

**Maryland Board of Pharmacy
Public Board Meeting**

**Meeting Minutes
Date: December 17, 2014**

Name	Title	Present	Absent	Present	Absent
Board Committee					
Ashby, D.	Commissioner	X		11	1
Bradley-Baker, L.	Commissioner/Secretary	X		11	1
Gavani, M. Z.	Commissioner/Treasurer	X		11	1
Israbian-Jamgochian, L.	Commissioner/President	X		11	1
Jones, David H.	Commissioner	X		12	0
Peters, R.	Commissioner	X		7	0
Robinson, T.	Commissioner	X		10	2
Rochester, C.	Commissioner	X		11	1
Roy, S.	Commissioner	X		10	2
Smith, J.	Commissioner	X		11	1
St. Cyr, II, Z. W.	Commissioner	X		11	1
Zagnit, B.	Commissioner	X		11	1
Board Counsel					
Bethman, L.	Board Counsel	X			
Felter, B.	Staff Attorney	X			
Board Staff					
Naesea, L.	Executive Director	X		9	3(excused)
Wu, Y.	Compliance Manager	X		10	2(excused)
Waddell, L.	Licensing Manager	X		9	3(excused)
Gaither, P.	Administration and Public Support Manager	X		10	2(excused)
Jeffers, A.	Legislation/Regulations Manager	X		12	0
Johnson, J.	MIS Manager	X		10	2(excused)

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
I. Executive Committee Report(s)	<p>A.) L. Israbian-Jamgochian, Board President</p> <p>B.) L. Bradley-Baker, Secretary</p>	<p><i>Members of the Board with a conflict of interest relating to any item on the agenda are advised to notify the Board at this time or when the issue is addressed in the agenda.</i></p> <ol style="list-style-type: none"> 1. L. Israbian-Jamgochian called the meeting to order at 9:43 a.m. 2. L. Israbian-Jamgochian reminded all guests to sign the guest log, indicating whether they would like continuing education credits. 3. L. Israbian-Jamgochian requested that all guests introduce themselves and also informed them that the meeting agenda and packet materials were available for review. She advised them that all packets must be returned at the end of the meeting. 4. Review and approval of November 2014 Meeting Minutes. 	<p>4. Motion to approve minutes by D. Ashby, 2nd by D. Jones.</p>	<p>4. The Board voted to approve the motion.</p>
II. A. Executive Director Report	L. Naesea, Executive Director	<p>1. Operations Updates:</p> <p>OP&R Grant Request-</p> <p>A request for the Board's Discretionary \$25,000 grant was made by the Office of Preparedness and Response. The funds from the grant would be used to dispose of expired drugs that have been stored for emergency purposes.</p>	<p>Motion to approve grant request by D. Jones, 2nd by Z. St. Cyr, II.</p>	<p>The Board voted to approve the motion.</p>

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		<p>The Department of Budget and Management recommended that the Board give \$1.194 million to the state to support repairing the budget deficit. The Board has sufficient funds to operate with this request. The board does not have a rationale to refuse to comply with this request.</p> <p>The Department of Budget and Management has also recommended that one of the two new PINs requested not be approved. The Board has replied in writing and Sen. Hollinger will defend our position in needing the new permanent employee.</p> <p>L. Naesea participated in the interview panel for the Executive Director of the new Medical Marijuana Commission with Senator Hollinger.</p> <p>Preparations for the reorganization are still in progress. The final plan has been submitted to the Department of Budget and Management.</p> <p>The office move to the 5th floor is on schedule for January 25, 2015.</p> <p>2. Meetings Updates:</p> <p>L. Naesea attended the NABP Executives Officer's Forum, where the focus was Sterile Compounding, marijuana laws and their implementation, and uniformed inspections of sterile compounding sites. NABP is hosting an</p>		

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		<p>inspection blueprint development workshop in January 2015 to be attended by L. Naesea and N. Richard, Inspector.</p> <p>The office will be closed for an extended period during the winter holidays (December 24-25, 2014 and December 31, 2014 to January 1, 2015).</p> <p>The MIS unit would like to require all licensees to submit an email address to access the online renewal system.</p> <p>The Board would like to extend congratulations to Commissioner Charmaine Rochester who was recently married.</p> <p>The Board would like to welcome Garcia Gilmore, the new compliance investigator.</p> <p>L. Naesea acknowledges all managers for their hard work and consistency, and also offers condolences to A. Jeffers on the loss of her father.</p>	<p>Motion by D. Jones to require licensees to submit their email address in order to renew, 2nd by S. Roy.</p>	<p>The Board voted to approve this motion.</p>
<p>B. Administration and Public Support (APS)</p>	<p>B. P. Gaither, APS Manager</p>	<p>1. Personnel Updates</p> <p>The new pharmacist inspector and database specialist should begin by January 07, 2015.</p> <p>S. Kreindler, compliance coordinator submitted his resignation effective December</p>		

