

**Maryland Board of Pharmacy
Public Board Meeting**

**Meeting Minutes
October 19, 2016**

Name	Title	Present	Absent	Present	Absent
Board Committee					
Ashby, D.	Commissioner	X			
Bouyoukas, S.	Commissioner	X			
Gavgani, M. Z.	Commissioner/President	X			
Jones, David H.	Commissioner/Secretary	X			
Peters, R.	Commissioner	X			
Robinson, T.	Commissioner	X			
Rochester, C.	Commissioner	X			
Roy, S.	Commissioner	X			
Smith, J.	Commissioner/Treasurer	X			
St. Cyr, II, Z. W.	Commissioner	X			
Yankellow, E.	Commissioner	X			
Zagnit, B.	Commissioner	X			
Board Counsel					
Bethman, L.	Board Counsel	X			
Felter, B.	Staff Attorney	X			
Board Staff					
Speights-Napata, D.	Executive Director	X			
Vacant	Deputy Director of Operations				
Wu, Y.	Compliance Manager	X			
Page, A.	Executive Administrative Associate	X			
Waddell, L.	Administration and Public Support Manager		Excused		
Logan, B.	Legislation/Regulations Manager	X			
Johnson, J.	MIS Manager	X			

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
I. Executive Committee Report(s)	A.) M. Gavgani, Board President	<p><i>Members of the Board with a conflict of interest relating to any item on the agenda are advised to notify the Board at this time or when the issue is addressed in the agenda.</i></p> <ol style="list-style-type: none"> M. Gavgani called the meeting to order at 9:32 A.M. M. Gavgani reminded all guests to sign the guest log, indicating whether they would like continuing education credits. M. Gavgani requested that Board commissioners introduce themselves and also informed guests that the meeting agenda and packet materials were available for review. She advised guests that all packets must be returned at the end of the meeting. 	<p>1. In observance of Pharmacy Month and Pharmacy Technician Week, M. Gavgani thanked all professionals in attendance.</p> <p>3. M. Gavgani announced the departure of Commissioner D. Jones and thanked him for his commitment to the Board over the past 4 years.</p>	
	B.) D. Jones, Secretary	<ol style="list-style-type: none"> Review and approval of the August and September 2016 Public Meeting Minutes. 	<p>4. Motion to approve August and September 2016 minutes by D. Ashby, 2nd by S. Roy.</p>	<p>4. The Board voted to approve this motion.</p>
II. A. Executive Director Report	D. Speights-Napata, Executive Director	<ol style="list-style-type: none"> Operations Updates <p>There are 247 guests that have registered for the Annual CE Breakfast and 90 joining via webcast</p> <p>The open inspector and investigator positions have been filled. Selected applicants will begin in November.</p> 		

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		<p>Interviews for the Deputy Director are being conducted.</p> <p>2. Meetings Update</p> <p>University of Maryland Eastern Shore School of Pharmacy meeting update.</p> <p><i>S. Bouyoukas</i> Tech Check Tech meeting update</p> <p><i>D. Ashby</i> ACPE upcoming meeting update</p>																	
B. Operations Report	J. Johnson, MIS Manager	<p>1. APS Unit Updates</p> <p>2. Data Integrity Unit Updates</p> <p>3. MIS Unit Updates</p> <p>Negotiations with Systems Automation for May distributor renewal.</p> <p>Software engineer interviews are taking place.</p>																	
C. Licensing	Y. Wu, Compliance Manager	<p>1. Unit Updates</p> <p>2. Monthly Statistics</p> <table border="1"> <thead> <tr> <th>License Type</th><th>New</th><th>Renewed</th><th>Reinstated</th><th>Total</th></tr> </thead> <tbody> <tr> <td>Distributor</td><td>24</td><td>1</td><td>0</td><td>1156</td></tr> <tr> <td>Pharmacy</td><td>29</td><td>0</td><td>1</td><td>2033</td></tr> </tbody> </table>	License Type	New	Renewed	Reinstated	Total	Distributor	24	1	0	1156	Pharmacy	29	0	1	2033		
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Distributor	24	1	0	1156															
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		Pharmacist	82	431	0	11212		
		Vaccination	83	9	0	4249		
		Pharmacy Intern - Graduates	2	0	0	44		
		Pharmacy Intern - Students	27	3	0	813		
		Pharmacy Technician	113	275	2	9482		
D. Compliance	Y. Wu, Compliance Manager	1. Unit Updates 2. Monthly Statistics Complaints & Investigations: New Complaints - 25 Resolved (Including Carryover) – 48 Actions within Goal – 34/48 Final disciplinary actions taken – 17 Summary Actions Taken – 4 Average days to complete -147 Inspections: Total - 144 Annual Inspections - 125 Opening Inspections - 15 Closing Inspections - 1 Relocation Inspections - 0 Board Special Investigation Inspections –2 Division of Drug Control Closing Inspections – 1						
E. Legislation & Regulations	B. Logan, Legislation and	Research on what other States Response to Opioid Overdose.						

