**ATTACHMENT G**

**Additional Information**

**for**

**Grant Applicants Providing Services to**

**Individuals with Developmental Disabilities**

*Prepared by:*

**Developmental Disabilities Administration**

**Maryland Department of Health**

If you have any questions about this information, please contact the*Developmental Disabilities Administration*

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**FY 2026 Grant Application for Administration-Sponsored Capital Program** January 2024

**Information for Grant Applicants Providing Services to**

**Individuals with Developmental Disabilities**

The Developmental Disabilities Administration:

* Believes that ALL people have the right to live, love, work, learn, play and pursue their life aspirations in the community
* Partners with people with developmental disabilities and families to provide support and resources to live fulfilling lives
* Provides a coordinated service delivery system to enable children and adults with intellectual and developmental disabilities and families to work toward self-determination, interdependence, productivity, integration, and inclusion in all facets of community life across their lifespans
* Is one of many resources, services, and supports available to assist individuals and families as they build their lives toward their vision of their “Good Life”

We do this by focusing on five areas:

1. Prevention
2. Self-direction
3. Flexible & individualized
4. Supports Outcomes
5. Jurisdictional Service Delivery

The mission of the Developmental Disabilities Administration (DDA) is to create a flexible, person-centered, family-oriented system of support so people can have full lives. People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens. People with developmental disabilities have the right to direct their lives and services. DDA partners with people with developmental disabilities to provide support and resources to live fulfilling lives. DDA follows the *Centers for Medicare and Medicaid Services (CMS) final community settings rule by* ensuring that everyone has access to homes that:

1. Are integrated in and support full access to the greater community.
2. Are selected by the individual from among setting options.
3. Ensure individual rights of privacy, dignity and respect, and freedom from coercion and restraint.
4. Optimize autonomy and independence in making life choices.
5. Facilitate choice regarding services and who provides them.
6. Incorporate some form of technology to promote independence.

To support this mission, the DDA has established the following requirements and priorities for the Administration-Sponsored Capital Bond Program:

**Requirements:**

All projects must promote self-determination, community inclusion, community collaboration, consumer empowerment through use of technology and meet the qualifications of the CMS final community settings rule. The rule requires that all settings must:

* Be integrated in and facilitate full access to the greater community.
* Optimize autonomy and independence in making life choices.
* Be chosen by the individual.
* Ensure the right to dignity, respect, freedom from coercion and restraint, and privacy in their unit including lockable doors, choice of roommates and freedom to furnish or decorate the unit.
* Provide an opportunity to seek competitive employment.
* Provide individuals an opportunity to choose a private room in a residential setting with a lease or other legally enforceable agreement providing similar protections.
* Facilitate choice of services and who provides them; and
* Include some the integration of technology to promote independence.

**Priorities:**

* **Projects that will receive the highest priority** for Capital Bond funding are projects that promote separation of housing and services in independent housing through construction, acquisition, and/or renovation of residential properties where a landlord/tenant relationship is established without the landlord providing direct service(s) to the individuals living in those homes.
* Projects that are also a priority for Capital Bond funding include:
  + Projects that support individuals with forensic needs.
  + Projects that support children with intellectual/developmental disabilities and significant behavioral needs.
  + Projects that will incorporate technology into the construction or renovation to promote independence.
  + Projects that support individuals with challenging behaviors that include property destruction.

Applicants may consider the following approaches, as examples only, to support the Administration’s priorities:

* Projects that will include financing from DHCD
* Projects that may agree to accept Section 811 Project Rental Assistance, Weinberg Apartments, or other similar program funding provided no more than 25 % of the total units in the property are subject to occupancy restrictions for persons with disabilities, to include DDA’s Rent Subsidy Program.
* Projects that foster collaboration between non-profit housing corporations and service providers where a landlord/tenant relationship is established between the service recipient and landlord and where the provision of housing and services is administered separately such as:
  + Partnerships with service providers and local public housing authorities where the housing authority establishes the landlord/tenant relationship
  + Projects which leverage Federal HUD funding such as Section 202, Housing Choice Vouchers (either tenant-based or project-based)
  + Partnerships with non-profit housing corporations that leverage private funding for the acquisition of lower cost housing available due to foreclosure. Please contact Ms. Stephanie Jones, if you are interested in discussing any of these options or any other projects that will support the DDA priority areas. Ms. Jones can be reached at 443-523-0091 or by email at Stephanie.Jones2@maryland.gov.

**Prioritization and Rating Forms**

**to be completed by**

**MDH/DDA Community Capital Bond Program**

Bond bill applications/proposals submitted by providers of community services to individuals with developmental disabilities must support the **mission** of the Developmental Disabilities Administration and be consistent with DDA **vision**. They must support our focus on Self-Determination, Self-Advocacy, Supporting Families, Independent Living, Independent Living, Housing, and Employment.

They must also be consistent with the CMS Community Settings Rule.

**Mission:** The mission of DDA is to create a flexible, person-centered, family-oriented system of support so people can have full lives.

**Vision:** People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens. The Developmental Disabilities Administration takes the leadership role in building partnerships and trust with families, providers, local and state agencies, and advocates assuring those individuals with developmental disabilities and their families have access to the resources necessary to foster growth, including those resources available to the general public. Because of our inherent belief in the rights and dignity of the individual, we are committed to:

* The empowerment of all individuals with developmental disabilities and their families to choose the services and supports that meet their needs.
* The integration of individuals with developmental disabilities into community life to foster participation.
* The provision of quality supports, based on consumer satisfaction, that maximizes individual growth and development.
* The incorporation of technology into the construction or renovation to increase independence for the person with developmental disabilities.
* The establishment of a fiscally responsible, flexible service system that makes the best use of the resources that the citizens of Maryland have allocated for serving individuals with developmental disabilities.

