

**Maryland Board of Pharmacy**  
**August 16, 2006**

**MINUTES**

*Attendance*

*Officers:* John Balch, President; Mark Levi, Treasurer; and Donald Taylor, Secretary

*Commissioners:* Joseph DeMino, Jeanne Furman, Mayer Handelman, Cynthia Anderson, Alland Leandre, Michael Souranis and Margie Ann Bonnett

*Absent Commissioners:* David Chason, Jeanne Furman

*Board Staff:* LaVerne Naesea, Executive Director; Shirley Costley, Licensing Manager; Tamarra Banks, MIS Manager; Administration and Public Support Manager; Summar Goodman, PIO; Anna Jeffers, Legislative Officer; Colin Eversley, Compliance Investigator; and Desirée Anderson, Board Secretary

*Board Counsel:* Linda Bethman

*Guests:* Mike Swarner, Target; Chandra Mouli, Division of Drug Control; Tony Tommasello, PEAC; Tyrone Bullock, HCCL; Ron Nicholson, Vetcentric; Howard Schiff, MPHA; Gary Wirth, Giant Pharmacy; Junmu Juduia, MPHA- UMAB; Melvin Rubin; and two students from the University of Maryland School of Pharmacy

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**I. Introduction/Recusals** - Members of the Board with a conflict of interest relating to any item on the agenda were asked to notify the Board. There were no recusals.

**II. Approval of Minutes July 19, 2006**

Page 2, under V.: 5<sup>th</sup> line, check Spelling for “Nowak (ask additional corrections)  
Page 3, under VIA.: 10<sup>th</sup> line, delete “revoked” before word “pharmacists”; and 4<sup>th</sup> paragraph 9<sup>th</sup> line delete “the” before word “pharmacies”  
Page 5, under VII.: Practice Committee, correct spelling “Levy” to “Levi”; and replace language of “797 Regulations” to “USP 797 State Regulations”

**Motion:** Joseph DeMino moved to accept the minutes with corrections.

**Board Action:** The Board approved the motion.

**III. President/Executive Committee Report – John Balch**

President John Balch introduced new Board members Alland Leandre and Cynthia Anderson to the Board and asked them to submit biographical summaries for inclusion in

the Fall Newsletter. Mr. Donald Taylor asked that biographies of each members be added to the website along with pictures of the members.

#### **IV. Executive Director's Report – LaVerne Naesea**

Ms. Naesea welcomed new Licensing Secretary, Laurie Cohen. She next recapped the ASCP annual meeting at which she hosted a Board exhibition booth in early August. She stated that Board informational materials were distributed and noted that the event was well attended. Two new pharmacist volunteers were recruited for the Emergency Preparedness Volunteer Corp.

Mr. Mayer Handelman mentioned that the ASCP recruited 20 new members following an organizational promotion.

#### **V. PEAC (Pharmacist Education and Assistance Committee) Client Update**

Mr. Tommasello reported that PEAC is monitoring 24 clients of whom 18 were board referred and six were self-referred. The Duty To Report Poster Campaign was completed and all of the posters have been distributed.

#### **VI. Legislation and Regulation Manager Report – Anna Jeffers**

Ms. Jeffers reported that the Pharmacy Technicians Committee continues to meet with a draft expected for the September Practice Committee Meeting. The Prescription Drug Repository Program Board has been approved and is in the promulgation process. The Pharmacist Administration of Influenza Vaccination (fee amendment) has been approved by the Board and is in the promulgation process. A Board committee has been assigned to review state regulations and develop recommended language for legislation related to Wholesale Prescription Drug or Device Distributors. The Reinstatement of Revoked Pharmacists' draft regulations will be submitted for Board review before the end of the year.

#### **VII. Administration and Public Support – Patricia Gaither**

##### *Personnel Update*

Ms. Gaither was on vacation, however a chart for July 2006 Fall Fiscal year and staff update chart was provided in the packet for Board review. Ms. Naesea commented that new employee Laurie Cohen's started on August 14, 2006 and IT assistant Mathew Smith had recently ended his 3-month Board placement under the Quest Program. This information was also noted in the MIS report provided by Tamarra Banks.

## *Public Information Officer Report – Summar Goodman*

### *District I & II Meeting*

Ms. Goodman reported that the School of Pharmacy has raised \$32,500 of the projected goal of \$60,000. Fifty-six (56) hotel reservations of an anticipated 204 have been booked to date. Ms. Goodman also stated that she would be sending an email blast promotion that will include a picture and a biography of Jim Palmer in order to boost the meeting promotions.

### *Newsletter*

Ms. Goodman reported the Summer newsletter is complete and will be mailed soon.

### *NABP Fall Conference*

Ms. Naesea stated that Ms. Jeanne Furman had requested the Board to pay for the full cost for attending the NABP Fall Conference in October (about \$1,200). She noted that in the past, the Board has sent one staff member and paid for the registration and per diem for one Board member to attend this meeting. Ms. Naesea stated that the full cost for a Board member to attend is not in the Board's approved budget, even though approval had been requested. However, she said if the Board voted to pay the full cost for a Board member to attend, she would try to identify resources to meet the directive. Mr. Balch asked Mr. DeMino if he would be interested in attending since Ms. Furman's tenure on the Board ends May 1, 2007 or soon thereafter. He said the delegate intended to replace Ms. Furman should have more visibility at national meetings. Mr. DeMino replied that he would explore whether he will attend.

**Motion:** Donald filed motion for two representatives (one board member and one staff member) to attend the Fall NABP meeting. Alland Leandre seconded the motion.

