treatment of STIs in local health department clinics, not included on the formulary</p>	<p>-Sadie and co-chairs will review the final submissions and edits to the PowerPoint slides and pre- and post-test questions.</p> <p>-Sadie to work with David Mark (MDH) to finalize and post on the website in June or July, 2023</p> <p>-Maura, as MACHO rep, would communicate to Local Health Officers when the updated curriculum is ready so that LHO nurses can take the training.</p> <p>-Co-chair Kimberly Townsend volunteered to reach out to local STI providers to help understand why ceftriaxone, a routine medication used in LHD STI</p>

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		clinics may not have been added to the formulary in the past.
Next Meeting	<ol style="list-style-type: none"> 1. Next meeting to be scheduled as needed. 2. Lisa moved the meeting be adjourned. Rhonda seconded. Co-chair Kimberly announced the meeting's adjournment at 12:38 pm. 	Sadie to send out proposed dates & invite