

Local Health Department Nurse Dispensing Committee Meeting
Minutes
March 4, 2024
(Virtual meeting)

Members

Lisa Guy, Chair
Kimberly Townsend, Chair
Kris Rusinko
Michael Souranis
Matthew Dudzic
Maura Rossman, MD
Rhonda Scott

MDH Staff

Theresa Wavra
Lauren Whiteman

CALL TO ORDER

Meeting called to order at 12:32 pm. Co-Chair Kimberly Townsend informed the committee the meeting would be recorded.

I. WELCOME AND ROLL CALL

Co-Chair Kimberly Townsend welcomed the Committee and introduced herself. Co-Chair Lisa Guy introduced herself as well. Co-Chair Townsend shared meeting etiquette reminders with the Committee.
Lauren Whiteman completed the roll call.

II. APPROVAL OF MINUTES

Motion to approve last meetings minutes made by Rhonda Scott and seconded by Michael Souranis. No opposing votes. Minutes approved.

III. OLD BUSINESS

Nurse Dispensing Training Curriculum

- No update currently.

IV. NEW BUSINESS

Open Meetings Act

- Lauren Whiteman, the Director of the Office of Children and Youth with Specific Health Care Needs at MDH introduced herself and Theresa Wavra, the offices Clinical Director and the now staff person to this Council.
- Lauren explained the open meetings act requirements and processes in accordance with the State of Maryland. They will ensure the Council is compliant.
- Training is available for anyone interested.

Bylaws and election/rotation of members

- Dr. Rossman gave a brief history of the past processes of electing new chairs and committee members when she Chaired.
- Creating bylaws for the Committee was a question.

- The Committee discussed the bylaws process.
- After discussion, the Committee agreed to discuss further after some bylaw clarification.
- Collecting needed information and finding out a few options were agreed upon for a future Council meeting discussion.

Formulary Edits

- No update currently.

Senate Bill 0944/House Bill1171

- Committee reviewed Bills.
- Concerns were raised about the late notice of the Bills being heard in the Legislature to the Board of Nursing.
- The Committee not being involved was in question.
- Nurses dispensing over the counter medications without standing orders or orders from providers was a concern as well.
- After discussing the concerns and language of the Bill, the Committee discussed how to have some language line items changed.
- Lauren Whiteman shared with the Committee that she will share their feedback internally with regards to amending the Bills language. She will try and have a response back to Council about their concerns by tomorrow.
- Lauren was able to get back to the Committee sooner than expected. She informed the Council that they could send a letter to the Senate. She explained the instructions to be taken for the letter of support with amendments and voting.
- After discussion, the Committee agreed to draft a letter to the Senate, review, approve and vote on the letter.

Patient's Agent

- What is the definition of a patient's agent was asked to pharmacists.
- Who can medication be dispensed to when a patient is not in clinic?
- It was shared with the Committee that internally, some organizations can have their own policies in place but otherwise, there are no rules. The patient's agent would be who the patient designates to pick up medication(s).

V. UPDATES

- No updates currently.

VI. FUTURE TOPICS

- Committee bylaws
- Senate Bill 0944/House Bill1171
- Review Trainings
- Frequency of the formulary review overall

VII. NEXT MEETING DATE

September, 2024

VIII. ADJOURNMENT

Meeting adjourned 1:30 pm.