

**DIABETES COMMITTEE
MINUTES
JANUARY 16, 2019
5:00 p.m.**

The Diabetes Committee held a public meeting on 1/16/2019, beginning at 5:17 p.m. at the following location:

Maryland Department of Health
201 West Preston Street, 100
Baltimore, MD 21201

MEMBERS PRESENT

Jessica Kiel, Co-Chair
Stephen Shaul, Co-Chair
Vivienne Rose
Deanna Tran
Donna Gugel
James Ebeling
David McShea (ADA)

MEMBERS NOT PRESENT

Darlene Ginn

MARYLAND DEPARTMENT OF HEALTH STAFF PRESENT

Kristi Pier
Mia Matthews

OTHERS PRESENT

NA

1. Roll Call

Co-chair Stephen Shaul took roll call. A quorum of the Diabetes Committee was present.

2. Vote on minutes from previous meetings

Jessica Kiel, Co-Chair requested approval of the draft minutes from the October 17, 2018 committee meeting. Committee member Deanna Tran moved the minutes to be accepted. Dr. Vivian Rose seconded. The minutes were approved unanimously.

3. Statewide Diabetes Action Plan

- The Diabetes Committee Action Plan drafted from previous meetings addresses creation of a Statewide Diabetes Action Plan. Kristi Pier led the discussion about how the department will identify the role of the committee in creating the Statewide Diabetes Action plan and how we will bring stakeholders together to create the plan and provide guidance. Kristi Pier also suggested convening a group over three sessions with key stakeholders. The Committee discussed possible actions. Highlights of the discussion are noted below. The Committee should review action plans for

Michigan, Kentucky and North Carolina that were previously sent for guidance to frame the plan for Maryland.

- The end goal for the ADA is a major focus on awareness, prevention, management, and education.
- The committee agreed that include type 1 and gestational diabetes be included.
- A facilitator could guide the process for the committee.
- A Google shared drive to keep track of all documents and ideas and stakeholders should be created.
- Each committee member should present ideas of which stakeholders should be represented.

4. Diabetes Committee Action Plan

The group agreed that the Diabetes Committee Action Plan is complete.

5. Ad Hoc Committees

No report about these committees.

6. Next Steps

1. All members will review statewide plans
2. Jessica Kiel will schedule 30 minute monthly calls with input from the committee on the date and times
3. Mia Matthews will create a Google shared drive for the Committee-Completed 1/23/19
4. David McShea will send out information that the ADA has on important partners
5. Stephen Shaul will create categories of the stakeholders the committee will involve
6. Deanna Tran will build the spreadsheet of the stakeholder's contact information

7. Adjournment

The meeting was adjourned at 6:06 pm.