

**Maryland Board of Pharmacy
Public Board Meeting**

Meeting Minutes
June 16, 2021

Name	Title	Present	Absent
Bouyoukas, S.	Commissioner	X	
Evans, K.	Commissioner	X	
Fink, K.	Commissioner	X	
Glascoe Geigher, P.	Commissioner	X	
Hardesty, J.	Commissioner/President	X	
Leikach, N.	Commissioner/Treasurer	X	
Morgan, K.	Commissioner/	X	
Oliver, B.	Commissioner	X	
Rusinko, K.	Commissioner/Secretary	X	
Singal, S.	Commissioner	X	
Yankellow, E.	Commissioner	X	
Vasquez, J.	Commissioner	X	
Bethman, L.	Board Counsel	X	
Felter, B.	Staff Attorney	X	
Speights-Napata, D.	Executive Director	X	
Fields, E.	Deputy Director of Operations	X	
James, D.	Licensing Manager	X	
Leak, T.	Compliance Director	X	
Reed, J.	Legislative Liaison	X	
Chew, C.	Enforcement Compliance Auditor	X	

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
		<p>2. COVID policy Update</p>	<p>Director participated in NABP E-Profile System and other NABP programs.</p> <p>2. The Building on Patterson is open to the public and does not require mask wearing or social distancing. The July Public Board meeting will be held in person and the Board will be welcoming visitors back to our front office, this information will be posted on our website. The State of Maryland has not approved out-of-state travel for employees. Out-of-state travel should not be scheduled until Governor Hogan lifts the restriction.</p>	
B. New Business	J. Hardesty, Board President	NONE		
C. Operations Report	E. Fields, Deputy Director/ Operations	<p>1. Procurement and Budget Updates</p> <p style="padding-left: 20px;">a. May 2021 Financial Statements</p> <p>2. Management Information Systems (MIS) Unit Updates</p> <p style="padding-left: 20px;">a. NONE</p>	<p>1a. A report on board revenue for May was provided.</p>	
D. Licensing	S. Bouyoukas, Commissioner	<p>1. Unit Updates</p> <p>2. Monthly Statistics</p>		

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		<table border="1"> <thead> <tr> <th data-bbox="638 271 779 354">License Type</th> <th data-bbox="779 271 884 354">New</th> <th data-bbox="884 271 1003 354">Renewed</th> <th data-bbox="1003 271 1140 354">Reinstated</th> <th data-bbox="1140 271 1251 354">Total</th> </tr> </thead> <tbody> <tr> <td data-bbox="638 354 779 436">Distributor</td> <td data-bbox="779 354 884 436">46</td> <td data-bbox="884 354 1003 436">393</td> <td data-bbox="1003 354 1140 436">0</td> <td data-bbox="1140 354 1251 436">1,488</td> </tr> <tr> <td data-bbox="638 436 779 519">Pharmacy</td> <td data-bbox="779 436 884 519">11</td> <td data-bbox="884 436 1003 519">0</td> <td data-bbox="1003 436 1140 519">0</td> <td data-bbox="1140 436 1251 519">0</td> </tr> <tr> <td data-bbox="638 519 779 602">Pharmacist</td> <td data-bbox="779 519 884 602">31</td> <td data-bbox="884 519 1003 602">420</td> <td data-bbox="1003 519 1140 602">0</td> <td data-bbox="1140 519 1251 602">13,295</td> </tr> <tr> <td data-bbox="638 602 779 685">Vaccination</td> <td data-bbox="779 602 884 685">24</td> <td data-bbox="884 602 1003 685">124</td> <td data-bbox="1003 602 1140 685">0</td> <td data-bbox="1140 602 1251 685">5,580</td> </tr> <tr> <td data-bbox="638 685 779 797">Pharmacy Intern - Graduate</td> <td data-bbox="779 685 884 797">3</td> <td data-bbox="884 685 1003 797">0</td> <td data-bbox="1003 685 1140 797">0</td> <td data-bbox="1140 685 1251 797">62</td> </tr> <tr> <td data-bbox="638 797 779 909">Pharmacy Intern - Students</td> <td data-bbox="779 797 884 909">14</td> <td data-bbox="884 797 1003 909">8</td> <td data-bbox="1003 797 1140 909">0</td> <td data-bbox="1140 797 1251 909">829</td> </tr> <tr> <td data-bbox="638 909 779 985">Pharmacy Technician</td> <td data-bbox="779 909 884 985">124</td> <td data-bbox="884 909 1003 985">305</td> <td data-bbox="1003 909 1140 985">1</td> <td data-bbox="1140 909 1251 985">11,592</td> </tr> <tr> <td data-bbox="638 985 779 1097">Pharmacy Technician Student</td> <td data-bbox="779 985 884 1097">0</td> <td data-bbox="884 985 1003 1097">0</td> <td data-bbox="1003 985 1140 1097">0</td> <td data-bbox="1140 985 1251 1097">67</td> </tr> <tr> <td data-bbox="638 1097 779 1175">TOTAL</td> <td data-bbox="779 1097 884 1175">253</td> <td data-bbox="884 1097 1003 1175">1,250</td> <td data-bbox="1003 1097 1140 1175">1</td> <td data-bbox="1140 1097 1251 1175">32,913</td> </tr> </tbody> </table>	License Type	New	Renewed	Reinstated	Total	Distributor	46	393	0	1,488	Pharmacy	11	0	0	0	Pharmacist	31	420	0	13,295	Vaccination	24	124	0	5,580	Pharmacy Intern - Graduate	3	0	0	62	Pharmacy Intern - Students	14	8	0	829	Pharmacy Technician	124	305	1	11,592	Pharmacy Technician Student	0	0	0	67	TOTAL	253	1,250	1	32,913		
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D. Compliance	T. Leak, Compliance Director	<p data-bbox="590 1182 947 1312"> 1. Unit Updates 2. Monthly Statistics Complaints & Investigations: </p> <p data-bbox="590 1377 856 1409">New Complaints – 28</p>																																																				