**CMS Community Settings Rule:** The rule supports enhanced quality in service and adds protections for individuals receiving services. In addition, this rule reflects CMS’ intent to ensure that individuals have full access to the benefits of community living and are able to receive services in the most integrated setting.

https://www.medicaid.gov/medicaid/hcbs/index.html

Name of Agency Submitting Proposal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overall Proposal Priority is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overall Proposal Availability is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ points out of 20 points.

**Apply the following criteria in reviewing, prioritizing, and rating proposals:**

* **Requirement:** Does the project in the proposal promote self-determination, community inclusion, community collaboration, consumer empowerment and meet the qualifications of the CMS final community settings rule. These requirements include:

1. *Be integrated in and facilitate full access to the greater community.*
2. *Optimize autonomy and independence in making life choices.*
3. *Be chosen by the individual.*
4. *Ensure the right to dignity, respect, freedom from coercion and restraint, and privacy in their unit including lockable doors, choice of roommates and freedom to furnish or decorate the unit.*
5. *Provide an opportunity to seek competitive employment.*
6. *Provide individuals an opportunity to choose a private unit in a residential setting with a lease or other legally enforceable agreement providing similar protections.*
7. *Facilitate choice of services and who provides them.*

* **Prioritization:**

1. Support of DDA Priorities: Does the proposal demonstrate that the project is supportive of the priorities set by the DDA?

Yes\_\_\_\_\_\_No\_\_\_\_\_

Examples:

* Highest Priority:
  + Projects that promote separation of housing and services in independent housing through construction, acquisition, and/or renovation of residential properties where a landlord/tenant relationship is established without the landlord providing direct service(s) to the individuals living in those homes. This includes multifamily rental projects receiving DHCD funding, including Section 811 PRA or Weinberg Apartment, or other similar programs.
* Additional priorities:
  + Projects to construct, acquire, and/or renovate residential properties that will provide support to people with forensic needs.
  + Projects to construct, acquire, and/or renovate residential properties that will support children with significant emergency behavioral needs.
  + Projects to construct, acquire, and/or renovate residential properties that will support adults with challenging behaviors, including property destruction.
  + Project timeline must indicate the project will begin in 2 years or less.

1. Demonstration of Need: Were you able to confirm the need for this project? How did you confirm this information? (Site visits, waiting lists for services, waiting lists for Section 8 vouchers, Maryland Department of Disabilities’ housing waitlists, consumer and family feedback, provider information indicating individuals in day programs are waiting for supported employment, etc.).

Yes \_\_\_\_ No \_\_\_\_

1. Self Determination: Are self-determination and individual choice clearly incorporated as essentials? How is this incorporated?

Yes \_\_\_\_ No \_\_\_\_

1. Community Inclusion: Does the proposal promote the inclusion of consumers into the community? Please indicate how that is accomplished.

Yes \_\_\_\_ No \_\_\_\_

1. Does the proposal promote collaboration with other agencies, i.e., inter-agency partnerships? Please describe the agencies and collaborations.

Yes \_\_\_\_ No \_\_\_\_

1. **Prioritization Scoring:**

**YES NO**

1. Supportive of DDA Priorities - Highest \_\_\_\_ \_\_\_\_

Other \_\_\_\_ \_\_\_\_

1. Demonstration of Need \_\_\_\_ \_\_\_\_
2. Self Determination & Individual Choice \_\_\_\_ \_\_\_\_
3. Consumers Included in Community \_\_\_\_ \_\_\_\_
4. Collaboration/Inter-Agency Partnerships Includes the \_\_\_\_ \_\_\_\_  
   incorporation of technology

**Prioritization Score: (Total Yes Answers)**: \_\_\_\_

**Priority Scale:**

5 yes answers = high

4 yes answers = high moderate

3 yes answers = moderate

2 yes answers = low moderate

1 yes answer = low

**Prioritization Scale**: \_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Availability**
2. Does the site meet ADA accessibility guidelines? (If the request is for construction or renovations to comply with ADA, award the points.)

Yes = 5 points No = zero points

1. Site - 5 points maximum. The requesting agency/partnership has:

* Ownership of the site or has a 30-year lease 5 points
* An option on the site 3 points
* Identified the site but does not own or have option 2 points
* Identified the type and area but not yet located 1 point

1. Matching Funding - 5 points maximum.

* Cash available now equals 50% match from any source 5 points
* Other grants or loans available equals 50% match from any source 5 points
* Cash available now equals 25% match from any source 4 points
* Other grant or loan available equals 25% match from any source 4 points
* Application for eligible loan or another grant on file 3 points
* Will fundraise 1 point

**AVAILABILITY SCORING - 20 points maximum**

1. ADA accessibility compliance \_\_\_\_ points
2. Site rating \_\_ points
3. Funding rating \_\_\_\_ points

**Total Availability Score: \_\_\_ points**

**TOTAL SCORE:** Record the total points awarded under the priority scoring and the availability scoring.

Prioritization Score: \_\_\_\_\_\_ includes highest priority project \_\_\_\_YES/NO

Prioritization Scale: \_\_\_\_\_\_

Availability Score: \_\_\_\_\_\_

Regional Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_ Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_