

**Virginia I. Jones Alzheimer’s Disease and Related Disorders Council**  
**Spring Grove Hospital Campus, Dix Building Basement**  
**01/16/2019 1:00pm-3:00pm**  
**DRAFT Minutes**

**Council Member Attendance**

Sadie Peters (co-chair)  
Andre McDonald  
David Loreck  
Arnold Bakker  
Tabassum Majid  
Marie McLendon  
Stephen Vozella

**Council Staff Attendance**

Annie Olle  
Rosanne Hanratty

**Guest Attendance**

Hon. Verna Jones-Rodwell  
Mark Paugh  
Carol Fenderson  
Pamela Williams

1. Introductions

- a. Dr. Peters welcomed everyone to the Council meeting at 1:08pm.
- b. Dr. Peters noted that there were several vacancies and asked members help with recruitment. The vacancies are:
  - i. An individual with early-onset Alzheimer’s disease or a related disorder;
  - ii. A physician who conducts research in Alzheimer’s disease and related disorders;
  - iii. A registered nurse with expertise in Alzheimer’s disease and related disorders;
  - iv. One of two family caregivers, one of whom is a family member of an individual with Alzheimer’s disease or a related disorder; and
  - v. One member of the Senate of Maryland, appointed by the President of the Senate.
- c. Ms. Hanratty told the Council that Secretary Kramer could not be at the meeting and sends her regrets. She also let that Council know that Bonnie Glick has left the Department of Aging to be the Deputy Director of the US Agency for International Development (USAID). The new Deputy Secretary for the Department of Aging is Caryn Lasser.

2. Approval of October 17, 2018 minutes

- a. Due to the lack of quorum, the October 17, 2018 meeting minutes will be approved at the subsequent April 2019 Council meeting.

3. Speaker’s Bureau Presentation

- a. Carol Fenderson, the Deputy Director of State Programs and Mark Paugh, the Minimum Data Set (MDS) coordinator, Office of Health Care Quality (OHCQ),

Maryland Department of Health presented on MDS and Federal and State Dementia Requirements. The presentation included information on:

- i. Background on OHCQ
  - ii. Requirements for dementia in long term care, including the most common deficiencies
  - iii. Requirements for dementia in assisted living, including the most common deficiencies
  - iv. The Resident Assessment Instrument (RAI) and Minimum Data Set (MDS) and how they are used to evaluate patients to develop care plans and what care areas are applicable to dementia patients.
- b. Dr. Peters asked when the RAI occurs. In long term care, a preliminary assessment is done when the resident arrives, and then a more comprehensive assessment is done within 14 days. In assisted living, the assessment is done before the resident arrives.
  - c. Hon. Jones-Rodwell asked how often medications are assessed. Medications are assessed at least annually but if there are other factors, such as falls, they may check more frequently. Frequently, side effects from medication can affect cognition.
  - d. Ms. Hanratty asked what percentage of electronic medical records (EMRs) are reviewed during surveys. It depends on size of facility. The sample is determined from the MDS and by the surveyors.
  - e. Ms. McLendon asked whose responsibility it is to monitor medications. By facility policy, nurses are accountable for administering medications. Physicians are accountable when ordering medications. Pharmacists can also check if other medications were filled at that particular pharmacy.
  - f. Hon. Jones-Rodwell inquired about adult daycare facilities. OHCQ oversees those facilities as well. There has not been an increase of these types of facilities.
  - g. Ms. McLendon asked how overnight staff is monitored. Surveyors look at schedules and are sometimes there late at night. Surveyors also talk to staff and residents and look at documentation.

#### 4. Subcommittees Updates

- a. Support Prevention and Early Detection of Alzheimer's and Related Disorders (Dr. Loreck (Chair), Ms. Naugle, Dr. Peters, Dr. Salazar, Dr. Bakker, Ms. Nelson)
  - i. Dr. Peters informed the Council that the subcommittee had not met since the last meeting, but that discussions are ongoing regarding the communication to primary care providers on expanding dementia screening.
- b. Enhance Quality of Care (Dr. Majid, Ms. Seek (Chair), Mr. Vozzella)
  - i. Dr. Majid updated the Council about a continuing education opportunity in March for physical therapists, occupational therapists, speech therapists, and social workers. The event will take place in Columbia at the Meeting

House. Dr. Majid said she would share the information about the event with the Council via email.

- c. Enhancing Supports for Persons Living with Alzheimer’s Disease and Related Disorders and their Families (Ms. Carbone, Ms. Rosenthal (Chair), Dr. Samus)
    - i. No update was given.
  - d. Enhance Public Awareness (Dr. Fields, Ms. Jones Jolivet (Chair), Mr. Neely)
    - i. The subcommittee has not met, so there is no update at this time.
  - e. Improve Data Capacity to Track Progress (Dr. Majid, Ms. Naugle (Chair), Ms. Nelson, Dr. Bakker)
    - i. The subcommittee has not met, so there is no update at this time.
5. Public Comment
- a. Hon. Verna Jones-Rodwell let the Council know that the enabling statute for the Council is sunseting. Ms. Jones-Rodwell will talk to Delegate Hill and Senator Nathan-Pulliam about repealing the sunset. Ms. Hanratty, in answer to a question from Hon. Jones-Rodwell, reminded the Council that State Agencies cannot take positions on legislation without permission from leadership and the Governor.
6. Adjournment
- a. The meeting concluded at 2:30pm.

**Please take note of the 2019 Virginia I. Jones Alzheimer's Disease and Related Disorders Council meeting dates:**

**April 17, 2019**

**July 17, 2019**

**Meetings will take place at the Spring Grove Hospital Campus, Dix Building  
Basement from 1:00pm-3:00pm**