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	Regulations Manager	http://www.ddap.pa.gov/overdose/Pages/Department%20Focus%20on%20Addressing%20Overdose.aspx http://www.legis.state.wv.us/Bill_Text_HTML/2016_SESSIONS/RS/http://www.legis.state.wv.us/Bill_Text_HTML/2016_SESSIONS/RS/bills/SB454%20SUB2%20ENR.pdf bills/SB431%20enr.pdf		
III. Committee Reports A. Practice Committee	D. Jones, Chair	Board Member Term Limit Internship legislation	<p>It is the general consensus of the Board that 4 year terms would continue</p> <p>Committee will prepare proposed bill to amend intern legislation. Motion to approve by D Jones, 2nd by C Rochester</p> <p>Commentary from A. Horton (MPhA)</p>	The Board voted to approve this motion.

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B. Licensing Committee	J. Smith, Chair	<p>1. Review of Pharmacist Applications:</p> <p>a. C. Elesinmogun- Applicant is requesting an extension to take the NAPLEX and MPJE. She has until 01/07/2017 to complete her application with the Board of Pharmacy, but only has until 09/22/2016 to complete NAPLEX and MPJE. However, she was initially under the impression that her deadline for the exams were also 01/07/2017.</p> <p>Applicant was originally planning to take NAPLEX in October and MPJE in December. She would like an extension so that all the deadlines match up to the 01/07/2017 deadline, particularly since she has to manage her time around her work schedule and hectic personal life.</p> <p><u>Licensing Committee's Recommendation:</u> Approve extension of NAPLEX and MPJE to 01/07/2017.</p> <p>b. R. Leong -Reciprocity applicant listed two positions that she has held since obtaining her pharmacist license in the state of New Jersey in November 2009. The positions are Post-Doctoral Fellow and Pharmacologist. Position descriptions were supplied for Board review.</p> <p><u>Licensing Committee's Recommendation:</u> Approve. Ask practice committee to incorporate a portion of the 520 required hours to be done in a non-traditional way.</p> <p>2. Review of Pharmacy Intern Applications: NONE</p>	<p>1a. Motion to approve recommendation by committee, 2nd by D. Jones</p> <p>1b. Motion to approve recommendation by committee, 2nd by D. Jones</p>	<p>1a. The Board voted to approve this motion.</p> <p>1b. The Board voted to approve this motion.</p>

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		<p>3. Review of Technician Applications: NONE</p> <p>4. Review of Distributor Applications: NONE</p> <p>5. Review of Pharmacy Applications: <i>Reviewed by Executive Committee</i></p> <p>6. Review of Pharmacy Technician Training Programs:</p> <p> a. Garret Regional Medical Center Technician Training Program <i>Licensing Committee's Recommendation:</i> Approve for program and exam</p> <p>7. New Business:</p> <p> a. Updates to Manufacturer and Virtual Manufacturer Application <i>Licensing Committee's Recommendation:</i> Approve</p> <p> b. Update to Wholesale Distributor Application <i>Licensing Committee's Recommendation:</i> Approve</p> <p> c. Review of Pharmacist Initial Application <i>Licensing Committee's Recommendation:</i> Approve</p> <p> d. Review of Pharmacist Reciprocity Application <i>Licensing Committee's Recommendation:</i> Approve</p>	<p>5. Motion to approve recommendation made by Executive Committee, 2nd by S. Roy</p> <p>6a. Motion to approve recommendation by committee, 2nd by T. Robinson</p> <p>7a. Motion to approve recommendation by committee, 2nd by D. Jones</p> <p>7b. Motion to approve recommendation by committee, 2nd by Z. St. Cyr, II</p> <p>7c. Motion to approve recommendation by committee, 2nd by D. Ashby</p> <p>7d. Motion to approve recommendation by committee, 2nd by Z. St. Cyr, II</p>	<p>5. The Board voted to approve this motion.</p> <p>6a. The Board voted to approve this motion.</p> <p>7a. The Board voted to approve this motion.</p> <p>7b. The Board voted to approve this motion.</p> <p>7c. The Board voted to approve this motion.</p> <p>7d. The Board voted to approve this motion.</p>

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C. Public Relations Committee	B. Zagnit, Chair	Public Relations Committee Update Fall Newsletter CE Breakfast CPR Classes Pharmacy Learning Network Meeting Update	B. Zagnit thanked J. Seeds for her contributions to the newsletter. Possible CPR classes sponsored by the Board or Pharmacist/Pharmacy associations to be discussed at the November Public Board Meeting.	
D. Disciplinary	T. Robinson, Chair	Revision of the Adverse Event Reporting Form	Motion to approve revisions by committee, 2 nd by S. Roy	The Board voted to approve this motion.
E. Emergency Preparedness Task Force	S. Roy, Chair	POD exercise preparation for 2017		
IV. Other Business & FYI	M. Gavgani, President			

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V. Adjournment	M. Gavgani, President	<p>M. Gavgani asked for a motion to close the Public Meeting and open a Closed Public Session at 10:44 A.M.</p> <p>M. Gavgani convened a Closed Public Session for the purpose of engaging in medical review committee deliberations regarding confidential information in applications in accordance with the Open Meetings Act, General Provisions Article, Section 3-305 (b) (7) and (13).</p> <p>The Closed Public Session was adjourned and immediately thereafter, M. Gavgani convened an Administrative Session for purposes of discussing confidential disciplinary cases. With the exception of cases requiring recusals, the Board members present at the Public Meeting continued to participate in the Administrative Session.</p>	Motion to close the Public Meeting by D. Ashby, 2 nd by K. Morgan.	The Board voted to approve this motion.