

**Maryland Board of Pharmacy
Public Board Meeting**

**Meeting Minutes
November 16, 2016**

Name	Title	Present	Absent	Present	Absent
Board Committee					
Ashby, D.	Commissioner	X			
Bouyoukas, S.	Commissioner	X			
Hardesty, J.	Commissioner	X			
Gavgani, M. Z.	Commissioner/President	X			
Morgan, K.	Commissioner	X			
Peters, R.	Commissioner	X			
Robinson, T.	Commissioner	X			
Rochester, C.	Commissioner/Treasurer	X			
Roy, S.	Commissioner	X			
St. Cyr, II, Z. W.	Commissioner/Secretary	X			
Yankellow, E.	Commissioner	X			
Zagnit, B.	Commissioner	X			
Board Counsel					
Bethman, L.	Board Counsel	X			
Felter, B.	Staff Attorney	X			
Board Staff					
Speights-Napata, D.	Executive Director	X			
Vacant	Deputy Director of Operations				
Wu, Y.	Compliance Manager	X			
Page, A.	Executive Administrative Associate	X			
Vacant	Administration and Public Support Manager				
Logan, B.	Legislation/Regulations Manager	X			
Johnson, J.	MIS Manager	X			

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results																																			
B. Operations Report	J. Johnson, MIS Manager	<ol style="list-style-type: none"> 1. Administration and Public Support (APS) Unit Updates 2. Data Integrity (DI) Unit Updates 3. Management Information Systems (MIS) Unit Updates 	<p>2. The state customer satisfaction survey was briefly mentioned.</p> <p>3. The statement of work for the upcoming Distributor renewal period has been completed and provided to the Board's MIS vendor. Current applications need to be reviewed for submission.</p>																																				
C. Licensing	Y. Wu, Compliance Manager	<ol style="list-style-type: none"> 1. Unit Updates 2. Monthly Statistics <table border="1" data-bbox="621 727 1230 1359"> <thead> <tr> <th>License Type</th> <th>New</th> <th>Renewed</th> <th>Reinstated</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Distributor</td> <td>20</td> <td>4</td> <td>0</td> <td>1177</td> </tr> <tr> <td>Pharmacy</td> <td>17</td> <td>0</td> <td>2</td> <td>2042</td> </tr> <tr> <td>Pharmacist</td> <td>84</td> <td>413</td> <td>0</td> <td>11264</td> </tr> <tr> <td>Vaccination</td> <td>51</td> <td>6</td> <td>0</td> <td>4309</td> </tr> <tr> <td>Pharmacy Intern - Graduates</td> <td>4</td> <td>0</td> <td>0</td> <td>48</td> </tr> <tr> <td>Pharmacy Intern - Students</td> <td>22</td> <td>1</td> <td>0</td> <td>819</td> </tr> </tbody> </table>	License Type	New	Renewed	Reinstated	Total	Distributor	20	4	0	1177	Pharmacy	17	0	2	2042	Pharmacist	84	413	0	11264	Vaccination	51	6	0	4309	Pharmacy Intern - Graduates	4	0	0	48	Pharmacy Intern - Students	22	1	0	819		
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			Pharmacy Technician	140	256	12	9512		
D. Compliance	Y. Wu, Compliance Manager	<p>Complaints & Investigations:</p> <p>New Complaints - 35 Resolved (Including Carryover) – 29 Final disciplinary actions taken – 4 Actions within Goal – 20/29 Summary Actions Taken – 3 Average days to complete - 123</p> <p>Inspections:</p> <p>Total - 125 Annual Inspections - 115 Opening Inspections - 5 Closing Inspections - 2 Relocation Inspections - 2 Board Special Investigation Inspections – 1 Division of Drug Control Closing Inspections – 1</p>							
E. Legislation & Regulations	B. Logan, Legislation and Regulations Manager	<ol style="list-style-type: none"> COMAR 10.34.02.03 D in response to passage of (CH0476) Proof of Proficiency in English COMAR 10.34.18 Task Force Recommendation The American Society for Pharmacy Law Annual Meeting 					<ol style="list-style-type: none"> The bill provides that graduation from a pharmacy school accredited by the Accreditation Council for Pharmacy Education is acceptable proof of English proficiency. Motion to approve by D. Ashby, 2nd by S. Bouyoukas. Motion to approve by C. Rochester, 2nd by K. Morgan. K. Logan attended the conference and provided a summary of the meeting. 	<ol style="list-style-type: none"> The Board voted to approve this motion. The Board voted to approve this motion. 	

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			<p>The Committee is considering options to make the Public Board Meeting available by webinar in the future.</p> <p>The Committee will survey pharmacists to gauge the necessity of Board sponsored CPR training.</p>	
D. Disciplinary	T. Robinson, Chair	<p>Disciplinary Committee Update</p> <p><i>None at this time.</i></p>		
E. Emergency Preparedness Task Force	S. Roy, Chair	<p>Emergency Preparedness Update</p> <p><i>None at this time.</i></p>		
IV. Other Business & FYI	M. Gavgani, President	<p>Commissioner Z. St. Cyr, II, provided a presentation on the public protection role of Board members at DHMH's New Health Occupations Board Members Orientation. New Pharmacy Board Commissioners J. Hardesty and K. Morgan attended.</p>	<p>K. Neville expressed appreciation for Z. St. Cyr, II, for his participation in, and support of, the annual new Board Member Orientation.</p>	
V. Adjournment	M. Gavgani, President	<p>Z. St. Cyr, II, acting on behalf of Board President M. Gavgani, asked for a motion to close the Public Meeting and open a Closed Public Session at 10:44 A.M.</p> <p>Z. St. Cyr, II, acting on behalf of Board President M. Gavgani, convened a Closed Public Session for the purpose of engaging in medical review committee deliberations regarding confidential information in applications in accordance with the Open Meetings Act, General Provisions Article, Section 3-305 (b) (7) and (13).</p> <p>The Closed Public Session was adjourned and immediately thereafter, Z. St. Cyr, II, acting on behalf of Board President M. Gavgani, convened an</p>	<p>Motion by to close the Public Meeting by D. Ashby, 2nd by T. Robinson.</p>	<p>The Board voted to approve this motion.</p>

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		Administrative Session for purposes of discussing confidential disciplinary cases. With the exception of cases requiring recusals, the Board members present at the Public Meeting continued to participate in the Administrative Session.		