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
		<ul style="list-style-type: none"> • Medication Error - 3 • Employee Pilferage – 1 • Disciplinary Action in Another State – 1 • Unprofessional Conduct – 4 • Dispensing Error – 3 • Refusal to Fill – 2 • Customer Service - 1 • Prior Charges for Criminal Issues/Addictions - 1 • Inspection Issues – 5 • Distribution Without a Permit – 1 • NABP VPP Compounding Issues - 6 <p>Resolved (Including Carryover) – 14 Actions within Goal – 9/12 Final disciplinary actions taken – 0 Summary Actions Taken – 0 Average days to complete – 0</p> <p>Inspections: Total - 195</p> <p>Annual Regulatory Inspections - 27 COVID Administration Site Inspections - 112 Narcotic Audit Follow Ups - 32</p> <p>Opening Inspections - 17 Closing Inspections - 3 Relocation/Change of Ownership Inspections - 3 Board Special Investigation Inspections – 1</p>		
E. Legislation & Regulations	J. Reed	<p><u>Legislation</u></p> <p>1. Summary of technician re-proposal from 2021 session to add technician seat on the Board and to allow technician administration of vaccines as a delegated pharmacy act</p>	<p>After a brief discussion a motion by K. Morgan to move forward on separating the two concepts; 2nd by J. Hardesty</p>	<p>The Board voted to approve this motion.</p>

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		<p>2. Additional Item: To allow technicians to perform remote order processing of non-drug handling duties under general supervision of a pharmacist</p>		
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		<p>Can you provide information on if it is allowed or not, and the regulation and/or statute that addresses this issue.</p> <p>Proposed Response: On March 17, 2020, the Maryland Board of Pharmacy posted an announcement containing <u>updated remote processing guidance</u>.</p> <p>The guidance clarifies that licensed pharmacists have the ability to engage in remote order processing.</p> <p>The guidance further states that the Board will not enforce requirements that demand the direct supervision of a pharmacy technician by a licensed pharmacist while engaged in remote order processing during the COVID-19 pandemic. Please note that the physical handling of any prescription drug or device is not included in the definition of remote order processing, and thus not permitted by a pharmacy technician.</p> <p>“Front End staff” that are not licensed pharmacy technicians are prohibited from engaging in remote order processing.</p> <p><u>Hannah Rinker-Frederick Health Pharmacy</u> - Frederick Health Pharmacy is associated with Frederick Health Hospital, and in trying to implement an efficient process for our upcoming Meds-to-Beds program, we had one specific question. What is the legality of creating an automatic therapeutic substitution standard protocol, with prior approval from our P&T committee, to be used in our outpatient pharmacy for prescriptions that come through our hospitalists for our discharge patients?</p>	<p>Recommendation by Committee to approve draft response; 2nd by K. Evans.</p>	<p>The Board voted to approve this motion.</p>

