

## PHARMACIST LICENSE APPLICATION INSTRUCTIONS – RENEWAL

This application must be completed by pharmacists licensed in Maryland who want to renew their license in accordance with Md. Code Ann., Health Occ. §12-308

- Complete the attached Maryland Board of Pharmacy's **Application for Pharmacist Licensure Renewal**.
- Submit the completed application with all attachments and a check or money order made payable to the Maryland Board of Pharmacy (Board) in the amount of **\$ 261.00** to:

**Maryland Board of Pharmacy, P.O. Box 1991, Baltimore, Maryland 21203-1991**

❖ **Incomplete checks or money orders will be returned**

- Applications sent overnight or through priority mail must be sent to:

**Santander, Attn: State of Maryland Board of Pharmacy, Lock Box 1991  
101 Woodcrest Road, Suite 201, Cherry Hill, NJ 08003**

- **No applications with money orders or checks can be mailed to the office.**
- A total of **30 Continuing Education Credit Hours (CEs)**, obtained within the last two years, are required to be submitted at the time you apply for renewal. Two (2) CE's must be live, one (1) CE must be on medication errors and one (1) relating to contraception, if applicable. A CE is considered "live" if it offers the ability for the participant to have real-time interaction with the presenter. Programs approved by the Accreditation Council for Pharmacy Education (ACPE) that are designated by the letter "L" in the course identification number are considered "live."
- **Pursuant to MD. Code Ann., Health Occ. § 1-225, all health practitioners must attest to completing an implicit bias training program approved by the Cultural and Linguistic Health Care Professional Competency Program on their first license renewal after April 1, 2022.**
- A pharmacist who prescribes contraceptives in Maryland shall earn one (1) hour of Board-approved continuing pharmaceutical education related to contraception before the pharmacist's license is renewal date.
- To view and track continuing professional education credits from ACPE-accredited providers, all pharmacists should obtain a National Association of Boards of Pharmacy (NABP) e-Profile identification number. To view and track these credits, you must first set up an NABP e-Profile, obtain your NABP e-profile ID, and register for CPE Monitor. You can obtain more information on the NABP website at [https://store.nabp.net/OA\\_HTML/xxnabpibeGblLogin.jsp](https://store.nabp.net/OA_HTML/xxnabpibeGblLogin.jsp). (Note: Non-ACPE accredited CE programs must be approved by the Board, and are not retrievable from the CPE Monitor system.)
- A pharmacist's license may be renewed for the first time **without any CE credits, if the original license was obtained within one (1) year of graduation.**

CE credits used to renew your Vaccine Certification can also be used to renew your license. **If you are renewing your Vaccine Certification, complete Attachment 1 (All Vaccination Certification Course must include the current guidelines and recommendations of the Center for Disease Control and**

**Prevention).** Attachment 2 is to be completed by pharmacists who are randomly selected to be audited to provide detailed documentation regarding the CE hours earned during their last renewal period.

- Completed applications must be postmarked **at least two weeks prior to expiration of your current license** to ensure that you can continue practicing pharmacy while the Board completes processing of the renewal application. The Board may return incomplete applications, which may cause your current license to expire before your license is renewed.
- If an application is received **less than two weeks prior to expiration** of the current license, or if additional information is needed due to an incomplete submission, the Board cannot guarantee that your new license will be renewed prior to the expiration of your current license.
- If a renewal application has not been processed prior to the expiration date because of an incomplete or untimely submission, **you may not practice pharmacy in Maryland until the license is reinstated.**
- **Practicing without an active license is a violation of the law and may result in disciplinary action by the Board of Pharmacy.**

**LATE SUBMISSION REMINDER:** A renewal application received at the Board that is postmarked after your current license expires will require you to reinstate your license. An **Application for Pharmacist Licensure Reinstatement** (available at [www.dhmh.maryland.gov/pharmacy](http://www.dhmh.maryland.gov/pharmacy)), **renewal fee** and **additional reinstatement fee** must be submitted after your current license expires.

