

Youth Camp Safety Advisory Council

Web Ex Meeting
Thursday, April 20, 2023

YCSAC Member Attendance

Name	Representation	Attendance
Allison Abbondante	Camp Owner/Manager-For Profit	Present
Dolores A. Hooban	Public	Present
Andrea Haley	Local Health Department	Absent
Cassandra Casey	Camp Owner/Manager	Present
LaPortia Barrows	Maryland Department of Health	Present
Meena Suri	Camp Owner/ACA Accred.	Present
Melita R. Bell	Camp Owner/Manager - Nonprofit	Absent
Matthew Lewis	National Camping Organization	Present
Anne Irwin	Camp Leader	Present
Vacant	National Camping Organization	Vacant
Virgil Boysaw, Jr.	Local Health Department	Present

MDH Staff Present

Brian Flynn
Tylvia Koromah

Introductions

Allison called the meeting to order 10:07 am. Council members introduced themselves and stated their representation on the council. Allison requested a motion to start the meeting. Virgil motioned and Cassandra second the motion.

Update on Council Positions/Attendance

Allison reported that council attendance has been good. Brian reported no updates for the current council position. The position is posted on the website.

Allison reported that ethics forms and financial documents are due by all council members by April 30. Virgil asked about the term for the council members. Tylvia will get the information.

Annual Report Data + Letter

Allison shared the annual report and letter to the council members for review. The annual report and letter were approved and ready to send to the Secretary of the Maryland Department of Health. Allison asked for a motion to approve and submit to MDH. Cassandra motioned the approval and Portia second the approval.

Chair(s) Selection for 2023-2024

Allison opened the floor for anyone interested in the Chair position. She did not mind continuing in the position. All the council members agreed to keep Allison as the Chair. Allison requested a motion to approve the Chair. Virgil motioned for approval and Cassandra second the approval. This item will be on the October Agenda, in case anyone else is interested.

Youth Camp Communications Publication

Brian commented that the signature line is close to approval. The statement that references the youth camp link will have to change. The link is not available and we are working to ratify this problem. Cassandra added that the discussion continues on logos, which the State does not allow. She shared a blurb that she will suggest for use. Brian added that MDH does not allow the use of logos outside of the agency. A participant from the public mentioned to post the MD licensed camps in <https://211md.org/resources/children-families/>. Allison requested Brian and Cassandra to explore this suggestion.

FBI Fingerprinting Status Update

Brian reported that the Departmental for CJIS was passed. The final version is giving MDH 3 days to return background results. The Office is working with CJIS to implement and to set up an electronic process using Salesforce to expedite the approvals. This will be a significant change to how the office works. More information to come. The background check will start in Summer 2024. Allison will keep this on the agenda for October. She thanked Brian for advocating the need for camps to have background checks.

Brian mentioned that there have been questions regarding the ORI. Some camps who were using the old number, were told to use the new number and vice versa. He asked folks to contact him if they experienced any issues with this number and he will contact CJIS for clarification.

New Business

Allison asked the council if there were any new businesses. No new business.

Allison gave a wrap up to this meeting. The annual report and letter will be forward to MDH. Brief meeting scheduled for May 4 to approve the April Minutes and may have a quick conversation on the communication for families. Next full meeting will be in October. We will keep the meetings virtual.

Allison thanked the council members and the camps. All have a great and successful summer.

Allison requested a motion to adjourn the meeting at 10:41 am. Motion to end the meeting was given by Virgil and second by LaPortia. Thanks for your participation.

Respectfully Submitted By,

Tylvia E. Koromah, Secretary of CRCEHS
Youth Camp Safety Advisory Council

Approved on May 4, 2023 By: Council Members

And

Allison Abbondante, Co-Chair
Youth Camp Safety Advisory Council

Virgil Boysaw, Jr., Co-Chair
Youth Camp Safety Advisory Council