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		<p>being changed or discontinued and then receiving an automatic refill request from the pharmacy. One has actually started sending a prescription electronically with a dispense of 1 (as you cant send Quantity 0) , and indicating in comments that the prescription has been discontinued and a new one sent . Is there a best practice for notifying pharmacies of medication changes- I know it is variable with different pharmacies. We have a lot of elderly patients and see it as a huge patient safety concern.</p> <p>Proposed Response: An authorized prescriber may alert a pharmacist to a medication change or discontinuation by clearly documenting adjustments on the prescription.</p> <p>Cristen Jessee-Optum - Can a patient who is being treated in the state of New Jersey by a licensed NJ physician fill a controlled substance prescription in the state of Maryland if the patients residence is Maryland? Are there any dispensing laws that would prohibit the patient from filling an out of state controlled substance prescription?</p> <p>Proposed Response: The Maryland Pharmacy Act does not specifically prohibit a pharmacist from dispensing a prescription written by an out-of-state physician for a controlled dangerous substance. However, a licensed pharmacist should exercise their corresponding responsibility when dispensing any prescription for a controlled drug substance.</p> <p>Maryna Blom-North Coast Medical Supply - I have a question regarding the 120 day time limit on filling new prescriptions, please:</p>	<p>Recommendation by Committee to approve draft response; 2nd by J. Hardesty.</p> <p>Recommendation by Committee to approve draft response; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p> <p>The Board voted to approve this motion.</p>

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		<p>With reference to the below section, if we receive a prescription from a prescriber's office within 120 days of date of issue, but the patient requests to fill it after 120 days (due to a delay because of insurance coverage, for example) are we able to fill it?</p> <p>Section 12-503 - Dating of prescription by authorized prescriber; time limit for filling prescription</p> <p>(a) Authorized prescriber required to specify date of prescription. An authorized prescriber who issues a prescription shall indicate on the prescription the date of its issuance.</p> <p>(b) Time limit for filling prescription. Unless otherwise instructed by the authorized prescriber who issues the prescription, a pharmacist may not dispense any drug or device on a prescription presented more than 120 days after the date the prescription was issued.</p> <p><i>Md. Code, HO § 12-503</i></p> <p>Proposed Response: In accordance with Health Occupations Article, 12-503, Annotated Code of Maryland, a prescription must be dispensed within 120 days of the date of issuance even if the prescription has been held on file.</p> <p>Teresa G Abraham-Anne Arundel Medical Center- I wanted to clarify some items regarding pharmacists prescribing under DTM. I'm aware that pharmacists cannot e-prescribe at this time and can only call in new prescriptions to pharmacy. Are pharmacists calling in new prescriptions under MD or PharmD's name if</p>	<p>Recommendation by Committee to approve draft response; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p>

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		<p>pharmacist has a NPI and DTM protocol/agreement in place?</p> <p>Proposed Response: Participation in a Drug Therapy Management (DTM) program does not allow licensed pharmacists to prescribe. DTM contracts allow pharmacists to serve as an agent of the authorized prescribers and make modifications as indicated in the protocol. COMAR § 10.34.29.05. Approved modifications to prescriptions that are authorized in a DTM protocol may be transmitted on behalf of an authorized prescriber.</p> <p>Monet Stanford-Kaiser Permanente - KP utilizes software that enables safe remote order processing and HIPAA-compliant shared patient databases that can be accessed from multiple locations provided a secure connection is available. Aided by multiple levels of quality assurance, patient safety and security – including the use of Virtual Private Network (VPN) technology when feasible – we have in place secure connectivity from countless locations. It is acknowledged that current remote processing functions include data entry, data verification, receiving verbal orders, and entering prescriptions into the pharmacy computer system. Beyond the provisions related to COVID-19 responses and where a licensed pharmacist would always perform the final physical verification, would the Board be willing to confirm the following: • Pharmacists AND pharmacy technicians licensed/registered in Maryland are permitted to perform remote processing functions for a MD pharmacy off-site when providing services: o for a patient from home in DC, MD or VA o from a different MD licensed pharmacy o from a VA/DC licensed</p>	<p>Recommendation by Committee to approve draft response; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p>