- You are required to report any change to your mailing address or employment location **within thirty (30) days of the change**. A fee may be assessed if changes are not reported as required.
- A licensee's business address is **public information**. If the business address is not available, the licensee's home address may be released upon request under the Public Information Act, Maryland Code Annotated, State Government Article § 10-617(h)(2)(ii).
- If you are interested in volunteering for the Emergency Preparedness Task Force, please visit <http://dhmh.maryland.gov/pharmacy/Pages/emergency-preparedness-information.aspx> for more information and/or email [MDresponds.dhmh@maryland.gov](mailto:MDresponds.dhmh@maryland.gov) to register.

**NOTE:** The application fee is a non-refundable, administrative fee.

### **PDMP: Mandatory Use for Pharmacists**

Pharmacists must query and assess the PDMP data when they suspect any CDS prescription is being filled for something other than treatment of an existing medical diagnosis, essentially a restatement of the corresponding responsibility under federal regulations.

Effective adoption of PDMP as a clinical decision support tool both under the use mandate, and as recommended by the Centers for Disease Control and Prevention (CDC), the President's Opioid Commission on Combating Drug Addiction and the Opioid Crisis, and the Maryland Heroin and Opioid Emergency Task Force relies on

Integrating

PDMP data access into the realities of a put in place to assist providers are:

1. Use of Delegates, who can access the PDMP on behalf of a prescriber or pharmacist and provide that PDMP data report to the provider for a prescribing or dispensing decision
2. Integrating PDMP access into an EHR, which is available in many hospital system settings across the state

The full text of the use mandate can be found in Health General-Article §21-2A-04.2. For additional information.

Please refer to: <https://health.maryland.gov/pdmp/Pages/pdmp-use-mandate-information.aspx>

Application link: <https://health.maryland.gov/pdmp/Pages/PDMP-Forms.aspx>

<https://health.maryland.gov/pdmp/Pages/Dispensers.aspx>

**Maryland Board of Pharmacy**  
 4201 Patterson Avenue  
 Baltimore MD 21215-2299  
 Phone: 410-764-4755  
 Fax: 410-358-6207  
 www.dhmm.maryland.gov/pharmacy



## APPLICATION FOR PHARMACIST LICENSURE RENEWAL

<input type="checkbox"/> <b>Total Fee Paid: \$261.00</b>
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Please print clearly in ink or type in upper case letters only.

Complete all application sections and sign. **Incomplete forms will delay the issuance of your license.**

1. IDENTIFICATION <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE			
<b>First Name:</b>			
<b>Middle / Maiden Name:</b>			
<b>Last Name:</b>			
<b>Application Date:</b>			
<b>Street Address:</b>			
<b>City:</b>		<b>State:</b>	<b>Zip:</b>
<b>Home Phone:</b>			
<b>Work Phone:</b>			
<b>Cell Phone:</b>			
<b>Social Security Number:</b>			
<b>Date of Birth:</b>			
<b>Email Address:</b>			
<b>License Number</b>			

<b>Employer Name:</b>			
<b>Permit #:</b>			
<b>Street Address:</b>			
<b>City:</b>		<b>State:</b>	<b>Zip:</b>

VETERANS AND SPOUSAL PREFERENCE	
Are you an active service member of the spouse or an active service member?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you a veteran or the spouse of a veteran who was discharged from active duty under a circumstance other than dishonorable within one (1) year of filing this application?	<input type="checkbox"/> YES <input type="checkbox"/> NO

2. TRAINING ON ADMINISTRATION OF SELF-ADMINISTRED DRUGS	
a. I attest that I have the proper training on the Administration of Self-Administered Drugs per COMAR 10.34.39	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
b. If "YES", do you have an active certification in basic Cardiopulmonary Resuscitation? If "YES", provide expiration date:	<input type="checkbox"/> YES <input type="checkbox"/> NO

