

Maryland Pediatric Cancer Research Commission
Meeting 3 | June 23, 2025 | Time 3:00 p.m. - 4:30 p.m.
meet.google.com/gnz-nkpd-ajg
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| 1. Welcome, Agenda Review, and Roll Call | 3:00 - 3:10 |
| <i>Co-chairs</i> | |
| a. Agenda Review | |
| b. Roll Call | |
| c. Approval of minutes from Meeting #2 | |
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| 2. Grant Proposal Review Process | 3:10 - 3:30 |
| <i>Co-chairs and Sadie Peters, Maryland Department of Health</i> | |
| a. Update on Legal Counsel Advice | |
| b. Decision about Outsourcing Reviews | |
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| 3. Time sensitive Items | 3:30 - 3:50 |
| <i>Co-chairs and Office of Support Services, Maryland Department of Health</i> | |
| a. Procurement Process for Hiring Outside Review Experts or Organization | |
| b. Requests for Application (RFA) for Scientific Proposals | |
| i. Encumberment and size of grants | |
| ii. Confirmation of essential elements | |
| iii. RFA timeline (draft completion and release) | |
| c. Required Regulations | |
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| 4. General Updates | 3:50 - 4:05 |
| <i>Co-chairs</i> | |
| a. Eligibility for Washington, DC Institutions | |
| b. Vacant Commission Seats | |
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| 5. Next Steps | 4:05 - 4:25 |
| <i>Co-chairs</i> | |
| a. Draft RFA for Scientific Proposals finalization | |
| b. Regulations Finalization | |
| c. Peer Review Organization Procurement | |
| d. Meeting schedule | |
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| 6. Public Comment | 4:25 - 4:30 |
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| 7. Adjournment | 4:30 |