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		<p>LINDA BETHMAN RECUSED</p> <p>Robert Tremmel-Pharmacist - Thank you for your response regarding our proposed new business. We understand that we will be required to have licensed and actively registered Maryland pharmacists performing our remote pharmacy order verification. All pharmacists will be employed as 1099 contractors will be trained on all client's policies and procedures. Our company will also provide them with extensive training to ensure compliance with all regulatory and state licensure requirements, and with Joint Commission quality measures utilizing secure and HIPAA compliant systems. We will be operating in a similar way a temporary pharmacy staffing agency would operate, in that we will be providing pharmacists to conduct remote order verification within a specific facility's already licensed pharmacy database.</p> <p>As a follow-up question to the committee, will the proposed virtual "staffing company" be required to register as a Maryland pharmacy?</p> <p>Proposed Response: No, the staffing company would not require a pharmacy permit issued by the Maryland Board of Pharmacy.</p> <p>Andrea Detweiler –Amicus GMP - We apologize if there has been a miscommunication. The services that Amicus provides is not in contract with, nor at the expense of, the Board of Pharmacy.</p> <p>Amicus contracts directly with pharmaceutical facilities who are seeking licensure with Boards of Pharmacy. The relationship that Amicus wishes to establish with the Maryland Board of Pharmacy, is that</p>	<p>Recommendation by Committee to approve draft response; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p>

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		<p>of an approved CGMP inspection agency, whose documented findings may be accepted by the Board as part of the licensees' submitted applications.</p> <p>We hope that this explanation provides some clarification. Should you have any further questions, please do not hesitate to contact myself or Dr. Kris Le, our principal consultant (cc'd).</p> <p>Proposed Response: The Board does not require the referenced services. The Board will keep this information on file if a need arises in the future.</p> <p><u>LEGISLATION</u></p> <p><u>2022 Bill -Pharmacy Technicians –Representation on Board; administration of vaccines</u></p> <p>Whether to add ability for technicians to perform data entry and other non-drug handling duties remotely.</p>	<p>Recommendation by Committee to approve draft response; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p>

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
B. Licensing Committee	K. Rusinko, Commissioner	<p>1. Review of Pharmacists Applications:</p> <p>a. #128732 - Reciprocity candidate is requesting the money paid (\$150) for the Initial pharmacist application be used towards the Reciprocity application. The Initial Pharmacist application was received on 03/03/2021. <u>Committee recommendation: Approve request</u></p> <p>b. #126130 - Applicant is requesting a 6 months' extension of her NAPLEX eligibility. Due to "many personal reasons" she has been unable to take the exam. <u>Committee recommendation: Approve 6-month eligibility extension, if application expires they must reapply.</u></p> <p>c. #126430 - Applicant is requesting an extension of his eligibility to test for the NAPLEX exam. Due to civil unrest in his country and neck pain from an accident he has been unable to properly study for the exam. <u>Committee recommendation: Approve 6-month eligibility extension, if application expires, must reapply.</u></p> <p>d. #127181 - Applicant is requesting approval to sit for the NAPLEX for an 11th attempt. <u>Committee recommendation: Approve</u></p> <p>e. #129604 - Reciprocity applicant is requesting a letter from the Board to be sent to NABP approving his school change from a foreign pharmacy school to a US pharmacy school. <u>Committee recommendation: Approve. Send letter to NABP accepting the US school's information.</u></p>	<p>1a. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>1b. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>1c. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>1d. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>1e. Recommendation by Committee; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p>

