



Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Dennis R. Schrader, Secretary

Office of Health Care Quality  
7120 Samuel Morse Drive  
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Columbia, MD 21046-3422

To: Assisted Living Manager Course Vendors

From: Carol Fenderson  
Deputy Director, State Programs *Carol Fenderson*

Date: September 10, 2021

Re: Use of Interactive Technology for Vendor Training of 80-hour Assisted Living Manager Course

COMAR 10.07.14.16, requires the Assisted Living Manager (ALM) of an assisted living facility that is licensed for five beds or more to complete an 80-hour manager course that includes direct participation between faculty and participants. The training course may not include more than 25 hours of training that does not require direct participation between the faculty and participants.

On March 5, 2020, Governor Larry Hogan signed a proclamation declaring a state of emergency due to the COVID-19 outbreak. On August 3, 2020, the Governor issued Executive Order No. 20-08-03-01 "Amending And Restating The Order Of July 29, 2020, Allowing Reopening Of Certain Businesses And Facilities, Subject To Local Regulations And Generally Requiring The Use Of Face Coverings," which provides that "other businesses" not a part of the critical infrastructure may open to the general public. An ALM training course conducted by a vendor in a classroom setting is considered an "other business" for this purpose.

OHCQ recognizes that the ALM training course is critical to the continuation of operations of assisted living programs as it is a requirement under COMAR 10.07.14.16. OHCQ also recognizes the importance of the 80-hour ALM course to support assisted living operations.

It is determined that vendors who are approved to conduct the 80-hour ALM course and the 20 hour refresher course can do so through interactive technology. However, when using interactive technology during the 80 hour course, a minimum of 55 hours of the program must provide the opportunity for direct participation and engagement between faculty and participants.

If you have any questions regarding this transmittal, please contact Carol Fenderson, Deputy Director, State Programs, 410-402-8047, [carolm.fenderson@maryland.gov](mailto:carolm.fenderson@maryland.gov).