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		<p>1, 2014.</p> <p>T. Duncan, licensing specialist submitted her resignation effective January 25, 2015.</p> <p>Applications for the vacant Office Secretary I position are being reviewed. Interviews will be held early 2015.</p> <p>2. Contracts and Procurement</p> <p>The contract for the MIS Business Analyst is currently in process.</p> <p>The Software engineering contract has been posted and responses are expected by January 07, 2015.</p> <p>S. Roy would like a work flow diagram of the new office space on 5th floor, in order to continue the positive change that we have had so far. He believes the work flow should be examined before move takes place. He will review that CAD drawing of the space to make recommendations.</p>		
C. MIS	J. Johnson, MIS Manager	<p>1. MIS Update</p> <p>The Database Specialist has been selected and will begin January 07, 2015.</p> <p>The Software Engineer contract is currently out for bid. Responses will be completed in</p>		

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results														
		<p>January 2015.</p> <p>The physical scanning for the project is complete. IScan is finishing up the program that will be used for files to be retrieved.</p> <p>NABP has offered for the MIS unit to be able to view and see a demonstration of their database to help with ideas for the Board's new database program and vendor.</p>																
D. Licensing	L. Waddell, Licensing Manager	<p>Unit Updates</p> <p>None at this time.</p> <p>Monthly Statistics</p> <p><i>November 2014</i></p> <table data-bbox="548 860 1008 1128"> <thead> <tr> <th>Type</th> <th>New/Renewal/Total</th> </tr> </thead> <tbody> <tr> <td>Distributor</td> <td>7/0/1102</td> </tr> <tr> <td>Pharmacist</td> <td>71/328/10462</td> </tr> <tr> <td>Pharmacy</td> <td>20/0/1888</td> </tr> <tr> <td>Technician</td> <td>94/196/8925</td> </tr> <tr> <td>Student Tech.</td> <td>54/50/684</td> </tr> <tr> <td>Vaccination</td> <td>63/3/3696</td> </tr> </tbody> </table>	Type	New/Renewal/Total	Distributor	7/0/1102	Pharmacist	71/328/10462	Pharmacy	20/0/1888	Technician	94/196/8925	Student Tech.	54/50/684	Vaccination	63/3/3696		
Type	New/Renewal/Total																	
Distributor	7/0/1102																	
Pharmacist	71/328/10462																	
Pharmacy	20/0/1888																	
Technician	94/196/8925																	
Student Tech.	54/50/684																	
Vaccination	63/3/3696																	
E. Compliance	Y. Wu, Compliance Manager	<p>1. Unit Updates</p> <p>None at this time.</p>																

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		<p style="text-align: center;">2. Monthly Statistics</p> <p>Complaints & Investigations:</p> <p>New Complaints - 29 Resolved (Including Carryover) – 39 Final disciplinary actions taken – 80 Reversals – 0 Summary Actions Taken – 37</p> <p>Inspections:</p> <p>Total - 93 Annual Inspections -77 Opening Inspections - 9 Closing Inspections - 0 Relocation Inspections - 2 Board Special Investigation Inspections – 0 Division of Drug Control Closing Inspections – 0</p> <p>Total Pharmacist Rehabilitation Clients – 18 Pharmacist – 18 Technician – 0 Pharmacy Student – 0 Clients Monitored by Board Req. PEAC Assistance –2</p>		

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		<p>Drug Test Results - 16 Number of Positive Results-0</p> <p>Discharged Clients/Closed Cases-0</p>		
<p>F. Legislation & Regulations</p>	<p>A. Jeffers, Legislation & Regulations Manager</p>	<p><u>REGULATIONS:</u></p> <p><u>10.34.19 Sterile Pharmaceutical Compounding and 10.34.09 Fees</u></p> <p>Notice of Final Action published on June 27, 2014 with an Effective Date of January 1, 2015.</p> <p>An Errata will be published with a July 1, 2015 Effective Date, pending 2015 legislation.</p> <p><u>10.34.33 Prescription Drug Repository Program</u></p> <p>To be discussed at December Practice Committee Meeting.</p> <p><u>10.34.38 Pharmacy Interns</u></p> <p>The Secretary has signed off and the proposal is anticipated to be published in the Maryland Register on January 23, 2015 with a 30 day comment period.</p> <p><u>10.13.01 Dispensing of Prescription Drugs by a Licensee</u></p> <p>Proposal published May 30, 2014. Placed on HOLD by AELR (Del. Morhaim). Waiting for approval by the Secretary of the courses developed by the School of Pharmacy and Medchi.</p>		