3. PERSONAL ATTESTATION QUESTIONS	
Please read this section carefully and answer the following questions related to your practice as a pharmacist. If you answer "YES" to any question, please provide a detailed explanation (attach additional pages if necessary) and supporting documentation. Failure to provide complete and correct information may result in delay, or denial, of your application for registration.	
1. Has any state licensing or disciplinary board (including Maryland) or any similar agency in the Armed Forces, denied your application for a license, reinstatement or renewal, or taken any formal disciplinary action against any registration or license held by you? Such actions include, but are not limited to, reprimand, suspension, or revocation	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Has any state licensing or disciplinary board (including Maryland) or similar agency in the Armed Forces, filed any complaints or charges against you or investigated you for any reason?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Have you surrendered or failed to renew a healthcare registration or license in any state?	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Have you ever withdrawn your application for a pharmacist's license or other health professional license?	<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Has your employment by any pharmacy, clinic, healthcare practice, or wholesale drug distributor been terminated for disciplinary reasons?	<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Have you committed a criminal act for which you pled guilty or nolo contendere (see <i>definition below</i> ), or for which you were convicted or received probation before judgment?	<input type="checkbox"/> YES <input type="checkbox"/> NO
7. Excluding minor traffic violations, are you currently under arrest or released on bond, or are there any current or pending charges against you in any court of law?	<input type="checkbox"/> YES <input type="checkbox"/> NO
8. Have you committed an offense involving alcohol or controlled substances to which you pled guilty or nolo contendere, or for which you were convicted or received probation before judgment?	<input type="checkbox"/> YES <input type="checkbox"/> NO
9. Do you currently have a physical, mental, or emotional condition which adversely affects your ability to practice as a pharmacist?	<input type="checkbox"/> YES <input type="checkbox"/> NO
10. Do you currently use any illegal drugs or alcohol in a manner that adversely affects your ability to practice as a pharmacist?	<input type="checkbox"/> YES <input type="checkbox"/> NO

**\*\* Nolo contendere- A plea in a criminal case which has a similar legal effect as pleading guilty. The defendant does not admit or deny the charges, but a fine or sentence may be imposed based on this plea.**

I affirm that the information I have given in answer to these questions is true and correct to the best of my knowledge and belief. I have read the Maryland Pharmacy Act, Section 12-101 <i>et. seq.</i> , Health Occupations Article, Annotated Code of Maryland, and Board regulations, COMAR 10.34.01 <i>et seq.</i> , and if licensed, I agree to practice pharmacy in accordance with laws of Maryland.
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<b>Signature:</b>	_____
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<b>Date:</b>	_____
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4. LIST OF DESIGNEE		
If applicable, list the names of person and/or entity that you authorize the Board to release information about your application:		
Name of Organization	Name of Person	Title

5. CONTINUING EDUCATION RECORD FORM	
<p>A total of <b>30 Continuing Education Credit Hours (CEs)</b> are required to be submitted before obtaining a license renewal. Also, Pursuant to MD. Code Ann., Health Occ. § 1-225, all health practitioners must attest to completing an implicit bias training program approved by the Cultural and Linguistic Health Care Professional Competency Program on their first license renewal after April 1, 2022.</p>	
<p><b>All CE's must be taken within your renewal period.</b> The renewal period begins on the first day of the month after your birth month and ends on the last day of your birth month two years later. For example, if your birth month is January, your renewal period starts February 1st and ends January 31st two years later.</p>	
<p>Two (2) CE's must be live and one (1) CE must be on medication errors and one (1) relating to contraception if applicable. CE is considered "live" if it offers the ability for the participant to have real-time interaction with the presenter, including programs approved by the Accreditation Council for Pharmacy Education (ACPE) that are designated by the letter "L" in the course identification number.</p>	
<p>Pharmacists renewing for the first time <b>are not</b> required to submit CE's <b>if the original license was obtained within one (1) year of graduation.</b></p>	
<p><b>Would you like to renew your Maryland Vaccination certification?</b> <input type="checkbox"/>Yes <input type="checkbox"/>No</p>	
<p>CE's used to renew your Vaccine Certification can also be used to renew your license. <b>If you are renewing your Vaccine Certification, complete Attachment 1.</b></p>	
<p>Attachment 2 is to be completed if you are randomly selected to be audited to provide detailed information regarding CE's earned since your last renewal period. Please add additional pages if you require additional space to enter CE's.</p>	
<p>Indicate below the number of Continuing Education hours earned since your initial registration or last licensure renewal period:</p>	
<b>Number of live CE's:</b>	
<b>Number of CE's on medication errors:</b>	
<b>Number of ACPE CE's:</b>	
<b>Number of ACPE CE's on contraception</b>	
<b>Number of non-ACPE Continuing Education Hours:</b>	

