

# **Local Health Department Nurse Dispensing Committee Meeting Minutes**

**September 23, 2024**

(Virtual meeting)  
since approved

## **Attendees**

Lisa Guy, Co-Chair  
Kimberly Townsend, Co-Chair  
Djinge Lindsay  
Camille Forbes-Scott  
Tonii Gedlin  
Michael Tran  
Oriell Harris

## **MDH Staff**

Theresa Wavra  
Tatum Cox

## **I. WELCOME/ ROLL CALL**

Council Co-Chair Lisa Guy called the meeting to order at 1:04 pm and shared meeting etiquette. Roll call in the chat was conducted.

## **II. APPROVAL OF MINUTES**

July 29<sup>th</sup> and September 9<sup>th</sup> meeting minutes were sent to the Council for review prior to the meeting and shared on the screen. Tonii Gedlin made the motion to approve the July 29<sup>th</sup> minutes. Camille Forbes-Scott seconded the motion and no opposed motions. Minutes were approved. Tonii Gedlin made the motion to approve the September 29<sup>th</sup> minutes. Camille Forbes-Scott seconded the motion and no opposed motions. Minutes were approved.

## **III. OLD BUSINESS**

The formulary survey results were shared with the Committee and discussed. Every member voted and agreed unanimously. Co-chair Kimberly Townsend shared with the Council members concerns to have prednisone remain on the formulary. The Committee conducted a vote in the chat. Yes, to keep prednisone on the formulary was approved. Camille Forbes-Scott made the motion to approve the change to the formulary. Dr. Djinge Lindsay seconded the motion. No opposed motions, change approved. The Council held another vote to agree on the formulary changes to remove all the drugs everyone voted to have removed except for prednisone in the chat.

## **IV. UPDATES**

Matthew Dudzic is no longer a part of the board. Oriell Harris, one of the health policy analysts with the board introduced herself to the Committee and explained she and Michael Tran are at this meeting trying to figure things out to determine who will be stepping in for Matt's seat.

## **V. FUTURE TOPICS**

Co- chair Kimberly Townsend announced to the Council that they will be doing the annual review of the training curriculum. The previous years subcommittees reviewing process was discussed and it is believed this is going to be a similar process except for adding some language. The local health department dispensing committee guidelines in terms of how to review and update the training curriculum were reviewed. It stated the following members of the Committee to be included and those were shared with the Committee. The Council discussed the process. Co-Chair Townsend mentioned she and Co-Chair Guy remembering from previous year will meet and do an initial review and then bring it back to this meeting so that findings can be shared with everyone to update for the training. Theresa Wavra brought up the language from the legislation and approval. Co-Chair Townsend agreed that she and Co-Chair Guy will organize that process and send some information about that as well as a copy of the modules and the training exam questions so that everyone can review those and figure out how those modules will be divided up for review. Dispensing was discussed along with the difference in dispensing and administer. The Council agreed the language being deliberate in the training curriculum would be helpful as well as making sure the curriculum is clear to everyone.

## **VI. NEXT MEETING DATE**

A poll will be sent out to Committee members for availability.

## **VII. ADJOURNMENT**

Co- chair Kimberly Townsend moved to adjourn. Motion seconded by Co-Chair Lisa Guy. Meeting adjourned 1:36 pm.