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		<p>f. #129070 - Applicant is requesting a refund of the \$150 application fee. She will not currently pursue licensure in Maryland as NAPLEX score has expired. <u>Committee recommendation: Deny refund request, inform applicant the fee can be credited to her Reciprocity application.</u></p> <p>g. SA - Pharmacist is requesting waiver of the BLS training due to a medical condition that will prohibit her from completing the training. <u>Committee recommendation: BLS training is not required for licensure in MD, it is required to provide immunizations or for self-administered drugs.</u></p> <p>3. Review of Pharmacy Intern Applications:</p> <p>a. AF - Intern registrant is requesting an extension of her registration expiration date. She needs to continue to support her family while pursuing her pharmacist license. <u>Committee recommendation: Extend until 08/31/2021</u></p> <p>b. JN - Intern registrant is requesting an extension to the expiration date of her registration. Due to academic issues, she was required to repeat a year. She has previously renewed her registration in 2019. <u>Committee recommendation: Extend until 05/31/2022.</u> NEIL LEIKACH RECUSED</p> <p>4. Review of Pharmacy Technician Applications:</p>	<p>1f. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>1g. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>3a. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>3b. Recommendation by Committee; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p>

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
		<p>a. AG - The applicant is attending Ashworth College and currently working to complete her Pharmacy Technician Registration Application. She was required to have had her technician registration completed by 04/2021. Due to surgery and her inability to complete the course she is now requesting an extension of her registration application. <u><i>Committee recommendation: The 6 months' time limit only applies to the time you work in a pharmacy without registration.</i></u></p> <p>5. Review of Distributor Applications:</p> <p>a. Obagi Cosmeceuticals LLC - Company is requesting an extension of the expiration of the submitted application. Due to COVID closures, they were not able to meet the state background check requirements before the application expired. <u><i>Committee recommendation: Extend application until 06/30/2021</i></u></p> <p>b. Amazon - Company is requesting the Board waive the inspection requirement in order to serve MD clients. The company is located in Indiana, which does not license device distributors. If the Board will not waive the inspection requirement, the company is requesting that they may hire an inspector (Steve Hudson) to inspect the facility. <u><i>Committee recommendation: Use the Board's inspection form for the inspection. Use the Inspector (Steve Hudson) the company offered and make sure he formally documents the inspection and have N. Richard review the completed inspection.</i></u></p>	<p>4a. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>5a. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>5b. Recommendation by Committee; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p> <p>The Board voted to approve this motion</p> <p>The Board voted to approve this motion.</p>

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
		<p>6. Review of Pharmacy Applications: NONE</p> <p>7. Review of Pharmacy Technician Training Programs: NONE</p> <p>8. New Business:</p> <p>a. Cathy Walker - Inquiring as to whether technicians enrolled in a training program who have previously been registered with the Board can be registered as new technician's instead of completing the reinstatement process. <i><u>Committee recommendation: Technicians will need to complete reinstatement requirements.</u></i> JAVIER VAZQUEZ AND KRISTOPHER RUSINKO RECUSED</p> <p>b. Bishal Bista - Pharmacist has follow up questions regarding the Board's review of the following: Inquiry requesting guidance on compliance as the satellite pharmacy is being restructured. Under the new structure drugs managed by pharmacy would be purchased through cancer center under physician DEA and hence the structure would not depend on institutional pharmacy for drug procurement. <i><u>Committee recommendation: Cannot be decentralized pharmacy because not reliant on hospital pharmacy for drug procurement; purchase under physician's DEA makes it physician dispensing, not pharmacy.</u></i></p>	<p>8a. Recommendation by Committee; 2nd by K. Morgan.</p> <p>8b. Recommendation by Committee; 2nd by K. Morgan.</p>	<p>The Board voted to approve this motion.</p> <p>The Board voted to approve this motion.</p>