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		<p><u>LEGISLATION:</u></p> <p>Biosimilars Update – Meeting November 25, 2014.</p> <p><u>FINAL 2015 Maryland Biological Substitution Draft 9 26 14</u></p> <p><u>OTHER MATTERS:</u></p> <p>SB 257 Draft recommendations, draft report is out for comment All members of task force agreed there wasn't enough time to research issue</p>		
<p>III. Committee Reports A. Practice Committee</p>	<p>M. Gavgani, Chair</p>	<p><u>Inquiries:</u></p> <p>Peter A. Parvis, Miles and Stockbridge</p> <p><u>Letter - Board of Pharmacy - Request for Guidance</u></p> <p><u>Draft Bd Response - physician substantial ownership 121514</u></p> <p><i>M. Gavgani-Update from Oncology Task Force</i> The Secretary has recommended to the Governor and State Legislature that the Task Force address the 3 following areas:</p>	<p>Motion from Practice Committee to approve response as prepared, 2nd by D. Jones.</p>	<p>The Board voted to table and return to Practice to do more research to provide more clarity and a more universal response.</p>

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		Hazardous Drug Management Dosage Accuracy Rheumatology		
B. Licensing Committee	L. Bradley-Baker, Chair	<p>1. Review of Pharmacist Applications:</p> <ul style="list-style-type: none"> • Teries Isckarus - Would like Board to waive FPGEC requirement. Licensing Committee recommendation is to deny request. • Afua Ofori-Atta – Would like Board to waive reactivation fee. Licensing Committee recommendation is to deny request. • Kenneth Wiley – Would like a waiver of either the reciprocity fee or for Board to accept his NAPLEX exam score. Licensing Committee recommendation is to approve. <p>2. Review of Pharmacy Technician Applications: None</p> <p>3. Review of Distributor Applications: None</p> <p>4. Review of Pharmacy Applications: None</p> <p>5. Review of Pharmacy Technicians Training Programs: None</p>	<p>Motion to deny request by the Licensing Committee, 2nd by D. Jones.</p> <p>Motion to deny request by the Licensing Committee, 2nd by D. Ashby.</p> <p>Motion by the Licensing Committee to approve the request, 2nd by D. Jones.</p>	<p>The Board voted to approve the motion.</p> <p>The Board voted to approve the motion.</p> <p>The Board voted to approve the motion.</p>

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
		6. New Business: None		
C. Public Relations Committee	D. Jones, Chair	<p>Public Relations Committee Update:</p> <p>The Pharmacist Working Conditions survey will be extended through January 31, 2015. A postcard mailing will be done to assure all pharmacists are informed of the survey to optimize the response.</p> <p>There will be a recognition dinner in January 2015 for former Board Secretary Harry Finke.</p> <p>Offsite meetings should be revisited because of budget restraint. There has been a proposal from Notre Dame University School of Pharmacy to hold an offsite meeting on their campus.</p>		
D. Disciplinary	J. Smith, Chair	<p>Disciplinary Committee Update</p> <p>None at this time.</p>		
E. Emergency Preparedness Task Force	S. Roy, Chair	<p>Emergency Preparedness Task Force Update</p> <p>None at this time.</p>		

Subject	Responsible Party	Discussion	Action Due Date (Assigned To)	Results
IV. Other Business & FYI	L. Israbian-Jamgochian, Board President	None at this time.		
V. Adjournment	L. Israbian-Jamgochian, Board President	<p>The Public Meeting was adjourned at 11:05.</p> <p>At 11:20 P.M. L. Israbian-Jamgochian convened a Closed Public Session to conduct a medical review of technician applications.</p> <p>C. The Closed Public Session was adjourned at 12:00 P.M. Immediately thereafter, L. Israbian-Jamgochian convened an Administrative Session for purposes of discussing confidential disciplinary cases. With the exception of cases requiring recusals, the Board members present at the Public Meeting continued to participate in the Administrative Session.</p>	Motion to adjourn by C. Rochester, 2 nd by T. Robinson.	The Board voted to adjourn the December 2014 public meeting.