**Board Action:** The Board approved the motion.

## **VIII. Management Information Services – Tamarra Banks**

### *MIS Status Report*

Ms. Banks reported that she is working on a MIS system to bridge the communication gap between the Licensing and Compliance Units. She stated that Mathew Smith's Quest Internship position ended on August 3, 2006. The Board created a temporary contractual Help Desk position as a result of the position that Mr. Smith held and that she will submit two of 12 potential candidates to Ms. Naesea for second interviews. She reported that updated information regarding the Administration of Influenza Vaccines and the Emergency Preparedness Continuing Education Course has been uploaded on the Board website. Ms. Banks also stated that she plans to purchase 3 new laptops for current staff and that the database servers were ordered.

The Division of Drug Control (DDC) brought one of its broken laptop computers to her on July 27, 2006. She returned it on July 30, 2006 and suggested that since the problems with the computer were related to the equipment rather than the Board-developed reporting software, DDC should have their computer technician staff to perform the repairs required. She also mentioned that the Board should receive monthly reports from data uploaded from the DDC laptops rather than the handwritten paper copies that continue to be submitted. 7,827 active pharmacists are listed in the Board's licensure database as of August 15, 2006. 2,376 establishments are listed in the Board's database of which 1,214 are Maryland pharmacies, 376 are non-resident Pharmacies, 603 are non-resident distributors and 183 are resident distributors.

## **IX. Committee Reports**

### **A. Emergency Preparedness – Donald Taylor**

Donald Taylor stated that in preparation for an upcoming emergency preparedness drill he had been asked to prepare a draft document outlining the role and responsibility of the pharmacist liaison at the State RSS (Receiving, Storing and Staging) site. He indicated that the draft would probably be changed by State representatives, but that he wanted the Board's approval of the general process outlined.

**Motion:** Donald Taylor moved that the Board accept the rough draft of the document. Michael Souranis second the motion.

**Board Action:** Board approved the motion

### **B. Practice Committee – Mark Levi**

1. Constituent Letters - No letters were reviewed during the Public session.
2. Long Term Care Task Force (LTC) – John Balch

Mr. Balch discussed the Patient Discharge form that the Office of Health Care Quality requested assistance from the Board in developing for long term care patients. The form will include patients' medical statuses, list of medications and treatment plans. He stated that the LTC Task Force prefers that the forms be electronic to avoid inaccuracies.

Mr. Balch noted that 8-10 drugs have been selected for oral bulk purchase dispensing at long term care facilities (rather than having to be prescription/patient specific). The Committee will next review possible topical medications that may be added to the list.

Mr. Handelman stated that there are still several LTC concerns that need to be resolved such as expiration dates, labeling and billing private pay.

3. Sterile Pharmaceutical Compounding Task Force

Ms Jeffers reviewed The Sterile Pharmaceutical Compounding draft. Significant changes made by the Board members included:

- 02 – Add the definition for "direct supervision". Linda Bethman advised that if the definition for "direct supervision" was added to Title 12 in the Pharmacy Technician bill then it would not need to be added in these regulations.
- .04B(5) - substitute "registered pharmacy technician" for “appropriately trained supportive personnel.”
- .06B(f) - add a new (f): "Preparation records including compounding work sheets, and records of the registered pharmacy technicians' checking/sign-off process."
- Re-letter the old (f) to be (g) and make Pharmacist plural possessive.
- .08A(3)(b)(iv) - add "if applicable" at the end of the item.
- .08A(3)(c) - delete all of (c).
- .09A(3)(b) - add "if applicable" at the end of the item.
- .14D and E - remove "every 6 months" from both items.

The Board deferred reviewing The Hospital Pharmacy Inspection Questionnaire until after the regulations are promulgated.

### **C. Licensing Committee – Michael N. Souranis**

Mr. Souranis reviewed the possible formats for information to be posted on the Board’s web site for verification purposes. Mr. Balch asked public attendees that represent pharmacy chains to describe the types of information required to verify pharmacists for employment. For pharmacists, attendees said that the license numbers, names, address, licensure status, and expiration dates were usually needed. For pharmacy and distributor establishments, openings and closures as well as the permit numbers, addresses and formal actions were indicated as types of information needed. Ms. Naesea asks Ms. Costley about the types of inquiries her department receives for employment verification. Ms. Costley replied that the bulk of inquiries are for licensing number verification and whether pharmacists are in good standing with the Board. The Committee was directed to develop a draft set of verification information based on the meeting discussion and to submit the draft to the Board for approval upon its completion.

Mr. Souranis reported that the Board received 21 applications for the Administration of Influenza Vaccines program, of which 17 have been approved. Also three new Drug Therapy Management (DTM) applications have been review approved by joint boards

committees. Two of the protocols are recommended for approval (metabolic syndrome and smoking cessation) and one application (Anticoagulation) is pending additional information.

**Motion:** Mr. Souranis moved and Don Taylor seconded the motion for the Board to approve the joint boards' recommendation approve the two applications (metabolic syndrome and smoking cessation) submitted by the University of Maryland Hospital.

**Board Action:** The motion was approved.

Mr. Souranis noted that Jeanne Furman and Joe DeMino are assigned to co-chair a sub-committee on Wholesale Prescription Drug or Device Distributors. He anticipates that the Licensing Committee at its next meeting will review draft language.

## **X. Informational Materials**

Mr. Howard Schiff reported that the MPhA mid-year meeting would be held on January 28, 2007 at the Sheraton in Columbia, MD. The Board will participate in the meeting.

The Public Session ended at 12:27 p.m.