COVID-19 Post Acute Capacity: Tracking and Surveillance

Overview
This form serves as a central and consolidated daily reporting point for post-acute facilities to ensure efficiencies with capacity tracking and also to support mandatory state and federal public health surveillance activities. The form should take 5 minutes to complete each day after the first time submitting.

Accessibility and Reporting Window
This form is currently accessible at postacutecapacity.crisphealth.org. This is distinct and separate from the CRISP Portal. Currently, no credentials other than facility information are required to complete and submit this form.

The form is open between the hours of 12:00 a.m. and 11:00 a.m. EST. Please complete the form on a daily basis for the prior 24 hour window. The form will be inaccessible outside of the previously mentioned hours.

Soon, this form will be moved to the CRISP Unified Landing Page (ULP). Accessing the CRISP ULP will require login credentials. To prepare for this transition, please confirm that you and reporters for your facility have the appropriate access to CRISP. If your organization does not have access to CRISP, please contact Bill Hokemeyer at william.hokemeyer@crisphealth.org. If you do not have access to CRISP, but are employed by a facility with CRISP access, please contact your organization’s CRISP Point of Contact for access.

Please email support@crisphealth.org for any issues, suggestions or defects.
Facility Access

1 Locate your facility by entering your facility's Medicare Provider Number or by searching for the facility by name, address, county, city, or zip.

1a: Enter Medicare Provider Number here and click Submit.

1b: If the system is unable to find your facility using your Medicare Provider Number, navigate use the “Search” functionality at the top of the screen.

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Facility Search

2a: To search your facility, enter your facility’s six-digit Medicare Provider Number, name, address, city, county, or zip then click the “Search” button.

2b: Locate your facility on the list of possible options then click “Select” on the appropriate line.
3. Once you’ve located your facility, the page will redirect to the form where all of your facility’s information should autopopulate at the top of the screen. Review the facility details to ensure you have selected the appropriate facility. If the information is inaccurate, click the “Search” button at the top of the screen to repeat your search.

3a. To begin completing the form, enter your contact information. This is someone a hospital or health department could reach out to for questions or additional information. These fields will prepopulate after the first time they are entered.

3b. These fields will prepopulate after the first time they are entered.
Completing the Form
Resident Information

Once you’ve entered your contact information, you must complete the “Resident Information” section:

4a. If you answer “yes” to the “accepting residents” question, a follow up question regarding COVID positive residents will automatically appear.

When completing this section, please note:

4b. The sum of COVID+, Non-COVID, and suspected COVID should equal your facility’s census.

4c. Enter whole numbers. Click the blue hyperlink to review CDC guidelines prior to submitting your response.

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Completing the Form
Hospitalizations from your facility

To ensure you’ve properly completed the “Hospitalizations from your facility” section, please note that the sum of the three fields should equal the total hospitalizations for your facility from the last 24 hours.
Completing the Form: Capacity information

When entering your facility’s “Capacity” information make sure that you:

6. Click the blue hyperlink for the CDC’s PPE Burn Rate Calculator

6a. If you select “yes” to the ventilator dependent question, additional questions will automatically populate.

6b. Enter any additional questions or comments here

6c. Click “Submit” once you’ve entered all requested information into the fields provided.

The form is now complete. Please access the form again the following data to enter new information from the previous 24 hour timeframe.

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