

DIABETES COMMITTEE

Minutes

July 17, 2019

5:00- 6:00 PM

The Diabetes Committee held a public meeting on 7/17/2019, beginning at 5:00 p.m. at the following location:

Maryland Department of Health
201 West Preston Street, L-3
Baltimore, MD 21201

MEMBERS PRESENT

Jessica Kiel, Co-Chair
Stephen Shaul, Co-Chair
Vivienne Rose
Donna Gugel

MEMBERS NOT PRESENT

Deanna Tran
James Ebeling
David McShea

MARYLAND DEPARTMENT OF HEALTH STAFF PRESENT

Pamela Williams
Kristi Pier
Mia Matthews
Sue Vaeth
Jan Carrese

OTHERS PRESENT

1. Roll Call

Co-chair Stephen Shaul took roll call. A quorum of the Diabetes Committee was present.

2. Approval of Minutes

Jessica Kiel, Co-Chair requested approval of the April 17, 2019 committee meeting minutes. Some committee members did not receive the minutes through email. The minutes were resent on 7/18/19 through email to the entire group. Co-chair Stephen Shaul made a motion to approve the minutes and Donna Gugel seconded. The minutes were approved unanimously.

3. Academy of Nutrition and Dietetics Advocacy Day

Jessica Kiel gave an update on attending the Academy of Nutrition and Dietetics Advocacy Day in Washington, DC. Most legislators were in session when her group was there. However, she was able to meet with their office staff and inform them of the development of the State Diabetes Action Plan and the focus on diabetes in Maryland. She also thanked them for considering and supporting the Diabetes Self-Management Expansion bill on a Federal level and left behind some literature.

4.State Diabetes Action Plan Stakeholders/Partners Update

Kristi Pier gave an overview on the partners and stakeholders involved in creating the state diabetes action plan, including the development of the Diabetes Action Team (DAT) that is comprised of three working teams. She reintroduced Jan Carrese, the Technical Project Manager who will write the plan and coordinate work during the creation of the plan. There is a planned delivery date of October 21, 2019 for the first draft of the plan to be disseminated for public comment.

5. State Diabetes Action Plan Dissemination Brainstorm

The Committee discussed roles members can play in the development of the state diabetes action plan. These include reviewing the plan, providing input on diabetes prevention and control resources, and helping to design a dissemination plan. The committee reviewed a chart with ideas to disseminate the plan for public comment and was advised that technology should be used to obtain public comment on the plan. Jessica Kiel suggested that specific questions for each section of the plan be part of the dissemination plan to provide the Department with organized feedback. The due date for the dissemination plan is August 23, 2019.

6. Adjournment

The meeting was adjourned at 5:45 pm.

Next Steps:

- Mia Matthews will schedule a meeting via phone, with the Diabetes Committee and the Department's Communication Office to discuss the strategic plan for dissemination.
- Kristi Pier will facilitate the Communication Office staff attendance.
- Sue Vaeth will provide a template for the committee to use as a guide to recommend diabetes prevention and control resources.
- Jan Caresse will add a timeline for dissemination, chart for feedback on ideas for dissemination, and an example from the Cancer Action Plan on feedback solicited from the public. These will be shared on the Diabetes Committee shared drive.

Next meeting: October 16, 2019