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
		<p>c. Melissa Sims - A pharmacy manager would like to know if the technician trainee can be paid for the 160 training hours? <u><i>Committee recommendation: Technician trainees are eligible to be paid.</i></u></p> <p>d. Pamela Davis - Technician in training is requesting guidance on continuing her employment/training. She was terminated for not being registered. She began her employment in March 2020 and was terminated November 2020. Her employers welcomed her to reapply. <u><i>Committee recommendation: You cannot work longer than 6 months as a technician in training while on a waiver for the training. You cannot be registered until you complete a training program and cannot work as a Technician outside of the training program until you have been registered.</i></u></p> <p>e. Abbie Divilio - The Inquirer would like to know if the Board allows for orders received from a business with an internet platform? <u><i>Committee recommendation: There is nothing in the regulations that would preclude the operations as long as the transfer of product is from Safe Chain Solutions to a licensed pharmacy.</i></u></p>	<p>8c. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>8d. Recommendation by Committee; 2nd by J. Hardesty.</p> <p>8e. Recommendation by Committee; 2nd by J. Hardesty.</p>	<p>The Board voted to approve this motion.</p> <p>The Board voted to approve this motion.</p> <p>The Board voted to approve this motion.</p>

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C. Public Relations Committee	B. Oliver, Commissioner	<p>Public Relations Committee Update:</p> <ul style="list-style-type: none"> • The Public Relations Committee met and discussed some central topics. • The open rate of 36% for newsletter was discussed and the committee continues to encourage licensees and registrants to read the newsletter for vital and up-to-date information. • The committee will assist with the planning of the District 1 and 2 meeting to be held in September at the Annapolis Waterfront Hotel. • Survey for the October CE Breakfast was distributed and the outcome resulted in a virtual meeting to take place in October, additional options are being sought for CE credits. 		
D. Disciplinary	N. Leikach Chair	<p>Disciplinary Committee Update:</p> <ul style="list-style-type: none"> • Committee met June 2. • A confidential discussion will be held in the Board's Closed Public Session. 		
E. Emergency Preparedness Task Force	N. Leikach, Chair	<p>Emergency Preparedness Task Force Update:</p> <ul style="list-style-type: none"> • The mass vaccinations site will begin to close soon. 		
IV. Other Business & FYI	J. Hardesty, President	<p>FYI- Effective June 30, 2021, The grace period for late fees will no longer be waived and will be due for licenses that have not been renewed when they expire after June</p>		

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		<p>30, 2021. The Board of Nursing is the only Board that have an extension for renewing licenses.</p>		
<p>V. Adjournment</p>	<p>J. Hardesty, President</p>	<p>A. The Public Meeting was adjourned at 10:30 am.</p> <p>B. J. Hardesty convened a Closed Public Session to conduct a medical review committee evaluation of confidential applications.</p> <p>C. The Closed Public Session was adjourned. Immediately thereafter, J. Hardesty, convened an Administrative Session for purposes of discussing confidential disciplinary cases.</p> <p>D. With the exception of cases requiring recusals, the Board members present at the Public Meeting continued to participate in the Closed Public Session and the Administrative Session</p>	<p>Motion to close the Public Board Meeting by K. Evans; 2nd by P. Geigher.</p>	<p>The Board voted to approve this motion.</p>

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

This form has two sides. Complete items 1 - 4:

1. Recorded vote to close the meeting: Date: 6/16/21; Time: 11:13; Location: Conference Call
Motion to close meeting made by: K. Evans Seconded by P. Geigher
Members in favor: unanimous; Opposed:
Abstaining: None; Absent:

2. Statutory authority to close session (check all provisions that apply):

This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1) ___ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) ___ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) ___ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) ___ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) ___ "To consider the investment of public funds"; (6) ___ "To consider the marketing of public securities"; (7) ___ "To consult with counsel to obtain legal advice"; (8) ___ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) ___ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) ___ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) ___ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) ___ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) ___ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) ___ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
\$3-305(b)(9)	Applications for licensure	To engage in Confidential medical committee review deliberations regarding Confidential matters in the application
\$3-305(b) ()		

4. This statement is made by Deena Spinght-Napota, Presiding Officer.
Dr. K. Morgan

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING

Time of closed session: 11:13 am Place: Conference Call

Purpose(s): To review confidential information in applications as medical Review Committee

Members who voted to meet in closed session: Unanimous

Persons attending closed session: all members present in the open session

Authority under § 3-305 for the closed session: 3-305(b)(13)

Topics actually discussed: Confidential matters in applications

Actions taken: process accordingly Each recorded vote: _____

For a meeting recessed to perform an administrative function (§ 3-104): Time: 11:30 am
 Place: Conference Call persons present: all matters present at open session Subject matter discussed: Complaints & disciplinary investigations