NAME	LICENSE #	NABP e-PROFILE #

I affirm under penalty of perjury that the information I have provided regarding the continuing education hours that I earned during this renewal period is true and correct to the best of my knowledge and belief.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Would you like to receive license renewal notification via email?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Would you like to be an emergency preparedness volunteer?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

I, \_\_\_\_\_, do solemnly swear or affirm under the penalties of perjury that I have personally completed this application, that the foregoing information is true, correct and complete to the best of my knowledge and belief, and that I understand that any misrepresentation may constitute grounds for revoking this registration.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**6. VOLUNTARY EQUAL OPPORTUNITY INFORMATION**  
 To further its commitment to equal opportunity, the Board of Pharmacy requests applicants to VOLUNTARILY provide the following information. This information will be used for statistical purposes only by authorized personnel.

<b>RACE:</b>	<b>Are you of Hispanic or Latino origin?</b> (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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- If you are not of Hispanic or Latino origin, select one or more of the following racial categories:*
- |  |                          |
|--|--------------------------|
| 1. American Indian or Alaska Native (A person having origins in any of the original peoples of North or South America, including Central America, and who maintains tribal affiliations or community attachment.)  | <input type="checkbox"/> |
| 2. Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the India subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.) | <input type="checkbox"/> |
| 3. Black or African American (A person having origins in any of the black racial groups of Africa.)  | <input type="checkbox"/> |
| 4. Native Hawaiian or other Pacific Islander (A person having origins in the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)   | <input type="checkbox"/> |
| 5. White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)   | <input type="checkbox"/> |

# APPLICATION FOR PHARMACIST LICENSURE RENEWAL

## ATTACHMENT 1

### VACCINE CERTIFICATION RENEWAL FORM

Please print clearly in ink or type in uppercase letters only.

NAME	DATE	LICENSE NUMBER

**CPR Certification**

A Current CPR Certification card is required. Please attach a copy of the CPR card (front and back) to this application. The certification must be obtained through in-person classroom instruction.

Copy of CPR Card attached to this application?	<input type="checkbox"/> YES <input type="checkbox"/> NO
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**Continuing Education Credit Hours (CEs)**

The two (2) hours needed to renew your Vaccine Certification may count towards the total 30 total CEs required to renew your license. All Vaccination Certification Courses must include the current guidelines and recommendations of the Centers for Disease Control and Prevention.

CE Topic	CE Program Name	ACPE Number	# of Credit Hours	Date

**I affirm under penalty of perjury, that the information I have given on this record is true and correct to the best of my knowledge and belief.**

<b>Applicant's Signature:</b>	<hr style="border: 0; border-top: 1px solid black; margin: 0;"/>
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<b>Date:</b>	<hr style="border: 0; border-top: 1px solid black; margin: 0;"/>
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# APPLICATION FOR PHARMACIST LICENSURE RENEWAL

## ATTACHMENT 2 CONTINUING EDUCATION HOURS DETAILED DOCUMENTATION FORM FOR AUDITED CANDIDATES

Please print clearly in ink or type in uppercase letters only.

- Use the following CE codes in the table below: 1. Live CE; 2. Medication Error; 3. Vaccine
- A one-time training on Implicit Bias
- Add additional pages if you require additional space to enter CEs.

NAME	LICENSE #	NABP e-PROFILE #

CE Program Name	Provider	Date Hours Taken	ACPE/Board Approval Number	CE Code	# of CE Hours
<b>TOTAL # OF HOURS:</b>					

<b>I affirm under penalty of perjury that the information I have given on this continuing education record is true and correct to the best of my knowledge and belief.</b>
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<b>Signature:</b>	<hr/>
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<b>Date:</b>	
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